



August 31st, 2023

Chairperson: Councillor T Beckett

Vice-Chairperson: Councillor J Gallen

Aldermen: A Grehan, H Legge, P Porter and S Skillen

Councillors: D Bassett, R Carlin, J Craig, N Eaton, B Higginson, S Lowry, A McIntyre, T Mitchell and G Thompson

Ex Officio:

The Right Worshipful the Mayor: Councillor A Gowan

Deputy Mayor: Councillor G McCleave

Notice Of Meeting

A meeting of the Communities and Wellbeing Committee will be held on Tuesday, 5th September 2023 at 6:00 pm for the transaction of the undernoted Agenda.

For those Members attending this meeting remotely, the Zoom link and passcodes are contained within the Outlook invitation that has been issued.

David Burns

Chief Executive

Agenda

1.0 APOLOGIES

2.0 DECLARATION OF MEMBERS' INTERESTS

- (i) Conflict of Interest on any matter before the meeting (Members to confirm the specific item)
- (ii) Pecuniary and non-pecuniary interest (Member to complete the Disclosure of Interest form)

3.0 REPORT OF DIRECTOR OF COMMUNITIES AND WELLBEING

3.1 Moira Speciality Food Fair

For Decision

📄 *Moira SFF .pdf*

Page 1

3.2 Environmentally Friendly Weed Control Funding

For Decision

📄 *Environmentally Friendly Weed Control Funding.pdf*

Page 3

📄 *Appendix 1 NIEA.pdf*

Not included

4.0 REPORT OF HEAD OF COMMUNITIES

4.1 Review of Good Relations Action Plan 2023/24

For Decision

📄 *Review of GR Action Plan 2023.24 (1).pdf*

Page 5

📄 *Appendix 1 Revised Draft GR Action Plan 2023.24.pdf*

Page 10

4.2 Good Relations Project Fund

For Decision

📄 *Item 2 GR Project Fund.pdf*

Page 38

📄 *Appendix 2 (Com) Table of Outcomes.pdf*

Page 40

4.3 Period Poverty - Consultation

For Decision

📄 *Item 3 [Com] Period Products Consultation.pdf*

Page 42

📄 *Appendix 3 [Com] TEO Public Consultation Period Products.pdf*

Page 45

4.4 Arts Grants

For Information

▮ *Item 4 [Com] Arts Grants.pdf* *Page 70*

▮ *Appendix 4 (Com) Table of Outcomes Arts Grants.pdf* *Page 72*

4.5 Request to hold a Fireworks Display - Moneyreagh Community Centre Grounds

For Decision

▮ *Council Fireworks Display.pdf* *Page 74*

5.0 CONFIDENTIAL REPORT OF DIRECTOR OF LEISURE & COMMUNITY WELLBEING

5.1 Draft Winter Report 2023

For Decision

▮ *Winter 2023 Event Programme.pdf* *Not included*

▮ *Appendix - Winter Programme June 2023 Report.pdf* *Not included*

5.2 Sports Services - Financial Appraisals (Tenders)

For Decision

▮ *Financial Appraisals.pdf* *Not included*

▮ *FA Appendix 1 - DJ Services DIIB.pdf* *Not included*

▮ *FA Appendix 2 - Arcade Games.pdf* *Not included*

▮ *FA Appendix 3 Cold Drinks Vending.pdf* *Not included*

▮ *FA Appendix 4 - Crisps vending FA July 23 FINAL approved by Finance.pdf* *Not included*

5.3 Leisure Services Management Software

For Decision

▮ *Leisure Management Software .pdf* *Not included*

▮ *Appendix Leisure Software .pdf* *Not included*

6.0 ANY OTHER BUSINESS

Committee:	Communities & Wellbeing Committee
Date:	5 th September 2023
Report from:	Director of Leisure and Community Wellbeing

Item for:	Decision
Subject:	Moira Speciality Food Fair, 19th August 2023 – setting aside the Byelaws

1.0	<p><u>Background</u></p> <ol style="list-style-type: none"> 1. The Council has successfully staged the Moira Speciality Food Fair each year in the grounds of Moira Demesne since 2015, with the 2023 being staged on 19th August 2023. The Fair provides an ideal opportunity to showcase the quality producers and artisan traders in a family friendly, fun, and festival format. 2. The promotion of Food and Drink is one of the Council's strategic tourism themes going forward and has an event management company to deliver a series of food and drink events over the course of the year, promoting the product and culinary excellence within the area as part of a single campaign. <p><u>Key Issues</u></p> <ol style="list-style-type: none"> 1. Food and Drink continues to be a priority theme for developing tourism in the Council area. The 2023 Moira Speciality Food Fair continued to promote the award winning local drink producers within the Council area and alcohol was consumed as part of the event. In line with custom and practice of previous years, the by-law was relaxed for the day of the event to allow the sale and consumption of alcohol at the event. 2. The 2023 Moira Speciality Food Fair was staged on Saturday 19th August within the grounds of Moira Demesne. 3. The Council by-laws on all its parks prevent the consumption of alcohol and it is a requirement for the by-law to be relaxed for the day of the event if alcohol is to be consumed. The businesses who were appointed to sell alcohol extended their drinks license on a temporary basis to cover this event. 4. The food festival again has attracted funding from NI Regional Food Programme funded through DAERA of £5784.00 for 2023. 5. An evaluation of the 2023 Moira Speciality Food Fair will be brought to Regeneration and Growth Committee at a future date.
2.0	<p><u>Recommendation</u></p> <p>It is recommended that the Committee considers and agrees to:</p> <ol style="list-style-type: none"> 1. Retrospectively set aside the byelaw for the sale and consumption of alcohol at the Moira Speciality Food Fair, 2. Set aside the by-law in perpetuity for this event and those similar in nature

3.0	<p><u>Finance and Resource Implications</u></p> <p>No additional costs to the wider food and drink programme previously agreed by the committee. The event has been part grant funded from the NI Regional Food Programme (DAERA) to the total of £5784.00 for 2023.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p> <p>Screening has concluded that there is no need to carry out a full equality impact assessment no negative impacts have been identified for any group. However, Council staff can ensure that events that are funded comply as fully as possible with best practice in terms of inclusion and accessibility.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p> <p>The objectives of the programme has been identified in Section 2B, fully considering the needs of the rural population. There have been no detrimental impacts identified. If a drinks licence is permitted in Moira Demesne for the day this will be strictly controlled and managed by staff.</p>	

<p>Appendices:</p>	
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Committee:	Communities & Wellbeing
Date:	7 th September 2023
Report from:	Director of Leisure and Community Wellbeing

Item for:	Decision
Subject:	Environmentally Friendly Weed Control Funding

1.0	<p><u>Background and Key Issues</u></p> <ol style="list-style-type: none"> Lisburn and Castlereagh City Council has successfully secured £30,000 from the DAERA Environment Fund, Water Quality Improvement Strand. The funding offered is for a project to reduce the use of pesticides and improve water quality within Council sites located along the river Lagan. The funding is to purchase a pesticide free weed control applicator. This will see the appointment of an ecologist to research, deliver training and trial environmentally friendly weed control methods within various Council sites that will inform a Council Weed Control Strategy. It is anticipated that students from SERC College Lisburn, will assist the Biodiversity Officer in this research trial, as part of the continued partner working and raising environmental awareness amongst young adults. 	
2.0	<p><u>Recommendation</u></p> <p>It is recommended that Members consider and agree to:</p> <ol style="list-style-type: none"> note the award of £30,000 from DAERA and; approve that £4,500 of match funding is found from Departmental, in year, underspend 	
3.0	<p><u>Finance and Resource Implications</u></p> <p>The Council is required to provide match funding of 15% of the funding awarded to a cost of £4500.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	No
4.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	

Appendices:	Appendix 1 Letter of Offer
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Committee:	Communities & Wellbeing
Date:	7 September 2023
Report from:	Head of Communities

Item for:	Decision
Subject:	Draft Good Relations Action Plan 2023 – 2024

1.0 **Background and Key Issues**

The District Council Good Relations Programme (DCGRP), is delivered as part of the Executive's wider 'Together: Building a United Community (T:BUC)' Strategy. The key aims of the programme are to improve relations between and within District Council areas and to support local solutions to local good relations issues.

1.1 Each council programme must be linked to at least one of the key themes of the T:BUC Strategy which includes:

- Our Children and Young People
- Our Shared Community
- Our Safe Community
- Our Cultural Expression

1.2 In December 2022, a commissioning letter from The Executive Office (TEO) was received inviting Lisburn & Castlereagh City Council to apply for funding for the financial year 2023/24, conditional on the submission of a Good Relations Action Plan. The draft action plan was approved by this committee in February 2023 which detailed a programme to the value of £170,728 (TEO Contribution of 75%, £128,086.50 and LCCC Contribution of 25%, £42,695.50).

1.3 In May 2023, The Executive Office advised that Lisburn & Castlereagh City Council funding for the financial year 2023/24 would be offered at a 47% reduction of the 2022-2023 funding awarded. The impact of the revised offer was detailed in a paper tabled at the June committee and it was agreed that an amended Good Relations Action Plan would be presented to the September meeting for consideration and approval.

1.4 Correspondence was subsequently received from TEO on 4 July asking for high level detail of breakdown between administrative and operational budget in order that a letter of offer could be issued reflecting the overall amount available for this financial year. As this was outside the governance arrangements agreed in June, with the approval of the Chairman, draft indicative figures were submitted which was based on the £62,926.78 available from TEO and the agreed Council contribution of £42,695.50. TEO was further advised that the detail provided was subject to consideration and approval at the September meeting of Council, after which we could provide a definitive response.

1.5 The agreed LCCC estimate for the delivery of good relations programming was based on the mandatory 25% match funding as set by TEO. Given the proposed reduction, this Council's contribution now equates to 40% of the overall budget.

GR Action Plan 2023/24 – Progress to date

1.6 In order to formulate the revised Action Plan for the forthcoming year, intensive review of the 2022-2023 Action Plan was undertaken. This review carefully considered the current Good Relations Strategy for 2022-25, consultation with those who participated in GR programmes, performance data and value for money of each priority area.

1.7 The consultation and research highlighted the following needs from the community:

- Need to support young people to become leaders of civic life;
- Delivering diverse cultural celebrations;
- Opportunities for new and existing communities to link together and build relationships; and
- Programmes to increase education and awareness of minority groups within communities.

