



24th February, 2023

**TO: The Right Worshipful the Mayor, Aldermen and Councillors
of Lisburn & Castlereagh City Council**

A meeting of Lisburn & Castlereagh City Council will be held on **Tuesday, 28th February 2023** at **7:00 pm** in the Council Chamber and remote locations for the transaction of the business on the undernoted agenda.

For those Members attending this meeting remotely, the Zoom details are included in the Outlook invitation that has been issued.

A hot buffet will be served in Lighters Restaurant at 6.00 pm for those Members who have confirmed in advance.

DAVID BURNS
CHIEF EXECUTIVE
LISBURN & CASTLEREAGH CITY COUNCIL

Agenda

1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

📄 *Mayor and Deputy Mayor Engagements for Council Meeting February 2023.pdf*

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2.0 APOLOGIES

3.0 DECLARATIONS OF MEMBERS' INTERESTS

- (i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
- (ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

4.0 COUNCIL MINUTES

4.1 Meeting of Council 24 January 2023

📄 *MM 24.01.2023 Draft Minutes for adoption.pdf*

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4.2 Special Meeting of Council 31 January 2023

📄 *Special Council 31 01 2023 Draft Minute for Adoption V2.pdf*

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4.3 Special Meeting of Council 9 February 2023

📄 *(S) Council 09.02.2023 - Draft Minutes for Adoption.pdf*

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5.0 MATTERS ARISING

6.0 DEPUTATIONS

(None)

7.0 BUSINESS REQUIRED BY STATUTE

7.1 Signing of Legal Documents

Lease between Lisburn and Castlereagh City Council and GP Federation Support Unit CIC, Bradford Court Ground Floor, 1 Bradford Court, Belfast BT8 6RB

Lisburn and Castlereagh City Council and Workforce Training Services, 465 Antrim Road, Belfast BT15 3BP – Award Letter to Workforce Training Services as the Supplier to deliver the

Construction Academy (F22/23-012)

Lisburn and Castlereagh City Council and People 1st, 89 Malone Road, Belfast BT9 6SP – Award Letter to People 1st as the Supplier to deliver the Health & Social Care Employment Academy (F22//23-011)

Lisburn and Castlereagh City Council and BI Electrical Services (NI) LTD trading as Greenview, 11 Michelin Road, Mallusk, Newtownabbey BT36 4PT – Contract for Boiler Replacement Programme

Lisburn and Castlereagh City Council and JT Sheds & Joinery, 65A Bridge Street, Lisburn BT28 1XZ – Contract for Supply, Construct and Install of 10 Wooden Huts (T22/23/-040)

Lisburn and Castlereagh City Council and Faithful+Gould Limited, Woodcote Grove, Ashley Road, Epsom, Surrey KT18 5BW – Contract for the Provision of Multi Disciplinary Services for Small Settlements Environmental Improvements Project

8.0 ADOPTION OF MINUTES OF COMMITTEES

- | | | |
|------------|--|----------------|
| 8.1 | Environmental Services Committee 1 February 2023
ESC 01.02.2023 DRAFT MINUTES FOR ADOPTION.pdf | Page 20 |
| 8.2 | Development Committee 2 February 2023
DC 02 02 23 draft minutes for Adoption.pdf | Page 26 |
| 8.3 | Leisure & Community Development Committee 7 February 2023
LCDC 070223 Minutes For Adoption.pdf | Page 35 |
| 8.4 | Corporate Services Committee Meeting 8 February 2023
CSC 08 02 2023 DRAFT Minutes for adoption.pdf | Page 43 |
| 8.5 | Planning Committee 9 January 2023 (for Noting)
PC 09.01.2023 - Ratified Minutes.pdf | Page 57 |
| 8.6 | Special Planning Committee 9 January 2023 (for Noting)
PC 09.01.2023 (S) - Ratified Minutes.pdf | Page 63 |

9.0 REPORT FROM CHIEF EXECUTIVE

(None)

10.0 REPORTS FROM MEMBERS ON BOARDS

11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE

(None)

12.0 NOTICES OF MOTION

12.1 No. 1 in the name of Alderman J Tinsley on the subject of the 50th Anniversary of Greenfinches in Northern Ireland

 *NoM Greenfinches 50th Anniversary NoM.pdf*

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13.0 CONFIDENTIAL BUSINESS

(None)

14.0 ANY OTHER BUSINESS

MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING

Wednesday 25th January

Mayor to attend assembly in Dromara Primary School

Mayor to attend Handover of The Sheriffs Reception, Montalto House, Montalto Estate, Ballynahinch

Thursday 26th January

Mayor to host reception for the new High Sheriff of Co Down - Prof Mike Mawhinney MBE TD

Friday 27th January

Mayor to attend assembly in Downshire Primary School

Mayor to attend Holocaust Memorial Day Commemorative Event, ILC

Saturday 28th January

Mayor to take part in charity spin for Mayoral Charities, Connected Fitness at Café Vic-Ryn

Mayor to attend 'The Sam McBride Temple MCC Charitable Trust Charity Evening' Temple Golf Club

Monday 30th January

Mayor to host for Gwen Doran, retiring after 70 years as Organist at Second Dromara

