



# Application for a Block Licence

## Dogs (Northern Ireland) Order 1983

Please use **BLOCK LETTERS**

Mr. Mrs or Miss	Forename (s):	Surname:
Address: .....		
Postcode: ..... Telephone:.....		

Premises at which dogs are kept (if the same as postal address please write "as above") .....

Number of dogs..... bitches.....kept on the premises at the time of application

Date of expiry of previous licence (if any) .....Number of previous licence (if any).....

I declare that the information given above is correct in every respect, that I am not under 16 years of age, that I have not been disqualified from keeping a dog under Art 33A The Dogs (NI) Order 1983 or Animal Welfare Legislation and that I keep on the same premises: -

Type of Block Licence	Tick Appropriate
Not less than 3 unsterilised bitches any of which is used for breeding purposes.	<input type="checkbox"/>
Not less than 3 dogs which are registered with the Kennel Club or other registering organisation specified by the Department of Agriculture under Article 8 of the Dogs (Northern Ireland) Order 1983.	<input type="checkbox"/>
Being the premises of guard dog kennels in respect of which I am registered under Article 10 of The Dogs (Northern Ireland) Order 1983 – not less than 3 dogs used as guard dogs elsewhere.	<input type="checkbox"/>

I apply for a block licence and enclose cheque/postal order/cash (delete whichever does not apply) for fee payable £32.00. Cheques etc. should be made payable to Lisburn & Castlereagh City Council and crossed.

Signature.....Date.....

**WARNING: An applicant for a block licence who knowingly and wilfully makes a statement in this form which is false in a material particular is liable to prosecution.**

**NOTE**  
 \*Certificates of registration must, where appropriate, be produced in support of this application. The registering organisations, (other than the Kennel Club) currently specified are the Irish Coursing Club, the Masters of Foxhounds Association, the Masters of Harriers and Beagles Association, The Northern Ireland Masters of Hounds Association and The International Sheep Dog Society.

GENERAL DATA PROTECTION REGULATIONS 2018 and the DATA PROTECTION ACT 1998  
 Lisburn & Castlereagh City Council collects the data on this form for the purposes of the management and application of the Dogs (Northern Ireland) Order 1983. This data may also be passed to other relevant Government Agencies & Council Services. For further details please see the Privacy Notice within the dog control service section of our website

Please return this form, when completed, together with the licence fee to:-

Environmental Health Service Unit, Lisburn & Castlereagh City Council, Civic Headquarters, Lagan Valley  
 Island, Lisburn BT27 4RL

# LISBURN & CASTLEREAGH CITY COUNCIL

## NOTES FOR GUIDANCE

- Q1 Does everyone who keeps a dog need a licence?**  
Generally speaking, yes. However, if the dog falls into any of the following categories you do not need a Licence:  
Exceptions
- (a) A dog kept and used by a disabled person (within the meaning of the Disability Discrimination Act 1995) wholly or mainly for the purpose of assisting that person to carry out normal day-to-day activities;
  - (b) A Police Dog;
  - (c) A dog under 6 months old kept by the person who at the time of birth kept the bitch which gave it birth;
  - (d) A dog kept in a pet shop licenced by the Department of Agriculture, where the dog is on offer for sale to the public;
  - (e) A dog kept by a person who already holds a Block Licence for the premises where the dog is kept (see Q12).
- Q2 When should I get a Dog Licence?**  
You must buy a Dog Licence before you get a dog. If you do not, both you and the supplier of the dog are committing an offence.
- Q3 Where can I get a Licence?**  
If you are resident within Lisburn & Castlereagh City Council area, you can get your Licence at the Environmental Health Service Unit, Civic Headquarters, Lagan Valley Island, Lisburn BT27 4RL
- Q4 When can I apply for a Licence?**  
Up to 28 days before the date when you propose to get the dog.
- Q5 How do I apply for a Licence?**  
You should complete the application form overleaf and post or hand it in with the licence fee at the Civic Headquarters, Lagan Valley Island, Lisburn BT27 4RL. Block Licences cannot be applied for on-line.
- Q6 How do I pay the Licence Fee?**  
Payment can be made by cheque/postal order/cash/credit/debit card. (Where payment is made by cheque a valid cheque card must be produced).
- Q7 How long does a Licence last?**  
A Licence is valid for one year from the commencement date which you specify in the application form. This date should be the date you intend to get the dog or the nearest date before this.
- Q8 What is an exemption for prohibited types?**  
If you have a dog which is an illegal breed e.g. a Pitbull, you are required to complete this section of the application form so that the Council is aware of any Court Order on the dog.
- Q9 Who can get a Block Licence?**  
Any person who keeps on the same premises 3 or more unsterilised bitches any of which is used for breeding; or 3 or more dogs (including bitches) registered with the Kennel Club, or other approved registering organisation or if a person keeps as part of a registered guard dog kennels 3 or more dogs which are used as guard dogs elsewhere
- Q10 How do I renew a Dog Licence?**  
By submitting the renewal form with the appropriate fee or filling in a fresh application form up to 28 days before your Licence expires. Your new licence will be for one year from the day after the expiry date.
- Q11 Must I be a minimum age to obtain a Dog Licence?**  
Yes – 16 Years

**NOTE: It is an offence to apply or obtain a Licence while disqualified from keeping a dog under Art 33A Dogs (NI) Order 1983 or Animal Welfare Legislation.**

- (1) If you keep a dog without a Licence or if you have a Licence but keep a dog of a description not authorised by the Licence or if you obtain a dog before purchasing a Licence you will be committing an offence and will be liable to a fine not exceeding £1000.
- (2) Licences/information can be obtained from the Civic Headquarters, Lagan Valley Island, Lisburn BT27 4RL **each weekday from 10.00 am – 1.00 pm and 1.45 pm – 4.00pm.**