1.8 Given the significant reduction in funding being provided by TEO, it is proposed that the revised Action Plan reduces the programming from 11 to 7 overall projects. The detail below outlines the rationale for these changes, in order to meet the revised financial restrictions on the programme:

PROGRAMME	PROJECT DETAIL	CHANGE	INITIAL BUDGET	REVISED BUDGET	RATIONALE
LCCC1 - GR Grant	Community Grants Scheme	Reduction in funding	£33,000	£20,000	Overall reduction in budget to enable 15 eligible grants to be delivered based on an approximate 36.1% reduction to remain within budget. Deliver capacity building with groups to identify alternative funding streams.
LCCC 2 - Our Culture & Heritage	Collaborative programme with Good Relations and ILCLM	Reduction	£14,000	£3,000	Reduction to reflect overall budgetary restraints whilst enabling a level of programming to be delivered to include the continued development of the 'My Community & Me'. This project is aimed at supporting local men working collaboratively to identify, represent and promote their individual and collective views of their own community. ILCLM will continue to deliver programmes within their existing revenue budgets.
LCCC 3 - Our Shared Goal	Community Sports Programme	No Change	£4,000	£4,000	No change - maximising the grass-roots community engagement and development of improved good relations through sport.

LCCC 4 - Cultural Celebrations	Cultural events programme including Holocaust Memorial Day, Good Relations Week, Ulster Scots, Irish Language & Diwali	Reduction in budget	£8,474	£6,672	Ability to maximise beneficiaries and increase GR Awareness within the council area by building on the success of 22/23 events.
LCCC 5 - Learning Creatively	Collaborative Community Arts Programme	Reduction in Budget	£4,000	£3,000	Ability to maximise beneficiaries and increase GR Awareness within the council area by building on the success of 22/23 events.
LCCC 6 - DEA Initiatives	Delivery of a tailored GR Programme across the DEAs.	Reduction of budget	£14,000	£3,000	Officers aim to build capacity through GR related activities at a local level and to work with groups to identify funding opportunities.
LCCC 7 - GR Steering Group	Good Relations engagement across Council initiatives	No Change	£0	£0	Will continue as per previous estimates at no-cost.
Youth Council	Contribution towards facilitating and developing the Youth Council Programme	Removal	£10,000	£0	The delivery of this project will be supported through various stakeholders including PCSP and external partner agencies. Engagement from GR Officers will continue to ensure Good Relations is promoted throughout programme delivery.
Grow T:BUC Trees	Environmental GR Programme	Removal	£3,000	£0	This project was developed as a directive from TEO and not established through evidence of need from the audit, therefore not being identified as a priority.
Safe Communities	Promotion of safety in communities by addressing hate crime and ASB	Removal	£2,500	£0	Engagement has taken place with PCSP colleagues to ensure ASB and hate crime remain ongoing priorities. The GR officer

					will continue to liaise with colleagues and engage in community safety initiatives as appropriate.
Community Integration	Programmes to support minority groups including newcomer communities, to include hate crime	Removal	£2,500	£0	The delivery of programmes by Council under the TEO funded Asylum Full Dispersal Funding will directly address the priorities which were previously associated with this programme ensuring continuity of delivery can be maintained.

1.9 Attached at **Appendix 1**, is the revised draft action plan for 2023-24 which reflects the proposed amendments to each programme/project as outlined above and details the associated budget as requested by The Executive Office. This revised action plan ensures spend of £39,672.84 allocated to direct programming. The Executive Office’s commitment of £62,926.78 combined with the agreed Council contribution of £42,695.50 ensures the programming can be fully delivered when considered together with the associated staffing costs.

1.10 When revising the key priorities for delivery, examination of the opportunities to work across departments within the Council to include co-design with community planning, PEACE PLUS, PCSP, community arts and culture continues to ensure complementarity in the development of programmes and activities.

1.11 The draft action plan has been developed to ensure maximum community engagement to address issues such as isolation, relationship building, promotion of equality, cultural celebrations and the continuation of grant funding available for the community. This aims to ensure emerging good relations issues can continue to be supported.

1.12 The Director of Leisure & Community Wellbeing and the Head of Communities will organise to meet with senior officials from TEO to discuss the implications of the cuts on delivery and the need to advise Council of any additional budget which may become available at the earliest juncture.

2.0 **Recommendation**

It is recommended that the draft Good Relations Action Plan 2023/24 and associated budget is approved for submission to The Executive Office.

3.0 **Finance and Resource Implications**

	100%	TEO Contribution	LCCC Contribution
Total cost	£105,622.28	£62,926.78	£42,695.50

4.0 **Equality/Good Relations and Rural Needs Impact Assessments**

4.1 Has an equality and good relations screening been carried out? Yes

4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p> <p>The draft programme has been re-screened in the context of the previous screening. It has been concluded that there is no requirement for a full equality impact assessment. The draft plan, however, will be monitored and reviewed to ensure this remains. TEO will also be advised of any potential impacts.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p>	

Appendices:**Appendix 1 – Draft Good Relations Action Plan 2023-2024**



DISTRICT COUNCIL GOOD RELATIONS PROGRAMME

2023/24 ACTION PLAN

District Council: Lisburn & Castlereagh City Council

Chief Executive Officer: Mr David Burns

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
2023/24 ACTION PLAN

Please read the guidance notes provided before completing the action plan.

Section 1

1.1 Programme information

Number of programmes	7
Name/role/contact details of all staff responsible for programme management	<p>Deirdre Russell Community Development and Resources Manager Bridge Community Centre, 50 Railway Street, Lisburn, BT28 1XP Deirdre.Russell@lisburncastlereagh.gov.uk</p> <p>Victoria Jackson Acting Community Support Officer Bridge Community Centre, 50 Railway Street, Lisburn, BT28 1XP Victoria.jackson@lisburncastlereah.gov.uk</p> <p>Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk</p> <p>John Beattie Administrative Assistant Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP John.Beattie@lisburncastlereagh.gov.uk</p>

1.2 Financial information

Name/contact details for staff responsible for financial management of programme	<p>All staff detailed above:</p> <p>Angela McCann Head of Communities Civic Headquarters, Lagan Valley Island Lisburn, BT27 4RL angela.mccann@lisburncastlereagh.gov.uk</p>
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DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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	100%
Total cost	£105,622.28
Total programme costs	£39,672.84
Total staff costs	£65,949.44

Breakdown	100%	TEO Contribution	LCCC Contribution
Total cost	£105,622.28	£62,926.78	£42,695.50

1.3 Claim deadlines

It is extremely important that all claims for expenditure are made promptly and that full expenditure is claimed for within six weeks of the end of the financial year. The claim deadlines for 23/24 are as follows:

- Quarter 1 to be with TEO no later than end of July 2023
- Quarter 2 to be with TEO no later than end of October 2023
- Quarter 3 to be with TEO no later than the end of January 2024
- Quarter 4 to be with TEO no later than 11th June 2024

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Section 2

2.01 PROGRAMME NAME	2.02 CODE
Good Relations Grant Funding	LCCC1
2.03 KEY WORDS	Sin-ID, Diverse, Rural, Urban
2.04 Programme Summary	<p><u>Good Relations & Cultural Diversity Grant</u></p> <p>The Grant Scheme has previously been a successful element to the action plan whereby community organisations are provided with financial support to deliver Good Relations focused programme to directly address the needs in their local areas.</p> <p>The Grant Scheme will be open to constituted community & voluntary sector organisations offering financial assistance of up to £3,000 with the aim of supporting the delivery of projects focused on promoting good relations between people of different religion, ethnic, religious or political backgrounds. Applications must clearly link with one (or more) T:BUC key themes.</p> <p>Successful projects will be delivered no later than 29th February 2024, permitting sufficient time for claims to be received and processed by officers.</p> <p>In order to maximise awareness regarding the open call, the Good Relations team will facilitate:</p> <ul style="list-style-type: none"> • 2 grant workshops to provide support and assistance with queries relating to the application process, developing a project and to encourage projects that promote good relations. • The promotion of the grant scheme through social media, E-Zines, email campaigns and through external organisations • One-to-one support for groups located in areas with previously low rates of submission. <p>Following the closure of the grant scheme, all applicants will be assessed by a relevant panel of council officers with a final report of recommendations being taken to committee for approval.</p>

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
2023/24 ACTION PLAN

	<p>Successful applicants will be provided with regular support meetings with the GRO to ensure high quality support can be availed of. In addition, a quarterly network meeting of successful organisations will be established to enable best-practice and shared learning can be facilitated.</p> <p>Successful applicants will be provided with 75% of award in advance of the delivery of the programme with the subsequent 25% being drawn down following successful submission and approval of all associated claims and monitoring. In addition, successful applicants will be invited to a workshop, led by the Good Relations Officer, to offer support and guidance regarding the monitoring and evaluation requirements. It is hoped that this measure will encourage a strong response rate of OBA returns.</p>			
2.05 Contact details for programme staff	<p>Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713</p>			
2.06 Total budgeted cost of programme (100%)	£20,000			
2.07 Total target no. of participants	Direct	850	Indirect	1500
2.08 Budgeted unit cost of programme	£23.52			
2.09 Targeted participant background analysis	<p>60% PUL 30% CNR 10% Other / No Religion</p>			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Shared Community			
2.13 Link to good relations audit	The 2022-25 Good Relations Audit identified that 33.3% of respondents highlighted the lack of			

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
2023/24 ACTION PLAN

	<p>funding for community-led good relations activities had a significant barrier to further developing better Good Relations within the Council area.</p> <p>The audit also highlighted the need to offer funding for community programmes in order to ensure new audiences are engaged through their local communities which will secure increased participation and direct benefits of the overall programme.</p>
2.14 Complementarity	<p>Community Planning PCSP Community Services</p>
2.15 Capacity Building	<p>The grant programme offers the opportunity for community partners to take ownership of designing, implementing and delivering good relations based programmes to directly address issues at a local level. In addition, by enabling community & voluntary organisations to have ownership of their programme, it is envisaged that there will be a greater level of participation which will maximise the beneficiaries of the overall projects.</p>

2.01 PROGRAMME NAME	2.02 CODE
Our Culture & Heritage	LCCC2
2.03 KEY WORDS	Diverse / Shared / Sin-ID/
2.04 Programme Summary	<p>This programme will be delivered collaboratively between the Good Relations team and The Irish Linen Centre and Lisburn Museum with a community education and co-design approach. The programme will be developed with a person-centred practice which will be shaped by the needs of the participants in order to ensure each programme is developed with outcomes that are identified as having real value rather than developing and imitating programmes which are of no interest to the wider resident base. This is participant-based practice which enables the Museum to work with participants to develop programming an outcomes of real value to them rather than deciding in advance what participants want and working from there.</p> <p>Following consultation with community representatives, two projects have been identified to ensure the delivery of the programme:</p>

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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1. My Community and Me

This initiative will be led by local Men's Shed organisations in the development and production of a "Photovoice" publication. This element of the programme will see local men working collaboratively with structured facilitation to identify, represent and promote their individual and collective views of their own community which will be then used to promote community-led initiatives across the wider community sector allowing for shared learning to take place. The overall objective of this programme will be to enable participants to record and reflect on the strengths of their own community, from an individual perspective. Furthermore, the use of photographs will provide a space for dialogue to take place with individuals from other community and/or ethnic backgrounds regarding individual views of what their community means to them. This project is a pilot with the aim of it being further developed in subsequent years to include a wider participant base offering the opportunity for a longer term conversation to take place regarding individual perspectives of one's own community as well as having the space to increase knowledge and understanding of other cultures. This programme will be facilitated through a number of sessions, firstly through the delivery of brief training on photography followed by the collation of images and finally through an exhibition whereby participants will be given the opportunity to showcase their final publication and present this to other local communities.