Thursday 2nd February

Mayor to host reception for Annahilt WI 70th Anniversary

Friday 3rd February

Mayor to attend Waitangi Lunch, Ballance House

Mayor to host reception for youth group from Lisburn Free Presbyterian Church

Saturday 4th February

Mayor to open NI Motorcycle PLUS Show, Eikon Exhibition Centre

Mayor to attend Bucket Collection at Tesco Newtownbreda for Mayoral Charities

Mayor to meet Bethany Shriever MBE, Lisburn BMX

Monday 6th February

Mayor to host reception for Girl Guides - 2nd Lisburn Christ Church

Tuesday 7th February

Mayor to attend NILGA Regional Pay Briefing – NI Councils

Friday 10th February

Mayor to host reception for the new High Sheriff for Co Antrim - Mr Peter T W Mackie DL

Saturday 11th February

Mayor to visit Ukraine Festival, St Patrick's Church Hall, Lisburn

Sunday 12th February

Mayor to attend Commissioning Service for trip to Uganda School, Christ Church Lisburn

Monday 13th February

Mayor to visit Veteran Life; untold stories, ILC

Mayor to host reception for Royal Hillsborough JLOL 55

Wednesday 15th February

Mayor to host reception for Dromara RBP 284, celebrating 125 years

Friday 17th February

Mayor to host service for 45th Anniversary of La Mon Bombing, LVI

DEPUTY MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING**Wednesday 25th January**

Deputy Mayor to attend National Association of Councillors Northern Ireland Regional Meeting, Council Chamber LVI

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LISBURN & CASTLEREAGH CITY COUNCIL

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Minutes of the Remote Monthly Meeting of Council held on Tuesday 24 January, 2023 at 7:00 pm**PRESENT IN CHAMBER:**

The Right Worshipful the Mayor
Councillor S Carson

Deputy Mayor
Councillor M Guy

Aldermen J Baird, W J Dillon MBE, D Drysdale,
A G Ewart MBE, O Gawith, A Grehan, M Henderson MBE,
S Martin, S P Porter and J Tinsley

Councillors N Anderson, R T Beckett, F Cole, D J Craig,
A P Ewing, A Givan, A Gowan, M Gregg, S Hughes,
J Lavery BEM, S Lee, H Legge, S Lowry J McCarthy,
G McCleave, C McCready, A McIntyre, U Mackin, T Mitchell,
S Skillen, A Swan and N Trimble

PRESENT IN REMOTE LOCATION:

Councillors R Carlin, J Gallen, R McLernon, S Mulholland,
Jenny Palmer and John Palmer

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Finance and Corporate Services
Director of Leisure and Community Wellbeing
Director of Service Transformation
Head of Waste Management and Operational Services
Head of Corporate Communications and Administration
Member Services Officers
Project Manager
Project Officer (remotely)
Technician
IT Officer

Reverend R Higginson, Mayor's Chaplain

Taggarts

Mr A Thompson, Technical Director

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor S Carson, welcomed those present to the remote meeting of Council which, in line with Local Government (Coronavirus) (Flexibility of District Council Meetings) Regulations (NI) 2020, was being live streamed to enable members of the public to hear and see the proceedings. He pointed out that, unless the item on the agenda was considered under

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Commencement of the Meeting (Contd)

confidential business, the meeting would be broadcast online and members of the public could be captured on the livestream. Data captured on the livestream was processed in the exercise of official authority which covered public functions and powers which were set out in law and to perform a specific task in the public interest.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

The Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

Prayers (00:03:35)

Councillor R Carlin joined the meeting at 7.05 pm.

The Right Worshipful the Mayor, Councillor S Carson, expressed condolences in relation to the following bereavements:

- Mrs G Lavery, mother of Kermit Lavery, Cleansing Operative;
- Mr & Mrs Easton, parents of Mr A Easton MLA, who had passed away the previous day in a fire at their home; and
- Mrs J Christie CVO, MBE, former Lord-Lieutenant for County Antrim and Freeman of the City, who had passed away in tragic circumstances.

Those present stood and observed a minute's silence as a mark of respect for Mrs Christie, given that she was a Freeman of the City.

Councillor S Mullholland joined the meeting at 7.06 pm.

The Right Worshipful the Mayor, Councillor S Carson, welcomed his Chaplain, Reverend Roger Higginson, Lisburn Free Presbyterian Church, to the meeting. Reverend Higginson gave an address and said a prayer during which he too remembered the bereaved families referred to by the Mayor.

At this point, The Right Worshipful the Mayor, Councillor S Carson, thanked Reverend Higginson for his attendance and he left the meeting (7.15 pm).

1. Business of The Right Worshipful the Mayor

1.1 Mayor's Engagements (00:14:35)

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor S Carson, and the Deputy Mayor, Councillor M Guy, since the last meeting of Council.

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2. Apologies (00:14:56)

There were no apologies.

3. Declarations of Interest (00:15:15)

There were no declarations of interest made at this point.

During the course of the meeting, Alderman D Drysdale declared an interest in item 13.1 'Kerbside Collection Full Business Case' given that he was Chairman of arc21.

4. Council Minutes (00:16:02)

It was proposed by Alderman J Tinsley, seconded by Alderman M Henderson and agreed that the minutes of the meeting of Council held on 19 December, 2022 be confirmed and signed.

5. Matters Arising (00:16:25)

There were no matters arising.

6. Deputations (00:16:43)

There were no deputations.

7. Business Required by Statute(i) Signing of Legal Documents (00:16:48)

It was proposed by Alderman M Henderson, seconded by Councillor N Trimble and agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and Workforce Training Services, 465 Antrim Road, Belfast BT15 3BP – F22/23-006 for delivery of the HGV Transport Academy under the terms and conditions of Belfast City Council's Employment Academies Framework T1983 – Lot 3 Practical Sector;
- Lisburn and Castlereagh City Council and Rumour Mill Creative Communications, Office 3, Cubic Work, 5 Lisburn Road, Lisburn BT28 3NT – for delivery of LCCC Integrated Marketing Campaign; and
- Lisburn and Castlereagh City Council and Toland House Properties Ltd, 21-23 Chapel Hill, Lisburn BT28 1EP – Deed of Rectification re: 33b Lyngrove Hill, Glenavy.

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8. Adoption of Minutes of Committees**Leisure and Community Development Committee****3 January, 2023**

(00:17:17)

Proposed by Councillor A McIntyre

Seconded by Councillor A Gowan

Environmental Services Committee**4 January, 2023**

(00:17:54)

Proposed by Councillor M Gregg

Seconded by Councillor C McCready

Development Committee**5 January, 2023**

(00:18:32)

Proposed by Alderman A G Ewart

Seconded by Alderman A Grehan

Corporate Services Committee**11 January, 2023**

(00:18:58)

Proposed by Councillor S Hughes

Seconded by Councillor U Mackin

Capital Projects Committee**18 January, 2023**

(00:19:27)

Proposed by Councillor S Lowry

Seconded by Councillor S Lee

Councillor S Lowry pointed out that the minutes of the Capital Projects Committee were still subject to the call-in procedure.

Planning Committee**5 December, 2022**

(00:20:03)

The minutes of the Planning Committee meeting of 5 December, 2022 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 9 January, 2023. It was proposed by Alderman J Tinsley, seconded by Councillor John Palmer and agreed that their contents be noted.

9. Report from Chief Executive (00:20:47)

There were no reports from the Chief Executive.

10. Reports from Members on Boards (00:20:53)

There were no reports from Members on Boards.

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11. Reports on Decisions Subject to the Reconsideration Procedure (00:20:57)

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion (00:21:04)

There were no Notices of Motion.

13. Confidential Business (00:21:08)

The matter contained in the confidential report would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

Prior to going into committee, Alderman S P Porter stated that, whilst he understood the need for the financial aspect of item 13.1 in relation to the Full Business Case being considered under confidential business, it was his view that, in the interests of openness and transparency, the decision around the policy element should be considered in open forum. In response, the Chief Executive explained that the item was confidential as it was a financial decision of the Council. It involved significant investment by the Council and that in itself was a policy decision. He understood Alderman Porter's point regarding transparency to the public; however, equally the Council had to ensure its commercial interests were protected. The Chief Executive agreed that a redacted version of the cover report would be made available in the public domain and a more extensive minute would be provided than would normally be the case for confidential items to capture points made around policy.

A number of Members spoke in support of Alderman Porter's request that discussion around the policy element of this matter be considered in open forum, namely Councillor N Anderson, Alderman W J Dillon and Councillor D J Craig.

Alderman O Gawith stated his agreement with the Chief Executive's view that this matter should be considered as confidential business. Discussions around this item to date had been considered in committee and he proposed that the matter remain confidential at this evening's meeting. This proposal was seconded by Councillor N Trimble.

A number of Members spoke in support of Alderman Gawith's proposal that the matter be considered in committee, namely Councillor N Trimble, Alderman S Martin and Councillor A Swan.

Councillor N Anderson made a counter proposal that a special meeting of the Council be convened in order to separate discussion on policy, which would be in open forum, and discussion around the Full Business Case, which would be considered in committee. Following discussion, Councillor Anderson withdrew his counter proposal but requested that the minutes record his dissent with the decision to consider this matter in committee.

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“In Committee”

It was proposed by Alderman O Gawith, seconded by Councillor N Trimble and agreed that the following item be considered “in committee”, in the absence of members of the press and public being present. The livestream was paused at 7.45 pm.

13.1 Kerbside Collection Full Business Case
(Redacted report would be available following decision)

The Council agreed to an enhanced minute of discussions. The main issues are included below.

The Right Worshipful the Mayor, Councillor S Carson, welcomed to the meeting Mr A Thompson from Taggart. With the use of visual aid equipment, Mr Thompson made a presentation in respect of the Kerbside Collection of Waste Final Business Case.

A number of Members’ queries were responded to by Mr Thompson, the Chief Executive and Council Officers.