2. Egyptian Exhibition and Learning

The installation, promotion and learning encouraged through this exhibition will enable grass-roots organisations, residents and local families to explore the history and traditions of the Egyptian culture. Learning will be encouraged through a range of mediums such as workshops, lectures and collective conversations with the objective of increasing awareness and understanding of the connections between Lisburn and various links to historic Egypt. Specifically, participants will be given access to learning about Lisburn's connection to the tomb of Tutankhamun and links to fine Egyptian linen through workshops and gallery tours.

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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	The overall aim of the entire programme is to encourage cultural inclusion and participation in the safe space of the Museum encouraging accessibility and ensuring the venue is identified as a safe and inclusive space for all. The outcomes include: the development of sustainable relationships with previous non-users, wider community involvement in museum events and contributions to knowledge for the benefit of future generations. These objectives will be achieved through various outputs of programming: contribution to archives and collections, exhibitions and publications.			
2.05 Contact details for programme staff	Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713			
2.06 Total budgeted cost of programme (100%)	£3,000			
2.07 Total target no. of participants	Direct	250	Indirect	600
2.08 Budgeted unit cost of programme	£12			
2.09 Targeted participant background analysis	60% PUL 30% CNR 10% Other / No Religion			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Shared Community			
2.13 Link to good relations audit	Increasing awareness of different cultures and identities among the wider population and dispelling myths and misperceptions was raised as a priority by community consultees (p32). Consultees also expressed the need for positive cultural expression and increased understanding of culture and history, including the cultures of newcomer communities.			

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	<p>59% of respondents to the on-line community survey considered education programmes for children to be a priority and 48% called for community exhibitions on culture and heritage (p46).</p>
<p>2.14 Complementarity</p>	<p>Community Plan – assisting in creating a safe and welcoming community where diversity is celebrated.</p> <p>This programme will also complement the council's Museum Services existing strategy and development plan focused on promoting awareness of our shared heritage in addition to increasing educational opportunities on our shared and different history.</p>
<p>2.15 Capacity Building</p>	<p>This programme will focus on providing increased opportunities for participants to engage in educational projects to access wider information on the shared and different history of different communities within the council area. Each topic covered through this programme will encourage those from different backgrounds to come together, learn collectively and develop relationships with one another.</p>

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DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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2.01 PROGRAMME NAME	2.02 CODE
Our Shared Goal	LCCC3
2.03 KEY WORDS	Diverse / Shared / Youth
2.04 Programme Summary	<p>This programme will be delivered collaboratively This programme will be an advancement of the sporting programme in previous years which focused on children and young people in school settings. To develop this further, the implementation of a cross community based programme involving the community / voluntary sector with a focus on enhancing good relations through sport, with the objective of encouraging the development of opportunities for increased dialogue and relationship building in addition to the promotion of positive mental and physical health.</p> <p>The programme will be delivered by initially liaising with the council’s sports development team to develop particular details of the programme in collaboration with the Good Relations team. The overall aim will be to facilitate increased learning of various sports whilst encouraging connectivity and interaction between young people. The programme will introduce participants to different types of sports through taster workshops with an opportunity at the end of each session for exploratory dialogue to take place regarding health & wellbeing, community relations, mutual respect and understanding and anti-social behaviour.</p> <p>An end of programme ‘come together’ event will be arranged which will offer a wider cross community interaction for all participant through the facilitation of a colour run with the aim of bringing all participants together for a shared experience encouraging mutual understanding and respect.</p> <p>The recruitment of participants will take place through an open call for community organisations and sports clubs to participate. Encouragement for those with additional needs to engage in the programme will be encouraged. The Good Relations Officer will work with local sporting organisations to identify ways to enhance</p>

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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	community cohesion and mutual respect between their club members by providing community leaders and sports clubs with			
2.05 Contact details for programme staff	Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713			
2.06 Total budgeted cost of programme (100%)	£4,000			
2.07 Total target no. of participants	Direct	170	Indirect	700
2.08 Budgeted unit cost of programme	£23.53			
2.09 Targeted participant background analysis	60% PUL 30% CNR 10% Other / No Religion			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Children & Young People			
2.13 Link to good relations audit	<p>Community consultation identified the need for young people to have opportunities to meet others from a different background through joint activity (p30) and (p42).</p> <p>Community consultation identified the need to address the increasing challenge of mental health issues and community isolation (P30). This was also identified as a priority via the online survey (p42).</p> <p>The benefits of sport types activities in building good relations was highlighted by community consultees however, they identified a need to root these activities in community structures (P30).</p> <ul style="list-style-type: none"> The need for enhanced cross community youth activities was identified as a high priority via the on-line survey (p42). 			
2.14 Complementarity	The proposal for a youth sports programme supports the implementation of the LCCC Community Plan ensuring that young people have access to			

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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	<p>programmes to take part in play, recreation and sport based on collaboration.</p> <p>This project has the potential to complement the work of the Council Leisure Services team who actively deliver health and wellbeing programmes for local youth.</p>
2.15 Capacity Building	<p>It is envisaged that community groups / sports clubs involved in this programme will be brought together to explore all types of sports and arts that may be associated with one tradition or another on an ongoing basis, further deepening relationships and understanding of other backgrounds.</p>

2.01 PROGRAMME NAME	2.02 CODE
Cultural Celebrations	LCCC4
2.03 KEY WORDS	Diverse / Rural / Urban /
2.04 Programme Summary	<p>The Cultural celebrations programme builds on previous programmes with consideration being given to excluded and hard-to-reach groups within the council area. The programme has been designed to identify that all residents, regardless of background, is valued as a member of the council area and that individuals belong.</p> <p>The Good Relations team will initiate the delivery of this programme by mapping significant cultural/religious annual events for the cultures represented within the Council area and identify opportunities to recognise/highlight these through civic activities.</p> <p>A Cultural Celebrations Programme is expected to include:</p> <ul style="list-style-type: none"> • Holocaust Memorial Day, • Ulster Scots Leid Week, • Irish Language Week and • Diwali • Good Relations Week • Cultural Diversity Day and any others which may arise as part of the consultation and mapping exercise. <p>The Good Relations team will consult with relevant key stakeholders to prioritise the initiatives which</p>

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	are to be delivered and ensure that the programme includes a range of recognised celebrations.			
2.05 Contact details for programme staff	Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713			
2.06 Total budgeted cost of programme (100%)	£6,672.84			
2.07 Total target no. of participants	Direct	700	Indirect	1000
2.08 Budgeted unit cost of programme	£9.50			
2.09 Targeted participant background analysis	60% PUL 30% CNR 10% Other / No Religion			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Cultural Expression			
2.13 Link to good relations audit	<ul style="list-style-type: none"> Increasing awareness of different cultures and identities among the wider population and dispelling myths and misperceptions was raised as a priority by community consultees (p32). Consultees also expressed the need for positive cultural expression and increased understanding of culture and history, including the cultures of newcomer communities. Consultees called for a wider expression of culture including a 12 month calendar mapping special events / holidays for other faiths/cultures and ensuring they are recognised in civic events and festivals (p32). Recognising, understanding and celebrating all cultures in a positive and respectful manner through multi-cultural events and festivals was identified as the top priority related to cultural expression by 71% of respondents to the on-line survey. In addition 59% considered education programmes for children to be a priority and 48% 			

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2023/24 ACTION PLAN

	called for community exhibitions on culture and heritage (p46).
2.14 Complementarity	Community Planning PCSP Community Services Community Arts
2.15 Capacity Building	All participants will have a greater opportunity to link with others on an intergenerational basis, learn about traditions, culture and heritage in addition to increasing their skills and knowledge regarding the outdoors and engaging in gardening.

2.01 PROGRAMME NAME	2.02 CODE
Learning Creatively	LCCC5
2.03 KEY WORDS	Diverse / Shared / Rural/Urban
2.04 Programme Summary	<p>In a further development from the 2022/23 action plan, feedback from past participants has indicated the need to enhance the delivery of promoting good relations through the medium of art.</p> <p>Consultations have identified that the use of a third medium including paint, animation, photography, written word and theatrics is a beneficial way to engage with challenging conversations and offer the safe space to increase learning opportunities.</p> <p>Given the vast demographic of the council area, it is anticipated to invite residents from across all DEA's to partake in a programme designed from a person-centred approach resulting in a programme that will be of greater interest, uptake and benefit to those who engage with the programme.</p> <p>The Good Relations Officer will liaise with the Community Arts team to develop a person-centred approach to attract participants identified through community and agency contacts including residents who may not have any connections to such organisations. This programme will look at ensuring inclusivity in encouraging those with disabilities, their carers to engage with this programme.</p> <p>The initial stages will consist of building trust and understanding the needs of all participants and using these sessions to identify possible measures that could be implemented.</p>

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	<p>The aim for expression of views, experiences and attitudes to be shared through these various forms will not only enable others to learn from such pieces of work, it will also increase the confidence of the participants themselves and they showcase their finished items throughout the council area.</p> <p>An intergenerational approach to this programme would be encouraged in the co-design process.</p>			
2.05 Contact details for programme staff	<p>Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713</p>			
2.06 Total budgeted cost of programme (100%)	£3,000			
2.07 Total target no. of participants	Direct	100	Indirect	400
2.08 Budgeted unit cost of programme	£30			
2.09 Targeted participant background analysis	<p>60% PUL 30% CNR 10% Other / No Religion</p>			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Cultural Expression			
2.13 Link to good relations audit	<ul style="list-style-type: none"> There is also a need to offer better integration opportunities for those living with a disability. The area needs to create an atmosphere and ethos of “we notice, we care and we’re here to support you” (pg28). <p>Animation of community spaces to ensure active cross community and intercultural participation and expression, including family activities, throughout the year (pg 31).</p>			

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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2.14 Complementarity	Community Services Community Arts
2.15 Capacity Building	This programme will promote good relations through increasing the access individual have to those from different backgrounds, ethnicities and ages.