The following points were raised by Members:

- Some Members wished that residents whose 240L residual waste bins were in good condition should be permitted to retain those bins rather than them being replaced needlessly. However, it was noted that current residual bins were blue and the proposal was to move to a smaller black 180L residual bin, similar to other councils;
- Mention was made of the forthcoming publication of the Department of the Environment, Agriculture and Rural Affairs (DAERA) Waste Management Strategy. The recommendation before the Council this evening would not preclude the Council from being able to access grants from DAERA at a future point.
- There was concern that a reduction in the size of the residual waste bin could be a challenge for larger households and this may result in fly-tipping and people leaving bags of rubbish on the side of the road. As part of the roll-out, the Council would keep this under review and work with households where the reduced bin size posed a problem. It was noted that there had been no increased instances of fly-tipping since the introduction of the pilot 180L residual bin scheme in Castlereagh;
- It was recognised that recycling models differed across Northern Ireland and it was suggested that there should be a role for DAERA in relation to emphasising to the public the importance of recycling. This point was recognised; however, Lisburn and Castlereagh had developed its own communications plan in the meantime to support its recycling model and this would be rolled out in due course;

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13.1 Kerbside Collection Full Business Case (Contd)

- in response to whether an 'opt out' policy would be available for larger households that would have difficulty in being supplied with a smaller bin, the Council already had a policy to support families of 6 or more, those with higher volumes of medical waste and for families with children in nappies. Council Officers would work with other households through the Council's communication plan to address their needs moving forward;

Alderman S P Porter requested that the minutes record that DUP Members were disappointed this debate had not been held in the public domain. He further requested that any votes that would take place be recorded.

It was proposed by Councillor John Palmer and seconded by Councillor M Gregg that, as recommended in the Chief Executive's report, (a) the Full Business Case related to the acquisition, assembly and subsequent distribution of the preferred bin types for residents (noting the anticipated timescales) be approved; (b) the acquisition of the relevant in-cab telemetry and back office IT systems be approved; and (c) the Waste Management Operational Policies be reviewed following roll-out.

Alderman S P Porter proposed an amendment that the recommendations of the Chief Executive be approved, with the exception that any residents requesting to retain their current 240L residual waste bin be permitted to do so. This amendment was seconded by Councillor N Anderson.

Councillor M Gregg requested that the minutes record that any deviation from the Full Business Case presented to Council would incur an additional charge that would have to be funded by ratepayers.

The amendment in the name of Alderman S P Porter was put to the meeting and declared 'lost', the voting being as follows:

In Favour: Councillor N Anderson, Councillor R T Beckett, Councillor D J Craig, Alderman W J Dillon, Alderman D Drysdale, Alderman A G Ewart, Councillor A P Ewing, Councillor A Givan, Councillor A Gowan, Councillor J Lavery, Councillor C McCreedy, Councillor U Mackin, Alderman S P Porter, Councillor S Skillen, Alderman J Tinsley and The Right Worshipful the Mayor, Councillor S Carson **(16)**

Against: Alderman J Baird, Councillor R Carlin, Councillor F Cole, Councillor J Gallen, Alderman O Gawith, Councillor M Gregg, Alderman A Grehan, Deputy Mayor, Councillor M Guy, Alderman M Henderson, Councillor S Hughes, Councillor S Lee, Councillor H Legge, Councillor S Lowry, Councillor J McCarthy, Councillor G McCleave, Councillor A McIntyre, Councillor R McLernon, Alderman S Martin, Councillor T Mitchell, Councillor S Mulholland, Councillor Jenny Palmer, Councillor John Palmer, Councillor A Swan and Councillor N Trimble **(24)**

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13.1 Kerbside Collection Full Business Case (Contd)

The proposal in the name of Councillor John Palmer was put to the meeting and declared 'carried, the voting being as follows:

In Favour: Alderman J Baird, Councillor R Carlin, Councillor F Cole, Councillor J Gallen, Alderman O Gawith, Councillor M Gregg, Alderman A Grehan, Deputy Mayor, Councillor M Guy, Alderman M Henderson, Councillor S Hughes, Councillor S Lee, Councillor H Legge, Councillor S Lowry, Councillor J McCarthy, Councillor G McCleave, Councillor A McIntyre, Councillor R McLernon, Alderman S Martin, Councillor T Mitchell, Councillor S Mulholland, Councillor Jenny Palmer, Councillor John Palmer, Councillor A Swan and Councillor N Trimble **(24)**

Against: Alderman W J Dillon **(1)**

Abstain: Councillor N Anderson, Councillor R T Beckett, Councillor D J Craig, Alderman D Drysdale, Alderman A G Ewart, Councillor A P Ewing, Councillor A Givan, Councillor A Gowan, Councillor J Lavery, Councillor C McCready, Councillor U Mackin, Alderman S P Porter, Councillor S Skillen, Alderman J Tinsley and The Right Worshipful the Mayor, Councillor S Carson **(15)**

It was noted that Councillor N Anderson had initially voted in favour of the proposal but, prior to the conclusion of the vote, he indicated that he wished to abstain.

The Chief Executive agreed that work would be done in relation to the policy in relation to medium sized households (4-5 people) for further consideration by Members in due course.

The Right Worshipful the Mayor, Councillor S Carson, thanked Mr A Thompson for his attendance and he left the meeting at 10.13 pm as did the Project Officer.

Resumption of Normal Business

It was proposed by Councillor A P Ewing, seconded by Councillor J Lavery and agreed to come out of committee and normal business was resumed. The live stream of the meeting was recommenced at this stage (10.24 pm).

14. Any Other Business14.1 2023 Local Government Conference – 23 February, 2023 (00:44:40)
Chief Executive

The Chief Executive reported receipt of notification from NILGA of the 2023 Local Government Conference which was due to be held on 23 February, 2023 in the Silverbirch Hotel, Omagh. It was proposed by Alderman M Henderson,

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14.1 2023 Local Government Conference – 23 February, 2023 (Contd))
Chief Executive

seconded by Councillor T Mitchell and agreed that any Member wishing to attend advise Member Services by the end of the week and that costs associated with the attendance of Members and Officers attending the conference be approved.

14.2 Dundonald Art Corridor – Pride of Place Awards (00:45:38)
Councillor H Legge

Councillor H Legge advised that Dundonald Art Corridor had won the ‘Community Innovation Initiatives’ category at the recent Pride of Place Awards. She sent her personal congratulations to the group which, she stated, was a small but extremely dedicated group of volunteers and community-minded individuals who were also talented in their own sphere of the arts. Councillor Legge requested that, to show the Council’s appreciation to the group, a reception be hosted at an appropriate level – whether by the Chairman of the Leisure and Community Development Committee or through the offices of the Mayor.

The Right Worshipful the Mayor, Councillor S Carson, stated that he, together with the Chairman and Vice-Chairman of the Leisure and Community Development Committee, had been involved in hosting the competition’s judges a number of months ago. He too offered his congratulations to the Dundonald Art Corridor group and agreed to arrange a reception as requested. He also extended his congratulations to Annahilt and Magheraconluce Community Association for having made it to the finals of the Pride of Place competition.

14.3 Building Collapse in Bridge Street, Lisburn (00:47:26)
Councillor N Trimble

Councillor N Trimble referred to an incident that occurred the previous day in Bridge Street when a building had suffered a partial collapse. He stated how well the emergency services, as well as Officers from the Council’s Building Control Service, had responded to make the scene safe. Councillor Trimble referred to a number of other buildings in Bridge Street being in a state of dilapidation and stated the recent incident had provoked online commentary around the Council’s role regarding unsafe structures and what powers it had to investigate. He asked that Officers give consideration to how the Council could ensure there was no further risk of a similar incident occurring. The Right Worshipful the Mayor, Councillor S Carson, advised that he had spoken earlier in the day with a number of Council Officers and the points made by Councillor Trimble had already been taken on board by those staff. The Chief Executive agreed that a brief would be prepared and circulated to Members outlining the Council’s general approach to a situation such as this.

14.4 Access to General Practitioner Services (00:50:07)
Councillor U Mackin

Councillor U Mackin referred to the large volume of complaints he had been receiving from constituents regarding difficulty they were facing in attempting to access GP Services, whereby numerous calls were having to be made before being answered, by which time it was too late to speak to a GP. He stated that

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14.4 Access to General Practitioner Services (Contd)
Councillor U Mackin

he had no criticism whatsoever for receptionists, but considered there was something inherently wrong with the system. Councillor Mackin stated that there was an onus on the Council to try to help its communities and proposed that the Health Working Group make contact with GPs to explore ways to assist them to identify the core problem and overcome present difficulties. This was seconded by Alderman W J Dillon and agreed.

14.5 NAC NI Region Meeting – 25 January, 2023 (00:54:42)
Alderman M Henderson

Alderman M Henderson reminded Members that an NAC NI Region meeting was taking place the following morning at Lagan Valley Island.

14.6 Lack of Orbital Bus Routes (00:55:10)
Councillor N Anderson

Councillor N Anderson referred to the fact that all bus services led into and out of Belfast City Centre and stated that there was a lack of orbital bus routes, eg. between Dundonald and Lisburn, Dundonald and Finaghy, Finaghy and North or West Belfast, etc. He proposed that a letter be sent to Translink and to the Department for Infrastructure asking what plans there were to provide such orbital routes. This proposal was seconded by Councillor A Swan and agreed.

14.7 Grand Choice Event – Downshire East (00:57:16)
Councillor A Swan

Councillor A Swan referred to a recent Grand Choice Event ran by Lisburn PCSP in the Downshire East electoral area. This had been a very successful event and feedback from those who had attended had been very positive. Councillor Swan extended his congratulations to all Council staff who were involved in this event. The Right Worshipful the Mayor, Councillor S Carson, concurred with Councillor Swan's sentiments.

14.8 Vandalism of Seymour Hill Play Park (00:59:10)
Councillor D J Craig

Councillor D J Craig reported that the Council play park at Seymour Hill, beside Derriaghy Football Club, had been vandalised this evening by being set on fire by a number of individuals. He condemned those responsible and requested that Council Officers attend the scene the following morning to assess the damage caused to this much-used facility.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor S Carson, thanked those present for their attendance.

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There being no further business for consideration, the meeting was terminated at 10.41 pm.

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Council held in the Council Chamber and in Remote Locations on Tuesday 31st January 2023 at 10.02 am****Privileged and Confidential****Created for the purpose of obtaining legal advice/in contemplation of litigation****PRESENT IN CHAMBER:**

The Right Worshipful The Mayor
Councillor S Carson

Aldermen O Gawith, A Grehan, M Henderson MBE, and
J Tinsley

Councillors R T Beckett, A Givan, U Mackin, T Mitchell,
Jenny Palmer, John Palmer, A Swan and The Hon N Trimble

PRESENT IN REMOTE LOCATION:

Deputy Mayor, Councillor M Guy

Aldermen W J Dillon, A G Ewart, S Martin and S P Porter

Councillors F Cole, J Gallen, A Gowan, J Laverty BEM,
S Lee, J McCarthy, G McCleave, A McIntyre and S Skillen

IN ATTENDANCE IN CHAMBER:

Chief Executive
Director of Finance & Corporate Services
Head of Human Resources & Organisation Development
Legal Advisors from Lewis Silkin LLP Law Firm
Member Services Officer
Technician

Commencement of Meeting

At the outset of proceedings, The Right Worshipful the Mayor, Councillor S Carson, welcomed everyone to the Special Meeting which had been convened to consider a confidential matter.