2.01 PROGRAMME NAME	2.02 CODE
DEA Initiatives	LCCC6
2.03 KEY WORDS	Diverse / Rural / Urban / Shared
2.04 Programme Summary	<p>Development and implementation of a programme to deliver engaging activities across the Council area on a cross community and multi-cultural basis including re-animation of community spaces based upon the needs bespoke to each DEA. This programme will enable activities to be delivered at a local level enabling a swift and tailored approach to be offered depending on the needs of the area.</p> <p>It is anticipated that through this programme, areas with previously low interaction can be improved whilst building and maintaining relationships with new organisations and communities. Activities will be determined on local needs and opportunities and will seek to include a range of interactive elements including:</p> <ul style="list-style-type: none"> • Music, arts, craft and food events • Volunteering opportunities • Historical activities / storytelling / understanding narratives • Health and wellbeing programmes • Identification of collaborative working opportunities <p>The programme will consist of:</p> <ul style="list-style-type: none"> • Scoping of existing community activities / events • Identification of barriers to engagement and development of solutions • Engagement of community groups in each DEA and co-design of appropriate activities to meet demographic needs and ensure cross community and multi-cultural interaction.

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	<ul style="list-style-type: none"> Sharing of best practice across DEAs – how to invigorate your community and achieve maximum impact. Increasing the perception of inclusivity regardless of background Undertake regular monitoring and evaluation with a built-in review process to adapt the programme through the lifespan to ensure maximised engagement is achieved. 			
2.05 Contact details for programme staff	Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713			
2.06 Total budgeted cost of programme (100%)	£3,000			
2.07 Total target no. of participants	Direct	80	Indirect	200
2.08 Budgeted unit cost of programme	£37.50			
2.09 Targeted participant background analysis	60% PUL 30% CNR 10% Other / No Religion			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Safe Community			
2.13 Link to good relations audit	<ul style="list-style-type: none"> Needs analysis of people from ethnic minority backgrounds living in Lisburn highlighted the need for opportunities for people of different cultural backgrounds to mix and learn from each other (p28). Consultation highlighted the need to encourage and support communities to re-engage in civic / social life through community and voluntary sector programmes post-pandemic through appropriate activities (p29 & p30). 			

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	<ul style="list-style-type: none"> • The need to ensure people of all backgrounds are not subject to prejudice and are included in activities was highlighted through consultation (p31). • The need to ensure newcomer communities feel welcome and engaged was also highlighted (p31). • The need to ensure engagement opportunities which are accessible to those living with disability and their carers was highlighted (p32). • Consultees also called for opportunities / events which encourage positive cultural expression and celebration (p32). <p>On-line survey highlighted the need to ensure public spaces are safe for all (63% of respondents) (p40). The survey also called for activities for the whole family regardless of age (p44) and for multi-cultural activities (p46).</p>
2.14 Complementarity	<p>Community Arts PEACE PCSP Community Planning Community Services</p>
2.15 Capacity Building	<p>Increased sense of belonging for newcomer communities living and thriving within the council area. There will be an increased sense of pride for the council area and a greater acceptance of one another which will transcend to other individuals within the target communities. It is anticipated that following this programme, the engagement and interaction with the participants and their respective communities will increase in future Good Relations initiatives.</p>

2.01 PROGRAMME NAME	2.02 CODE
Good Relations Steering Group	LCCC7
2.03 KEY WORDS	Diverse / Skills
2.04 Programme Summary	<p>The continuation and further enhancement of a Good Relations Steering Group within Council consisting of a partnership of council officers representing a range of interests. The partnership will include:</p> <ul style="list-style-type: none"> - Community Planning - Peace - Community Development - Sports

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	<ul style="list-style-type: none"> - Community Arts - PCSP - PSNI - Education Authority - Museum - Communications - And offer the flexibility to increase the membership when required. <p>The objective of the steering group will be to work collaboratively to integrate good relations throughout the Council's programmes and activities to maximise the good relations outcomes of Council.</p> <p>The steering group will meet on a quarterly basis to review the progress of the Good Relations Action Plan, identify potential collaborative programmes and work collectively in ensuring emerging needs are supported and addressed.</p> <p>In relation to this programme, the Good Relations Officer will -</p> <ul style="list-style-type: none"> - Arrange and assist in the facilitation of the meetings - Establish a terms of reference for agreement of the steering group - Provide an update on the good relations action plan - Identify and support the facilitation for the opportunity for the integration of good relations engagement through other council programmes - Promote the progress and outcomes of completed programmes delivered by Good Relations. <p>This element will also enable the wider promotion of good relations for further inclusion across other programmes with the benefit of increasing awareness across council departments and employees.</p>
<p>2.05 Contact details for programme staff</p>	<p>Lynsey Gray Good Relations Officer Bridge Community Centre, 50 Railway Street Lisburn, BT28 1XP Lynsey.Gray@lisburncastlereagh.gov.uk 028 9244 7713</p>

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2.06 Total budgeted cost of programme (100%)	£0			
2.07 Total target no. of participants	Direct	30	Indirect	100
2.08 Budgeted unit cost of programme	£0			
2.09 Targeted participant background analysis	60% PUL 30% CNR 10% Other / No Religion			
2.10 Name and post code of Programme HQ	Location	Lagan Valley Island	Postcode	BT27 4RL
2.11 Names and post codes for main areas of programme impact	Location	Killultagh	Postcode	BT67 0JG
	Location	Lisburn South	Postcode	BT28 2UB
	Location	Castlereagh East	Postcode	BT16 2QG
	Location	Downshire West	Postcode	BT26 6AR
2.12 T:BUC Key Aim	Our Shared Community			
2.13 Link to good relations audit	<ul style="list-style-type: none"> • Consultation identified the need to engage people in civic and social life (p29) and for increased accessibility to shared community space (p29). • Consultation also highlighted the need to raise the profile of the Good Relations programme within the area to build community confidence in the ability to create tangible outcomes (p30). The ability to further integrate Good Relations in civic services and facilities provision is therefore a priority. 			
2.14 Complementarity	<ul style="list-style-type: none"> - Community Planning - Peace - Community Development - Sports - Community Arts - PCSP - PSNI - Education Authority - Museum - Communications 			
2.15 Capacity Building	Ability to further promote and embed good relations through all aspects of council programmes with shared learning across the delivery programmes.			

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
2023/24 ACTION PLAN

Section 3

Action Plan Programme Outcome Summary Table 2023/24

Programme name (2.01)	Code (2.02)	Key Aim (2.12)	Key Words (2.03)	No. direct participants (2.07)	Total Cost (2.06)	Post Codes (2.11)
Good Relations Grant Funding	LCCC1	Our Shared Community	Sin-ID, Diverse, Rural, Urban	850	£20,000	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
Our Culture & Heritage	LCCC2	Our Shared Community	Youth / Diverse / Skills / Employ	250	£3,000	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
Our Shared Goal	LCCC3	Children & Young People	Diverse / Shared / Sin-ID/	170	£4,000	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
Cultural Celebrations	LCCC4	Our Cultural Expression	Diverse / Rural / Urban / Fac	700	£6,672.84	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
Learning Creatively	LCCC5	Our Cultural Expression	Diverse / Rural / Urban / Shared	100	£3,000	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
DEA Initiatives	LCCC6	Our Safe Communities	Diverse / Rural / Urban / Shared	80	£3,000	BT67 0JG BT28 2UB BT16 2QG BT26 6AR
Good Relations Steering Group	LCCC7	Our Shared Community	Diverse / Skills	30	£0	BT67 0JG BT28 2UB BT16 2QG BT26 6AR

Section 4

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
2023/24 ACTION PLAN

T:BUC Strategic Outcome

	C&YP	Shared community	Safe community	Cultural Expression	DCGRP Total
Total no. of programmes	1	3	1	2	7
Total no. of direct participants	170	1130	80	800	2180
Unit cost of programme activity	£23.53	£20.35	£37.50	£12.09	£18.19
Total cost of programmes	£4,000	£23,000	£3,000	£9,672.84	£39,672.84

Guidance on completing the action plan

This section provides detailed guidance on how to complete the Action Plan template for 2023/24

Cover page

Complete the name of your District Council and the name of the Council's Chief Executive.

Section 1 – Programme and Financial Information

1.1 Programme information

Provide the total number of programmes and list the name, role and contact information, including telephone number/ext and email, for each staff member involved in programme delivery.

It is very important that you have the appropriate staff and governance structures in place to manage and deliver the programmes detailed in the Action Plan, and ensure that all required reporting and claims processes are able to be completed and submitted on time.

1.2 Financial information

This section asks you to provide the information on the financial aspects of the council's overall programme.

The first box asks you to list the name, role and contact information, including telephone number/ext and email, for each staff member involved in financial management of the programme.

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2023/24 ACTION PLAN

The second box asks you to complete the overall programme's financial information, broken down by 100% (includes match funding of 25% from your council) and 75% (TEO's allocation only) for the following:

- Total cost (overall programme & staff costs)
- Total programme costs
- Total staff costs
- Staff cost breakdown

1.3 Claim deadlines

This section outlines the council's responsibility to ensure all claims for expenditure are made promptly. It also includes a list of deadlines for claims by quarter.

Section 2 – Programme action plan

Completing the action plan template.

2.01 Programme name

Enter the programme name.

2.02/2.03 Programme code and Key words

Each programme is denoted by the three digit code unique to each District Council, followed by a number to separate individual council programmes.

For example: ABC2 is the second programme in Armagh City, Banbridge and Craigavon District Council's Action Plan. MUC14 is the fourteenth programme in Mid Ulster District Council's Action Plan.

The programme codes are listed in the table below.

ANA Antrim & Newtownabbey	FAO – Fermanagh & Omagh
ABC – Armagh City, Banbridge and Craigavon	LCC – Lisburn & Castlereagh
AND – Ards & North Down	MEA – Mid & East Antrim
BCC – Belfast	MUC – Mid Ulster
CCG – Causeway, Coast & Glens	NMD – Newry, Mourne & Down
DCS – Derry City & Strabane	

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Include **key words** that relate to the project. This can be as many as you deem relevant from the list below. If you feel a particular key word would help summarise what your programme involves then please add it and let us know, this list will evolve over time and become more useful to stakeholders as more accurate keywords are added to the list.

Keyword	Suitable for programmes that:
SPORT	Contain a sporting element
DIVERSE	Explore diversity, in terms of participants and/or project content
RURAL	Take place in, or consider, the rural context of good relations delivery
URBAN	Take place in, or consider, the urban context of good relations delivery
SIN-ID	Are single identity in nature
SHARED	That involve both traditions here
YOUTH	Concentrate on younger participants/issues (0-18)
ADULT	Concentrate on adult participants/issues (19-64)
SENIOR	Concentrate on senior participants/issues (65+)
WALLS	Considers physical barriers
SUMMER	Takes place primarily in the summer
WINTER	Takes place primarily in the winter
FAC	Involves facilitation
RES	Involves a residential
NATURE	Takes place/involves nature or the natural environment
EMPLOY	Involves links to employment / improving employability skills
SKILLS	Involves improving / developing skills
ACCRED	Involves participants working toward an accredited qualification
TRIP	Involves a trip or trips away for the participants
ART	Involves the use of art and/or creative activity
TREES	Involves opportunities for people from all backgrounds to learn more about the environment in a shared good relations context.