The Right Worshipful the Mayor stated that, although the meeting was being live-streamed, unauthorised recording was still not permitted, as per 8.5 of the Council's Standing Orders. The Chairman also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

1. **Apologies** (00:02:50)

An apology for non-attendance at the meeting was accepted and recorded on behalf of Aldermen J Baird and D Drysdale, Councillors D J Craig, A P Ewing, M Gregg, S Hughes, H Legge, S Lowry, C McCready and R McLernon.

2. Suspension of Standing Order – Section 27.1 to Agree suspension of Standing Order 4 - Five days at least before a meeting of the Council, a Committee or Sub Committee, section (1) notice of the time and place of the intended meeting shall be published at the offices of the Council and on the Council’s website (00:03:45)

Councillor J McCarthy and Councillor S Skillen joined the meeting during consideration of this item of business (10.05 and 10.09 am respectively).

It was proposed by Alderman M Henderson, seconded by Councillor A Givan, and agreed that standing order 27.1 be suspended.

3. Declarations of Interests (00:04:28)

The Right Worshipful the Mayor reminded Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete a Declaration of Interest form.

4. Confidential Report by the Chief Executive – Efficiency Review Steering Group (Agenda Item 3 Refers) (00:05:38)

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees, or office holders under, the Council.)

“In Committee”

It was proposed by Councillor T Mitchell, seconded by Councillor A Swan, and agreed that the business of the Special Meeting be considered “in Committee”. (The live-stream was paused at this stage in proceedings.)

The Member Services Officer and the technician left the Chamber at this point (10.10 am).

It was proposed by Alderman S P Porter, seconded by Alderman W J Dillon and agreed that the recommendation, as outlined in the report, be approved.

During the discussion of this item Councillor S Lee left at 11.03 am and returned at 11.15am; Councillor G McCleave left at 11.24am; Councillors F Cole left at 11.55am; Councillor A McIntyre joined the meeting at 11.05am and left again at 12.19pm; Councillor S Skillen left the meeting prior to its conclusion; and the Deputy Mayor, Councillor M Guy, left the meeting at 12.03pm

Resumption of Normal Business

It was proposed by Alderman J Tinsley, seconded by Councillor N Trimble, and agreed to come “out of Committee” and normal business was resumed.

The Member Services Officer and the technician returned to the Chamber.

Conclusion of the Meeting

There being no further business, the Special Meeting concluded at 12.31pm.

Mayor

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Council held in the Council Chamber and in Remote Locations on Thursday, 9 February 2023 at 6.02 pm****PRESENT IN CHAMBER:**

The Right Worshipful The Mayor
Councillor S Carson

Aldermen J Baird, W J Dillon MBE, A G Ewart, O Gawith,
A Grehan, S P Porter and J Tinsley

Councillors R T Beckett, D J Craig, A P Ewing, A Givan,
A Gowan, S Hughes, U Mackin, J McCarthy,
C McCready, A Swan and N Trimble

PRESENT IN REMOTE LOCATION:

Deputy Mayor
Councillor M Guy

Aldermen D Drysdale and S Martin,

Councillors R Carlin, J Gallen, M Gregg, J Lavery BEM,
S Lee, H Legge, S Lowry, G McCleave, A McIntyre,
R McLernon, T Mitchell, S Mulholland, Jenny Palmer,
John Palmer and S Skillen

IN ATTENDANCE IN CHAMBER:

Chief Executive
Director of Finance & Corporate Services
Director of Leisure & Community Wellbeing
Director of Service Transformation
Head of Finance
Member Services Officers (BS & EW)
Technician

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor S Carson, welcomed those present to the special meeting of Council, which had been convened to consider recommendations in connection with the striking of the district rate for 2023/2024. The special meeting was being live-streamed to enable members of the public to hear and see the proceedings.

The Chief Executive proceeded to outline the evacuation procedures in the case of an emergency.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

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1. Apologies (00:02:36)

It was agreed that an apologies for non-attendance at the meeting be accepted on behalf of Councillor N Anderson

2. Declarations of Interest (00:03:53)

There were no declarations of interest.

Councillor H Legge joined the meeting at 6.05 pm.

3. Special Corporate Services Committee – 25 January, 2023 (00:04:32)

It was proposed by Councillor S Hughes, seconded by Councillor U Mackin, and agreed that the minutes of the special meeting of the Corporate Services Committee held on 25 January, 2023 be confirmed and signed.

4. Report by the Chief Executive (00:05:17)

4.1 District Rate and Draft Estimates of Income and Expenditure for 2023/2024 (00:05:20)

Members had been provided with a copy of the Draft Estimates of Income and Expenditure for 2023/2024 for the various departments of the Council.

The Right Worshipful the Mayor invited the Chairman of the Corporate Services Committee, Councillor S Hughes, to address the Council.

Alderman S P Porter entered the meeting during Councillor S Hughes' address (6.08 pm).