2.04 Programme Summary

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2023/24 ACTION PLAN

Provide a brief programme synopsis – what the project involves, what demographic it seeks to target, what outcome it is designed to achieve, and what activity is involved.

2.05 Contact details for programme staff

Provide the details of the Good Relations Officer involved in the delivery of the programme. This should include a contact telephone number and an email address.

2.06 Total budgeted cost of programme (100%)

Provide the total (100%) budgeted cost of the programme.

2.07 Total targeted no. of participants

Provide the total targeted number of direct and indirect participants of the programme.

A direct participant is one who attends the programme or is otherwise directly engaged in programme activity. For example, if a programme involves putting on a performance to demonstrate an aspect of shared history, all those involved in the planning, design and delivery of the performance would be direct participants.

An indirect participant is one who may receive some benefit from, or be impacted in some indirect way, by programme delivery. In the previous example of the performance on shared history, people in the audience or children in a school who had viewed a DVD of the performance, would be indirect participants of the programme.

2.08 Budgeted unit cost of programme

Divide the total cost of the programme by the total number of direct participants to get the unit cost.

2.09 Targeted participant background analysis

Provide the approximate community/gender/ethnicity/socio-economic breakdown that you plan to achieve.

2.10 Name and post code of Programme HQ

Provide the name and post code of the location where the Programme HQ is based.

2.11 Post codes of main delivery points

Provide the names and post codes of the geographic location(s) where the project **will have the greatest impact.**

You should include the locations of areas where the programme is delivering the greatest impact to the community or benefit to participants.

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2023/24 ACTION PLAN

For example if participants on a programme are primarily from three estates in a town (and therefore those estates should experience the most positive impact from delivery), then this section would include the names and post code information for those three estates – where estates or other geographic areas traverse more than one post code area, use a post code that gives the best impression of the central point of such an area.

2.12 Key Aim

Select one Key Aim for the Programme from the four key T:BUC aims and note in here.

2.13 Link to good relations audit

This section asks you to provide information about the programme's direct link to the need identified in your council's GR Audit.

2.14 Complementarity

This section asks you to list the areas of complementarity (PCSP, Peace IV, Peace Plus, community planning, MEDF, etc.) within the programme. You should include evidence of complementarity in programme design, structure and outcome.

2.15 Capacity Building

Indicate how the Programme seeks to build capacity in relation to good relations delivery in the area it focuses on.

Section 3 - Action Plan Programme Outcome Summary Table 2023/24

This section asks you to provide a summary of the provision across the programme in one table. The summary should be completed for submission of the Action Plan and updated during the funding cycle as you submit your quarter progress.

Section 4 - T:BUC Strategic Outcome

This section asks you to provide a summary of all individual programmes based on the link to a key T:BUC aim identified for the programme. You must provide the following:

- Total no. of programmes
- Total no. of participants
- Unit cost of programme activity
- Total cost of programmes

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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The four T:BUC key aims are Children and Young People (abbreviated here as C&YP), Shared community, Safe community and Cultural Expression.

For example under C&YP, the table below indicates that the council had eight programmes where C&YP was the primary linked strategic outcome.

The eight programmes had a total of 425 participants and, in total, cost £50,000 to deliver.

The unit cost of programme activity per person is calculated as follows:

Total programme cost ÷ Total no of participants = unit cost per person

To get the unit cost of programme activity per person for this example you would work out as follows:

£50,000 ÷ 425 participants = £118 per person

	C&YP	Shared community	Safe community	Cultural Expression	DCGRP Total
Total no. of programmes (linked to the strategic aim)	8	10	6	12	36
Total no. of participants (sum of participants from all programmes linked to the strategic aim)	425	320	125	200	1,070
Unit cost of programme activity per person (Total programme cost ÷ Total no of participants = unit cost per person)	£50,000 ÷ 425 participants = £118 per person	=40,000/320 = £125 per person	=50,000/320 = £156 per person	=40,000/200 = £200 per person	=180,000/1,070 = £168 per person
Total cost of programmes (sum of delivery costs for all)	£50,000	£40,000	£50,000	£40,000	180,000

DISTRICT COUNCIL GOOD RELATIONS PROGRAMME
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programmes linked to the strategic aim)					
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NB: Guidance on the Outcome Process will follow separately

Further guidance

If you have any further questions please contact Julie McCormack on julie.mccormack@executiveoffice-ni.gov.uk (028 9037 8720) or Neil Lynas on neil.lynas@executiveoffice-ni.gov.uk (028 9052 0048) to discuss before you return your application.

DRAFT

Committee:	Communities & Wellbeing
Date:	7 September 2023
Report from:	Head of Communities

Item for:	Decision
Subject:	Good Relations Project Fund 2023/24

1.0	<u>Background and Key Issues</u>
1.1	The Good Relations Project Fund was developed as a key element of the overall Councils Good Relations Action Plan which receives financial assistance from The Executive Office. This grant scheme aims to promote good relations between people of different religious and political beliefs and different racial groups through programmes being delivered by local constituted community and voluntary organisations.
1.2	The initial Good Relations Action Plan for 2023-2024 was approved through committee in January 2023, which included the provision of a grants scheme to the value of £30,000.
1.3	The Good Relations Project Fund was launched in April 2023 for a period of four weeks. Two information sessions were held on 24 April and 25 April.
1.4	Members were provided with an updated position paper at committee in June 2023 to advise that the GR budget was being cut by 47% and it was agreed that a revised Action Plan would be brought to committee in September 2023 to agree expenditure under each priority. On that basis, it was agreed that the outcome of the Good Relations Project Fund could not be adjudicated and Members should consider it as part of the review of the Plan. This report is based on the updated action plan which has been considered at this month's meeting (Item 1.3), allocating a revised amount of £20,000 to this Fund.
1.5	<u>Outcomes</u> The Good Relations Project Fund scheme closed on Friday 11 May 2023. 23 applications were received and assessed by a panel of officers against the agreed criteria. Of the 23 applications, 15 were deemed successful totalling £31,299 based on the weighted score of each applicant. In line with the terms and conditions of the scheme, 8 applications were deemed unsuccessful.
1.6	A copy of the applications received and outcomes of assessment are attached for Member's information.

1.7	<p><u>Option for consideration</u></p> <p>The revised budget for the Good Relations Project Support Fund is £20,000. In order to remain within budget, there is a requirement to reduce all awards by 36.1% of the weighted allocation.</p>	
2.0	<p><u>Recommendation</u></p> <p>It is recommended that Members consider and agree:</p> <ul style="list-style-type: none"> • The award of a grant with a 36.1% reduction in the financial allocation to all successful applicants in order to remain within the budget of £20,000; and • Furthermore, the unsuccessful applicants will receive feedback and offered additional support from officers as required. 	
3.0	<p><u>Finance and Resource Implications</u></p> <p>£20,000 from District Councils Good Relations Programme 2023-2024.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p>	

<p>Appendices:</p>	<p>Appendix 2 – Table of Outcomes</p>
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Good Relations Project Support Fund 2023/24

No	Group	DEA	Requested Amount	Score	Amount deemed eligible Based on Weighted Score	Option 1 36.1% reduction to bring within budget	Detail of programme
1	Lisburn Downtown Centre	Lisburn North	£2,975	84%	£2,499	£1,597	5 x Music sessions, 5 x African Drumming workshops, Foods of the World event
2	Lisburn Rangers Football Club	Lisburn South	£2,850	83%	£2,366	£1,512	3-day Good Relations 'Kick It Out' Soccer Camp
3	Ballinderry Moravian Church	Kilultagh	£2,800	81%	£2,268	£1,449	Weekly programme for young people - art/music classes and community connectivity celebration
4	ATLAS Women's Centre	Lisburn North	£3,000	80%	£2,400	£1,534	Arts & Craft workshops, ESOL classes, Community Events, Educational Outings
5	Healthy Kidz CIC	Downshire West	£3,000	80%	£2,400	£1,534	5 Day multi-sports camp with health and wellbeing initiatives.
6	Resurgam Youth Initiative	Lisburn South	£3,000	80%	£2,400	£1,534	Bi-Lingual Youth Club activities including training, information events, integration programme and celebration event
7	Resurgam Community Development Trust	Lisburn South	£2,740	79%	£2,165	£1,383	Cultural Diversity Workshops, Plant/Grow/Cook sessions, Art sessions, Relaxation sessions and Celebration event
8	Mazetown Rural Action Collective	Downshire West	£2,900	74%	£2,146	£1,371	4 x history of local art workshops, 6 x cultural dance classes, 3 x historical talks
9	Lisburn YMCA	Lisburn South	£2,950	71%	£2,095	£1,338	Young peoples programme including trips and cultural workshops
10	Charter for NI	Castlereagh East	£3,000	68%	£2,040	£1,304	Young People programme: 'Meet the Panel' event to discuss current topics. Cultural celebration event.
11	St. John's Parish Moira (LOGIC)	Downshire West	£2,275	66%	£1,502	£959	"Connect 2023" youth programme includes a community event, sports days and day trip
12	Dreamscheme NI	Castlereagh South	£3,000	66%	£1,980	£1,265	Youth programme including Youth Club, Trips and contribution towards overheads
13	Lurganville and District Community Association Limited	Downshire West	£3,000	60%	£1,800	£1,150	Older peoples programme with art workshops, historically significant site visits and history talks
14	LCC Community Trust	Lisburn North	£3,000	54%	£1,620	£1,035	16 Weeks of English Classes and 'Chill & Chat' programme engagement
15	Moneyreagh & District Community Association	Castlereagh East	£3,000	54%	£1,620	£1,035	Community cultural event, book club trip and seniors trip
Total			£43,490		£31,299	£20,000	

DEA	Qty
Castlereagh East	2
Castlereagh South	1
Downshire East	0
Downshire West	4
Killultagh	1
Lisburn North	3
Lisburn South	4
Total	15

Good Relations Project Support Fund 2023/24

No	Group	DEA	Score	Requested Amount	Comments
1	Carryduff Play Care Centre	Castlereagh South	Ineligible	£1,900	Unable to meet pass mark at Section 3
2	Glenclare Friendship Group	Killultagh	Ineligible	£1,200	Unable to meet pass mark at Section 3
3	Killynure Community Association	Castlereagh South	Ineligible	£3,000	Unable to meet pass mark at Section 3
4	Lisburn BMX Club	Lisburn North	Ineligible	£3,000	Unable to meet pass mark at Section 3
5	Lisburn Racquets Club	Lisburn North	Ineligible	£3,000	Unable to meet pass mark at Section 4
6	Poundbridge District & Community Association	Downshire East	Ineligible	£3,000	Unable to meet pass mark at Section 6
7	Sir Thomas Bateson Memorial Trust	Lisburn South	Ineligible	£2,945	Unble to meet pass mark on Sections 4
8	STRIVE Walking & Wellbeing Group	Lisburn North	Ineligible	£2,918	Unable to meet pass mark at Section 3