At the outset Councillor S Hughes acknowledged that the past year had been a particularly challenging year and that the Council was aware of the financial pressures that ratepayers are facing. He referred to the spiralling energy costs and food prices, as well as the rising interest and inflation rates which, he stated, affected the council too; but despite this the Council had made every effort to keep the rate rise below the rate of inflation which was currently at 10.5%. He stated that the Council had not taken its decision lightly in regard to the increase in the district rate but the reality was that the Council was responsible for the delivery of vital services. Councillor Hughes also outlined a number of significant additional cost pressures facing the Council which were in the region of £7 million and which were driven by factors such as the unprecedented rise of the cost of utilities, waste services, materials and supply contacts as well as salary costs.

Councillor Hughes elaborated on the Council's aim to deliver what was important for its residents such as high quality leisure facilities, delivering essential services and progressing ambitious plans for the Council area. He also highlighted the various initiatives associated and enterprise development and employment programmes.

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4.1 District Rate and Draft Estimates of Income and Expenditure for 2023/2024 (Cont'd)

In concluding Councillor Hughes referred to the Council's focus on sustainability and its green agenda across the Council area, as well as keeping the community active and promoting mental wellbeing.

Councillor Hughes having outlined the recommendations in connection with the striking of the district rate put on record his thanks to Members for having provided constructive feedback throughout the process during the past few months. The Chairman also expressed thanks to the Chief Executive, Directors and all Officers who had participated in the estimates process, enabling the Council to keep the rate increase below the rate of inflation.

It was proposed by Councillor S Hughes, seconded by Councillor U Mackin, and agreed unanimously that:

- (a) approval be given to the strategies and related policies contained within the estimates document, namely the Treasury Management Strategy, Minimum Revenue Provision Policy and the Capital Strategy; and
- (b) the district rate for the financial year 2023/2024 be set at 7.49% for domestic properties and 5.23% for non-domestic properties.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor S Carson, wished to convey his thanks to all Members, the Chief Executive and his team of Officers for their efforts throughout the estimates process.

The Right Worshipful the Mayor thanked those present for their attendance and there being no further business, the Special Meeting concluded at 6.13 pm.

Mayor

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of the Environmental Services Committee held in the Council Chamber, Island Civic Centre, and remotely, on Wednesday 1st February 2023 at 6.00 pm****PRESENT IN CHAMBER:**

Councillor M Gregg (Chairman)

Councillor C McCready (Vice-Chairman)

Councillors F Cole, A P Ewing, A Givan, A McIntyre, T Mitchell and S Lee

PRESENT IN REMOTE LOCATION:

The Right Worshipful the Mayor Councillor S Carson

Alderman J Baird, D Drysdale, M Henderson and S P Porter

Councillors S Lowry, R McLernon and S Skillen

OTHER MEMBERS:In Remote Location:

Councillor A Gowan

IN ATTENDANCE:In Chamber:

Chief Executive

Head of Service (Building Control)

Head of Service (Environmental Health)

Head of Service (Waste Management and Operational Services)

IT Officer

Member Services Officers (CH BF)

Commencement of the Meeting

At the commencement of the meeting, the Chairman, Councillor M Gregg, welcomed those present to the meeting of the Environmental Services Committee, including those who were seated in the public gallery. The Chairman advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Chairman, Councillor M Gregg, stated that, whilst the meeting was being recorded, unauthorised recording was not permitted, as per the Council's Standing Orders.

He asked that mobile phones be put on silent or switched off for the duration of the meeting. The Chairman proceeded to outline the evacuation procedures in the case of an emergency.

1. Apologies (00:01:00)

It was agreed to accept apologies for non-attendance at the meeting on behalf of the Deputy Mayor Councillor M Guy and Director of Environmental Services, Mrs Heather Moore.

2. Declarations of Interest (00:01:35)

The following interests were declared:

- Alderman D Drysdale in respect of item 5.3 'Update on Residual Waste Treatment & Disposal and Landfill Capacity' and item 5.5 'Tender for the Haulage of Residual and Green Waste from Council Household Recycling Centres' in view of his membership of arc21;
- Councillor A P Ewing in respect of item 3.2 'Commencement of Sections 1-12 of the Private Tenancies Act (Northern Ireland) 2022' given that he was a landlord;
- Alderman J Baird in respect of item 3.2 'Commencement of Sections 1-12 of the Private Tenancies Act (Northern Ireland) 2022' given that he was a landlord;
- Councillor F Cole in respect of item 3.2 'Commencement of Sections 1-12 of the Private Tenancies Act (Northern Ireland) 2022' given that she was a landlord.

3. Report by the Head of Service (Environmental Health) (00:04:05)

3.1 Changes to Fixed Penalties for illegal dumping, littering, dog fouling and other environmental crime as set out in The Environmental Offences (Fixed Penalties) (Miscellaneous Provisions) Regulations (Northern Ireland) 2022 (00:04:17)

The Head of Service's (Environmental Health) report outlined changes to the fixed penalty regime, which came into effect on 30th December 2022, for a number of environmental offences such as; illegal dumping, littering, dog fouling, dog control orders, audible intruder alarms and graffiti/flyposting through the Environmental Offences (Fixed Penalties) (Miscellaneous Provisions) Regulations (Northern Ireland) 2022.

It was also reported that Council had been given authority under the Waste and Contaminated Land (Amendment) (2011 Act) (Commencement No.3) Order (Northern Ireland) 2022, to enforce Articles 4 and 5 of the Waste and Contaminated Land (Northern Ireland) Order 1997, the commencement date of which was 2nd January 2023.