Committee:	Communities & Wellbeing
Date:	7 September 2023
Report from:	Head of Communities

Item for:	Decision
Subject:	<ol style="list-style-type: none"> 1. Provision of Free Period Products : Public Consultation 2. Council Pilot - Update

1.0	<u>Background and Key Issues</u>
1.1	<p>The Executive Office Provision of Free Period Products : Public Consultation</p> <p>The Executive Office is currently seeking views on how to ensure that period products are “obtainable free of charge” by “all persons who need to use them”, “while in Northern Ireland”.</p>
1.2	<p>To address this gap the Period Products (Free Provision) Act (NI) was made by the Northern Ireland Assembly in 2022 and requires that period products will be made available from May 2024. The requirements of the Act go beyond seeking to make provision for those in financial difficulty. Rather, as stated above, there is a recognition that period products are necessary and essential items that should be available free of charge and accessible by all persons who need to use them.</p>
1.3	<p>Further detail on the background is contained in the full consultation document available here: www.executiveoffice-ni.gov.uk/consultations/consultation-free-period-products.</p>
1.4	<p>The consultation will run for 12 weeks from 26 June 2023 – 18 September 2023. The responses will then be analysed and considered, alongside the responses received from the wider engagement process, to inform the development of the arrangements to implement the Act.</p>
1.5	<p>The purpose of the consultation is to seek views in relation to the provision of free period products on:</p> <ol style="list-style-type: none"> a) How people ought to be able to obtain period products free of charge; b) Where period products ought to be obtainable free of charge; and c) What types of period products ought to be obtainable free of charge.
1.6	<p>Council officers have met with officers from The Executive Office who are working out the best way to apply this new legislation. By May 2024, free period products will be available in all public buildings, with the products provided by The Executive Office (TEO). The Council will be obliged to provide space to store and supply products and to train staff to sensitively monitor their use.</p>
1.7	<p>The draft response to the consultation questionnaire is attached at Appendix 3.</p>

Council Pilot

- 1.8 Lisburn & Castlereagh City Council has been running a pilot scheme since May 2022, as agreed by Council on a recommendation by Alderman H Legge, to provide free period products in a number of its community facilities across the area. This involved adapting the vending machines in a number of toilets to 'free-vend'. The project was promoted through social media and posters in the relevant locations to inform people of the free products. LCCC staff at each of the sites refill the machines as necessary.
- 1.9 Free products are currently available in:
1. Ballyoran Community Centre, Dundonald
 2. Enler Community Centre, Dundonald
 3. Lough Moss Leisure Centre, Carryduff
 4. Moneyreagh Community Centre
 5. The Bridge Community Centre, Lisburn
 6. Grove Activity Centre, Lisburn
 7. Glenmore Activity Centre, Lisburn
 8. Kilmakee Activity Centre, Dunmurry
- 1.10 A sticker was put on each machine to say that the free products were being provided for those in immediate need.
- 1.11 Initial costs for the purchase of products was £4,000 for ten boxes of tampons (384 per box) and ten boxes of pads (200 per box), purchased through the Community Support Programme budget. To date almost 900 tampons and 800 pads have been used across all centres. Based on this usage, the Council has enough stock to last until at least May 2024 when the TEO scheme is scheduled to 'go live'.
- 1.12 Feedback from the users at the centres has been very positive and staff have acknowledged that the scheme is working well.
- 1.13 The Scheme will continue until the outcome of the TEO led consultation exercise is known and direction and funding is issued by the anticipated deadline of May 2024.

2.0 Recommendation

It is recommended that Members:

- Note the content of the report;
- Approve the draft consultation response and its submission to TEO by the deadline of 18 September advising that it is subject to Council approval on 26 September; and
- Note the continuation of the Council pilot scheme until the outcome of the consultation exercise is known, given the surplus of products and the unlikely requirement of the need to purchase anything additional based on current usage.

3.0 Finance and Resource Implications

None

4.0	<u>Equality/Good Relations and Rural Needs Impact Assessments</u>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out</p> <p>Provision of free period products under the Act will enhance equality of opportunity, regardless of Section 75 category.</p> <p>Access to free period products helps citizens to manage their periods, in public service bodies, and to carry out normal activities during their period.</p> <p>The Policy is in line with that provided for in the Act, only limiting provision only where necessary.</p> <p>https://consultations.nidirect.gov.uk/teo/provision-of-free-period-products-consultation/supporting_documents/Section%2075%20Screening%20%20Period%20Products%20Free%20Provision%20Act%20NI%202022.DOCX</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out.	

Appendices:**Appendix 3 Consultation Response**



The
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Period Products (Free Provision) Act (NI) 2022

Provision of Free Period Products

Public Consultation Document

26 June 2023 – 18 September 2023





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Introduction:

1. This consultation seeks your views on how best the Executive Office (TEO) ensures that period products are “**obtainable free of charge**” by “**all persons who need to use them**”, “**while in Northern Ireland**”.
2. We are seeking views on:
 - The ways in which users ought to be able to obtain period products free of charge (the “**how**”);
 - The locations in which period products ought to be obtainable free of charge (the “**where**”); and
 - The types of period products which ought to be obtainable free of charge (the “**what**”).
3. Like other bathroom products access to period products is an essential item for personal care to address a normal biological need. There is currently no scheme that provides universal access to free period products here. To address this gap the Period Products (Free Provision) Act (NI) 2022 was made pursuant to a Private Members’ Bill in the last Assembly and received Royal Assent in May 2022. The Act says that free period products are to be made available from May 2024.



The Act:

4. The Act introduces 2 new duties; one of which, arising under section 1 places a duty on the Executive Office (TEO) to ensure that period products are obtainable free of charge to meet the needs of “*all persons who need to use them ...while in Northern Ireland*”. The other duty is placed on specified*¹ public sector bodies and relates to the provision of free products that a person needs whilst in

¹ Each NICS department may specify the public service bodies subject to this new duty.

particular premises. This consultation relates to the section 1 duty (universal duty) only.

5. TEO is considering how this universal duty may be implemented in the most effective way and we want your thoughts to help shape the way forward.
6. The Act requires that the free products are to be obtainable reasonably easily and individuals may collect products for someone else who needs them. Therefore, generally venues not accessible to the general public are not considered appropriate locations.
7. Further background on the Act is contained at **Annex A**.

Consultation:

8. The consultation will run for 12 weeks from 26 June 2023 – 18 September 2023. The responses will then be analysed and considered alongside the responses we received from our engagement process to inform the development of the arrangements to implement the Act.
9. We want to hear from as many people as possible on all the questions in the consultation.

Responding to the Consultation:

10. The best way to respond to this consultation is online, through our questionnaire which can be accessed here:

<https://consultations.nidirect.gov.uk/teo/provision-of-free-period-products-consultation>

11. An electronic version of this document is available for you to download at:

www.executiveoffice-ni.gov.uk/consultations/consultation-free-period-products

It should take no longer than 10 minutes to complete these questions.

Alternative Formats:

12. Copies in other languages and formats, (including Braille, large print etc.), can be made available on request. If it would assist you to access this document, in an alternative format or language other than English, please contact us using the e-mail or postal address below.
13. Completed hard copy questionnaires and general written responses can be sent to us by:

E-mail at: period.products@executiveoffice-ni.gov.uk

Or:

**Post at: Equality Policy & Legislation Team
The Executive Office
Room A5.1
5th Floor Castle Buildings
Stormont Estate
BELFAST
BT4 3SR**

We would ask that written responses are received no later than 18 September 2023.

Impact Assessments:

14. A Section 75 Equality Screening, Rural Needs Impact Assessment, Data Protection Impact Assessment and Human Rights Impact Assessment have been completed, the outcomes of which are available at **Annex B**.

Privacy, Confidentiality and Access to Consultation Responses:

15. The Department intends to publish a synopsis of responses to the consultation (subject to our Moderation Policy). This may include a list of names of organisations that responded but not personal names, addresses or other contact details.
16. The Executive Office (TEO) is committed to protecting your privacy. For more information about what we do with your personal data please see our consultation privacy notice. That privacy notice at **Annex C** explains how TEO uses the information supplied by you as part of a consultation, what we do with it, the ways in which we will safeguard it, and what your data protection rights are.
17. Your response, and all other responses to this consultation, may be disclosed on request in accordance with the Freedom of Information Act 2000 (FOIA), and the Environmental Information Regulations 2004 (EIR). However, all disclosures will be in line with the requirements of the Data Protection Act 2018 (DPA) and UK GDPR.
18. If you want the information that you provide to be treated as confidential it would be helpful if you could explain to us why you regard the information you have provided as confidential, so that this may be considered if the Department should receive a request for the information under the FOIA or EIR.

What Happens Next?

19. Following the close of the consultation on 18 September 2023, all responses and feedback will be collated for review by The Executive Office. Findings from our consultation will be shared on The Executive Office website.





Complaints:

20. If you have any concerns about the way this consultation process has been handled, you should send them to the following address:

**Machinery of Government
Room SD03
Stormont Castle
BELFAST
BT4 3TT**

E-mail: info@executiveoffice-ni.gov.uk

Telephone: (028) 9037 8055

21. Please note, if you choose to send your complaint in writing, you should state clearly the reason for your complaint in the 'subject' bar of your e-mail, or at the top of your letter.

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE.





Background:

22. Period inequality contributes to the poor mental health and wellbeing experience of those who are unable to access the basic health essentials of period products. This is a growing issue particularly in light of the increased cost of living².
23. However, like other bathroom products, period products are essential items for personal care to address a normal biological need **and should therefore be available to everyone who needs them, regardless of their economic status.**
24. To address this gap the Period Products (Free Provision) Bill was introduced in the Northern Ireland Assembly in October 2021, sponsored by Pat Catney MLA. The Bill had broad support in the Assembly and the **Period Products (Free Provision) Act (Northern Ireland) 2022** “the Act” received Royal Assent on 12 May 2022.
25. The requirements of the Act go beyond seeking to make provision for those in financial difficulty. Rather, as stated above, there is a recognition that period products are necessary and essential items that should be available free of charge and accessible by all persons who need to use them.
26. Section 1 of the Act places a duty on the Executive Office (TEO) to ensure that period products are available free of charge to all persons who need to use them. Section 10 of the Act provides that this provision will come into operation on or before **12 May 2024** and we now want your thoughts on what this provision should look like.

² Source: <https://www.gov.scot/publications/period-products-free-provision-scotland-act-2021-equality-impact-assessment/pages/3/>

Requirements:

27. The legislation also sets out a number of requirements in relation to the provision of free period products under this scheme – known as “arrangements”. These include the requirement that:
- products must be reasonably easy to obtain, in a way that respects dignity, privacy and confidentiality,
 - a reasonable choice of types of period products is offered; and
 - arrangements should be published in a way that respects dignity, privacy and confidentiality.
28. These arrangements **must also allow for products to be obtainable by another person on behalf of a person who needs them.**
29. The department plans to put arrangements in place to provide persons with products that are reasonably easy to obtain. The arrangements **may** also allow for period products to be delivered. In the event that delivery was made available, persons may be required to pay associated packing and delivery costs. However, the Act provides that these costs are not recoverable if a person could not reasonably obtain products in accordance with the arrangements in any other way.

Reasonably easily:

30. Where and how free products can be obtained should be neither complex nor bureaucratic. As described in the ‘Respect for Dignity, Privacy and Confidentiality’ section below, generally products should be freely accessible from places where individuals are comfortable collecting them without having to ask for them or justify why they need them.
31. Reasonable ease should also include ease of physical access for those with physical disabilities or mobility issues.

Respect for Dignity, Privacy and Confidentiality:

32. As noted above period products should be obtainable in a way that respects the dignity of the individual obtaining them including privacy and confidentiality.
33. While progress has been made in recent years to tackle the stigma associated with menstruation and period products, people who need to access period products may still find this an embarrassing situation and any potential embarrassment should be minimised as much as possible.
34. Therefore, the ways in which and places where, products are made available should consider the needs and wishes of users in relation to privacy (including for religious and/or cultural reasons) and avoiding anxiety or embarrassment. For example, use of discrete packaging.
35. A dignified approach may include products easily accessed without individuals having to:
 - Ask someone for products; and / or
 - Justify why they need them.
36. However, it should be noted that there may be occasions when individuals may be required to ask for these products. For example, for reusable products which are significantly more expensive than single use products. In these cases, different arrangements may be put in place to access the free products.



Reasonable Choice

37. A reasonable choice is required by the Act however not all types of products have to be available in all locations. Within the Act “products” are defined to include tampons, pads and articles which are reusable. It would appear appropriate to provide a reasonable range of products at various locations. The extent of the range may be determined by local factors including a phased delivery of products allowing us to build an understanding of need and distribution avenues.



Annex B

Impact Assessments:

A number of impact assessment screening documents are available as part of the full suite of consultation documents, and can be accessed via the following link:

www.executiveoffice-ni.gov.uk/consultations/consultation-free-period-products

A summary of the outcome of each is provided in the table below:

Impact Assessment / Screening:	Outcome:
Section 75 Equality Screening	Screened Out
Rural Needs Impact Assessment	Screened Out
Data Protection Impact Assessment	Screened Out
Human Rights Impact Assessment	Screened Out





Annex C

Privacy Notice:

<https://www.executiveoffice-ni.gov.uk/teo-privacy-notice>



Annex D

Consultation Questions:

These questions can also be answered online here:

<https://consultations.nidirect.gov.uk/teo/provision-of-free-period-products-consultation>

About You:

Are you responding as an individual or on behalf of an organisation?

Tick:	Local Council Area:
	Individual
✓	On behalf of an organisation

If responding on behalf of an organisation, please tell us your organisation's name in the space below.

1. Where do you live:

Tick:	Local Council Area:
	Antrim and Newtownabbey Borough Council
	Ards and North Down Borough Council
	Armagh City, Banbridge and Craigavon Borough Council
	Belfast City Council
	Causeway Coast and Glens Borough Council
	Derry City and Strabane District Council
	Fermanagh and Omagh District Council
✓	Lisburn and Castlereagh City Council
	Mid and East Antrim Borough Council
	Mid Ulster District Council
	Newry, Mourne and Down District Council
	Other

1a. If you selected "Other" please provide further detail in the space below:



2. What is your postcode? This is to identify the general location of respondents.

**First 3/4 digits of Postcode only:
(e.g., BT1)**

BT27

3. In order to make sure we are asking a broad section of the community for their views, please tell us a bit more about yourself. Please tick all that apply.

(Please note this information will remain anonymous and be treated as such. If answering on behalf of an organisation, please tick all that apply to your members.)

Tick all that apply:	About You:
✓	I currently use period products.
✓	I will need to use period products in the future.
✓	I am a mother, sister, partner, or family member of someone who needs access to period products.
✓	I am a father, brother, partner, or family member of someone who needs access to period products.
✓	I do not need period products for myself, but for someone who does, who is not a family member.
✓	I prefer not to answer this question.
✓	Other

3a. If you selected "Other" please provide further detail in the space below:

We are answering on behalf of all residents and visitors to our Council area.



4. Would you use free period products if they were available?

Tick:	Answer:
✓	Yes
	No

5. What, if anything, would STOP you from accessing these free period products?

(Please tick all that apply.) Please remember that these products will be available for everyone whether or not they can afford to purchase them themselves.

Tick all that apply:	Answer:
✓	Being too embarrassed.
✓	If I don't know where I can get them.
✓	Can't get to the physical locations where free products may be provided? <i>(Please provide further detail below. This may be related to transport issues, mobility issues, issues around insufficient disabled access, etc)</i>
✓	For cultural or religious reasons <i>(please provide further detail below.)</i>
✓	I would prefer to purchase my own choice of products.
✓	Nothing would stop me.
✓	Other.



5a. If you selected “can’t get to the physical location”, “for cultural or religious reasons” or “Other” please provide further detail in the space below.

Not all people have access to public or private transport to take them to collection points. A large proportion of the Council area is rural which can add to isolation and lack of access to collection points. People with disabilities may also have challenges when trying to access collection points.

Different cultures and religions have different attitudes to periods which may impact on a person’s ability to collect products.

**6. Who would you be prepared to collect the free period products for?
(Please tick all that apply).**

Tick all that apply:	Who:
	Myself
	Another person in household
	Another person not in my household.
	I would not be prepared to collect for someone else.
a	Other.

6a. If you selected “Other” please provide further detail in the space below:

We are answering on behalf of all residents and visitors to the Council area.



**7. What free period products do you think should be available?
(Please tick all that apply.)**

Tick all that apply:	Product:
✓	Pads
✓	Applicator Tampons
✓	Non applicator Tampons
✓	Panty Liners
✓	Reusable Period pants
✓	Reusable Menstrual cups
✓	Reusable pads
✓	Reusable panty liners
	Other

7a. If you selected "Other" please provide further detail in the space below:



**8. How important or unimportant are reusable products to you?
(Please tick one space only.)**

Tick one:	Importance:
✓	Very important
	Quite important
	Not very important
	Not at all important

9. Reusable products are more expensive. Alternative arrangements may be required to access these products. Would you be prepared to provide your contact details in order to obtain them?

Tick:	Answer
✓	Yes
	No

**10. How do you think period products ought to be made available?
(Please tick all that apply)**

Tick all that apply:	How:
✓	Collect in person from a physical location as required.
✓	Delivery. (You may be required to provide your contact details and may be required to pay costs associated with packing & delivery)

✓	An online or text pre order “click and collect” style service
✓	Other

10a. If you selected “Other” please provide further detail in the space below:

Postage (although could be prohibitively expensive).

11. In terms of physical locations where do you think would be the best places to obtain free period products from? (Please tick all that apply).

(Please note: Schools are not included in this list as they are not accessible by the general public and provision is already made for those in schools by the Department of Education.)

Tick all that apply:	Location:
✓	Public Libraries
✓	Public buildings <i>(Please provide further detail in the space below)</i>
✓	Museums / Cultural spaces
✓	Community venues <i>(Please provide further detail in the space below)</i>
✓	Other <i>(Please provide further detail in the space below)</i>



("All toilets" are not included as an option as it is anticipated that the budget which will be made available will not be sufficient to meet this option.)

11a. If you have selected "Public buildings", "Community venues" or "Other" please provide further detail and/or examples in the space below.

Public buildings - council offices and its associated buildings, hospitals, police stations, health centres, libraries

Community venues - community centres, leisure/activity centres, churches/church halls

**12. Given the legislation indicates that the provision of free period products must respect privacy, dignity, and confidentiality where within a building would you feel most comfortable accessing Free Period Products?
(Please tick all that apply.)**

Tick all that apply:	Location:
✓	In the toilets of relevant buildings
✓	At the reception area.
✓	In a discreet location within the building.
✓	On a display stand in the building.
	Other.
	Don't have a preference.



12a: If you selected “Other” please provide further detail in the space below:

**13. How do you think the provision and location of free period products should be publicised?
(Please tick all that apply.)**

Tick all that apply:	Answer:
✓	NI Direct website
✓	Dedicated App showing the locations of free period products.
✓	Local media (e.g., local newspapers, local radio, etc)
✓	Social media
✓	Prominently displayed within the relevant location supplying the products
✓	Other – please provide more information.

13a: If you selected “Other” above please provide further detail in the space below:

Church bulletins, community communication groups such as WhatsApp



14. If the locations of products were to be provided via an app how likely or not likely are you to use this app?

Tick one:	Likelihood:
✓	Very likely
	Somewhat likely
	Not very likely
	Not at all likely

15. Some groups (such as those from certain cultural backgrounds, those with a disability, those who are homeless, etc.) are likely to have certain specific needs when accessing free period products. Please provide any further information you think is relevant or should be taken into account to meet the needs of such groups in the space below.

Barriers include:

- Communication challenges – people with autism, for example, may not be able to verbalise their request to staff; staff may not have skills in sign language to be able to help people with hearing impairments.
- Confidence – people may not be confident enough to enter a public building to collect period products.

Impact assessments:

16. *A number of impact assessment screening exercises have been carried out and are listed separately here www.executiveoffice-ni.gov.uk/consultations/consultation-free-period-products. If you have any additional comments or information please provide further detail in the space below.*

N/A

Any other comments / feedback:

17. *Please provide any further comments and / or feedback you wish to make in relation to the provision of free period products in the space below.*

N/A

Should you require further information or would like to speak to someone regarding the provision of free period products please e-mail Period.Products@Executiveoffice-ni.gov.uk or telephone (028) 9052 2907.

Deadline for Responses:

Please return responses no later than 18 September 2023 via:

E-mail to: period.products@executiveoffice-ni.gov.uk

Or:

Post to: Equality Policy & Legislation Team
The Executive Office
Room A5.1
5th Floor Castle Buildings
Stormont Estate
BELFAST
BT4 3SR



The
Executive Office

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE.

Committee:	Communities & Wellbeing
Date:	7 September 2023
Report from:	Head of Communities

Item for:	Noting
Subject:	Arts Organisation/Individual Artist /Making Art in Communities Grants Scheme 2023/24

1.0	<p><u>Background and Key Issues</u></p> <p>1.1 Members are advised that the council's Annual Arts Organisations, Individual Artist and Making Art in Communities Grants Schemes were opened for applications in March 2023 for delivery by end March 2024. There is an agreed budget of £30,000 across the 3 different Schemes.</p> <p>1.2 The Arts Organisation Grants Scheme is to support constituted Arts Organisations based or working in the council area to undertake non-profit making arts-based events, projects or related activities.</p> <p>1.3 The Individual Artist Grants Scheme is to support individuals who reside or are based and deliver services in the council area. They must be involved in amateur and/or professional arts and deliver arts events, projects or related activities with the exception of specialist training to enhance professional development.</p> <p>1.4 The Making Art in Communities Scheme is to support constituted community organisations based in the council area to use arts-based activities to raise community awareness about issues, including health promotion, environment and sustainability, urban renewal, rural revitalisation, cultural planning, community strengthening, social inclusion and cultural diversity.</p> <p>1.5 There were 29 applications received and assessed by a panel of officers against the agreed criteria to deliver a range of arts based activities for local communities, art related events and for individual artists to deliver services across the Council area. Of the 29 applications, 25 were deemed successful totalling £30,002 based on the eligible amount applied for and the weighted score of each applicant. In line with the terms and conditions of the scheme, 4 applications were deemed unsuccessful.</p> <p>1.6 The Table of Outcomes attached at Appendix 4 details the award made to each of the applicants in line with agreed budget of £30,000 across the 3 different grants schemes.</p>
2.0	<p><u>Recommendation</u></p>

	The Head of Service has delegated authority to approve awarding of grants of £10,000 or less and as these three lots of grants fall under that category, Members are asked to note the outcome for the respective Arts Grants.	
3.0	<u>Finance and Resource Implications</u>	
	The full costs of the agreed grants for the council's Arts Organisations Grants Scheme, Individual Artist Grants Scheme and Making Art in Communities Grants Scheme for 2023/24 are included in the Arts Service budgets - £30,000.	
4.0	<u>Equality/Good Relations and Rural Needs Impact Assessments</u>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	

Appendices:

Appendix 4 Table of Outcomes Arts Grants

LCCC Arts Grants Schemes 2023-24 Table - Final Recommendations

No	Ref	Group	DEA	Score	Eligible Requested Amount(E)	Eligible Amount Requested Based On Weighted Score (E)	Name & Date of Project
Arts Organisations							
1	AGS/2023/01	Hillsborough Arts Society	Downshire West	70	£2,250.00	£1,575.00	A Year of Inspiration and Inclusion, 1 April 2023 - 31 March 2024 (Towards monthly artist demonstrations and annual exhibition)
2	AGS/2023/02	Lagan Valley Patchwork Guild	Downshire West	56	£2,505.00	£1,402.80	April 2023 - March 2024 Programme, 22/4/23 to 23/3/24 (Towards patchwork workshops and hosting an open day)
3	AGS/2023/03	Lisnagarvey Operatic & Dramatic Society	Downshire East	53	£3,000.00	£1,590.00	Musical Theatre Production (Towards professionals musicians, musical director, choreographer & costume hire)
4	AGS/2023/04	Royal Scottish Country Dance Society	Castlereagh South	52	£2,000.00	£1,040.00	St Andrew's Dance, 25th November 2023 (Towards band, travel, accommodation, venue & programmes)
5	AGS/2023/05	Three's Theatre Company Ltd	Lisburn South	50	£3,000.00	£1,500.00	UnSmart Home (Towards set designer, transport, get in & get out crew, facilitator & technician)
Individual Artists							
7	AGS/2023/06	Sandra Robinson	Lisburn South	68	£3,000.00	£2,040.00	Embodied Space, April 2023 March 2024. (Towards research & development and creation of new body of ceramic work for exhibition in IAC in Nov 2023)
8	AGS/2023/07	Grainne Kietly	Lisburn North	66	£3,000.00	£1,980.00	"Settings", June - December 23 (Towards development and creation of new ceramic work for exhibition)
9	AGS/2023/08	Mathieu Decodts	Kilulnagh & worldwide	66	£2,967.00	£1,958.22	Online Virtual Reality Art Gallery, September 2023 to March 2024 (Towards VR headset & software to include real world locations in the virtual gallery)
10	AGS/2023/09	Anushya Sundaralingam	Downshire East	59	£3,000.00	£1,770.00	Rip it Up and Start Again, May 2023 - July 2024 (Towards creating new body of printmaking work for exhibition on Sri Lankan culture)
12	AGS/2023/11	Anna Leckey	Downshire West	53	£3,000.00	£1,590.00	Script Development, April - November 2023 (Towards writing & developing script about eating disorder for rehearsed reading)
11	AGS/2023/10	Andrea McCullough- Alderdice	Castlereagh East & South, Downshire East & West, Kilulnagh, Lisburn North & South	50	£3,000.00	£1,500.00	Clay in Schools Programme, (Towards delivering a ceramic programme to 10 schools across the LCCC area)
14	AGS/2023/12	Karolina Baldyga	Downshire West	50	£3,000.00	£1,500.00	Kaola Studio progress, 1 April 2023 - 29 February 2024 (Towards creating a new body of abstract paintings to be showcased on social media and her website)
Making Art in Communities (MAC)							
16	AGS/2023/13	Lisburn PSP	Lisburn North & South, Downshire East & West	63	£1,500.00	£945.00	Lisnagarvey Men's & Hens Shed, 1 April 23 - 31 March 24 (Towards delivering mindful painting, pop art & landscape painting workshops with celebration event)
17	AGS/2023/14	Atlas Women's Centre	Lisburn North	62	£1,500.00	£930.00	Art for All, (Towards arts programme including drawing, painting, family art, mindfulness, mosaic, digital to create wall displays)
18	AGS/2023/15	Annahilt & Magherconluce Community Association	Downshire East	58	£1,500.00	£870.00	The Walkway Wall, May - October 23 (Towards creation of community wall art with local artist & school children to be displayed in walkway between preschool in village & Primary School)
19	AGS/2023/16	Live Life Social Enterprises	Lisburn South	58	£1,500.00	£870.00	Pottery and Ceramics Youth and Senior Citizens Partnership (Towards employing a professional ceramic tutor to facilitate pottery workshops & purchase materials for participants with severe learning difficulties)
20	AGS/2023/17	L'arche Belfast	Castlereagh East	56	£1,500.00	£840.00	Sensory Garden Sculptural Art (Towards professional artist facilitation of wildlife mosaic & sculptures for the sensory garden with a learning disability group)
21	AGS/2023/18	Dreamscheme	Castlereagh South	54	£1,350.00	£729.00	Cairnshill Youth Art Project (Towards materials & professional graffiti artist facilitating outdoor mural at Cairnshill pitches with young people and video of project)
22	AGS/2023/19	Carr PTA	Downshire East	54	£1,500.00	£810.00	Carr in the Community, January - March 2024 (Towards materials & professional ceramic artist facilitation with the school children and residents of local nursing homes to produce joint tiled)
23	AGS/2023/20	Hillhall Regeneration Group	Downshire East	54	£1,500.00	£810.00	Community Mind Set through Art for Mental Health, April to December 2023 (Towards delivering diamond painting workshops for mental health benefits for local community)
24	AGS/2023/21	Aghalee Village Hall	Kilulnagh	50	£1,500.00	£750.00	Arts Programme 2023/24, September 2023 - June 2024 (Towards materials & professional arts tutor for workshops for adults, children and SEN participants)
25	AGS/2023/22	Moneyreagh & District Community Association	Castlereagh East	50	£1,500.00	£750.00	Moneyreagh Community weekly Arts workshops with monthly Craft Classes (Towards professional art facilitators delivering painting workshops and craft classes)
26	AGS/2023/23	Stepping Stones	Lisburn North	50	£1,500.00	£750.00	You Service, April 23 - April 2024 (Towards materials & professional artists delivering a variety of workshops - comic drawing, pottery, textile, music, drama & painting)
27	AGS/2023/24	Ballyoran Community & Arts Group	Castlereagh East	50	£1,500.00	£750.00	Disable Days (Towards materials & arts facilitators delivering seasonal arts & craft workshops days)
28	AGS/2023/25	Moira Community Association	Downshire West	50	£1,500.00	£750.00	Moira Community Artwork Scheme (Towards materials and professional arts facilitator delivering joint painting project with Rowardale Intergrated Primary School & Moira Friendship Group to be displayed in Moira Village)
TOTAL BUDGET (100% CA-LCCC)		£30,000.00		TOTALS		£30,000.02	

Castlereagh East	4
Castlereagh South	3
Downshire East	7
Downshire West	7
Kilulnagh	3
Lisburn North	5
Lisburn South	5
TOTALS	34

LCCC Arts Grants Schemes 2023-24

Table - Final Recommendations

No	Ref	Group	DEA	Score	Eligible Requested Amount(£)	Eligible Amount Requested Based On Weighted Score (£)	Name & Date of Project
Arts Organisations							
6	N/A	Mustard Seed Craft Group (Ineligible - group need to be a constituted arts org with all docs in own name)	Downshire West	0		£0.00	Banner Making to enhance Church Hall, September to December 2023
Individual Artists							
15	N/A	Julie Harron (Ineligible - did not pass threshold score)	Lisburn North	46		£0.00	Autumnal City Centre Trail, October / November 2023
13	N/A	Chanel McKinstry (Ineligible - did not pass threshold score)	Lisburn North	45		£0.00	Lisburn Art Fayre, July or August 2023
12	N/A	Cathal Ferris (Ineligible - did not pass threshold score)	Lisburn South	44		£0.00	Dickie Short Film, April 23 - March 24

Castlereagh East	0
Castlereagh South	0
Downshire East	0
Downshire West	1
Killultagh	0
Lisburn North	2
Lisburn South	1
Total	4



Committee:	Communities & Wellbeing
Date:	7th September 2023
Report from:	Head of Communities

Item for:	Decision
Subject:	Request to hold a Fireworks Display in grounds of Moneyreagh Community Centre

1.0	<p><u>Background and Key Issues</u></p> <p>Moneyreagh Community Church is seeking permission to hold a Halloween Fireworks Display on Saturday 21st October 2023 within the grounds of Moneyreagh Community Centre, which is owned and maintained by the Council.</p> <p>The lead time is required to seek all approvals including the Fireworks Licence from the Department of Justice, which requires evidence of the landowner's approval.</p> <p>Similar requests have been granted previously for Dromara Community Group at Lagan Park, Dromara</p> <p>Members are advised, that if approval was given by the Council it would be subject to scrutiny by the Safety Advisory Group (SAG) and the production of all necessary insurance and compliance certificates.</p>	
2.0	<p><u>Recommendations</u></p> <p>It is recommended that members approve the request to hold a Halloween Fireworks Display on Saturday 21st October 2023 at Moneyreagh Community Centre under guidance and scrutiny from the Safety Advisory Group and on production of appropriate public liability insurance and event management plan.</p> <p>It is recommended further that delegated authority be granted in future years to the Head of Parks and Amenities to approve the hosting of similar-type events within parks and open spaces, subject to the organisers meeting all relevant stipulations and conditions as set out by the Council.</p>	
3.0	<p><u>Finance and Resource Implications</u></p> <p>N/A</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	No
4.2	Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out	

4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.	

Appendices:	
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