3.1 Changes to Fixed Penalties for illegal dumping, littering, dog fouling and other environmental crime as set out in The Environmental Offences (Fixed Penalties) (Miscellaneous Provisions) Regulations (Northern Ireland) 2022 Cont'd

A copy of the environmental offences comparison table which detailed the changes was circulated to Members. The Head of Service responded to a number of comments and questions from the Committee arising from the report.

It was proposed by Councillor T Mitchell, seconded by Councillor S Lee, and agreed to recommend that;

- the report in relation to changes to Fixed Penalty levels for environmental crime as set out in The Environmental Offences (Fixed Penalties) (Miscellaneous Provisions) Regulations (Northern Ireland) 2022 be noted;
- the authority given to Council to enforce Articles 4 and 5 of the Waste and Contaminated Land (Northern Ireland) Order 1997 be noted;

Following discussion it was further agreed:

- that a report would be tabled to the March 2023 Environmental Services Committee on proposed tariffs associated with fixed penalty notices; and
- that statistics in relation to dog fouling and illegal dumping fines be included in the report.

3.2 Commencement of Sections 1-12 of the Private Tenancies Act (Northern Ireland) 2022 (00:14:25)

The Committee considered a report which outlined changes to the Private Tenancies Act (Northern Ireland) 2022 which was due to take effect from 1st April 2023.

It was reported that Councils were required to specify the level of Fixed Penalty charges. A copy of the Private Tenancies Act (NI) 2022 Guidance was circulated to Members' for information.

It was proposed by Councillor A Givan, seconded by Councillor S Lowry, and agreed to recommend that;

- the report relating to the commencement of Sections 1-12 of the Private Tenancies Act (Northern Ireland) 2022 be noted; and
- a further report would be tabled to the March 2023 meeting of the Environmental Services Committee.

The Chairman, Councillor M Gregg, advised that Any Other Business would be considered at this point in the meeting.

4. Any Other Business (Agenda item 5.0 refers) (00:15:22)

There was no other business of a non-confidential nature.

5. Confidential Report from the Director of Environmental Services (Agenda item 4.0 refers) (00:15:40)

The Chairman, Councillor M Gregg, advised that the confidential report item would be dealt with “In Committee” due to (1) containing information relating to the financial or business affairs of any particular person (including the Council holding that information), and (2) due to information which is likely to reveal the identity of an individual and (3) information in relation to which a claim to legal professional privilege could be maintained in legal proceedings.

“In Committee”

It was proposed by Councillor A Givan, seconded by Councillor A P Ewing, and agreed that the following matters be considered “in committee”, in the absence of members of the press and public being present.

The member of the press seated in the public gallery left the meeting (6.18 pm).

5.1 OPSS Grant Funding For The Capacity and Capability Building Programme In Northern Ireland: Non-Food Products 2022/2023 (Agenda item 4.1 refers) (Report will not be made available)

The Head of Service for Environmental Services presented this item of business and outlined the background and key issues in relation to the above matter.

It was proposed by Alderman J Baird, seconded by Councillor T Mitchell, and agreed to recommend the acceptance of the 2022/2023 Grant offer from OPSS, the national regulator for product safety, for activities carried out by the Environmental Health Service Unit as detailed in the report.

5.2 Cemetery Provision Update (Agenda item 4.2 refers) (Report will not be made available)

The Head of Service for Environmental Services presented this item of business and provided an update in relation to the above matter. Officers responded to a number of questions from the Committee arising from the report.

It was proposed by Alderman J Baird, seconded by Councillor F Cole, and agreed to recommend that;

- the Cemetery Provision Update report be noted; and
- a further update report be tabled to the September 2023 Environmental Services Committee.

5.3 Residual Waste Update (Agenda item 4.3 refers)
(Report will not be made available)

Alderman Drysdale left meeting remotely at (6.46 pm).
Alderman S P Porter joined the meeting remotely at (6.51 pm).

The Head of Service for Waste Management and Operational Services presented this item of business and provided an update in relation to the above matter.

Following discussion, it was proposed by Councillor T Mitchell, seconded by Alderman J Baird, and agreed to recommend that;

- continued use of landfill at Biffa until such time as Members are presented with a recommendation based on completion of the procurement process for residual waste treatment be approved;
- any recommendation approved by the arc21 Joint Committee that the landfill contract be extended from 1 August 2023 for a further period of any durations of up to 24 months be endorsed; and
- once a recommendation is brought forward to award the residual waste treatment contract, an end date for use of the landfill contract by Council can be confirmed, be noted.

5.4 Collection, Recycling and/or Recovery of Mattresses from Council Household Recycling Centres (Agenda item 4.4 refers)
(Report will not be made available)

Councillor S Lee left the meeting at (6.57 pm).

The Head of Service for Waste Management and Operational Services presented this item of business and provided an update in relation to the above matter and responded to a number of questions from the Committee arising from the report.

It was proposed by Vice-Chairman Councillor C McCreedy, seconded by Alderman M Henderson, and agreed to recommend that:

- the PEA and Business Case be approved; and
- the commencement of a new procurement exercise and interim Single Tender Action (max 6 months) for the collection, recycling and/or recovery of mattresses from Council Household Recycling Centres be agreed.

5.5 Tender for the Haulage of Residual and Green Waste from Council Household Recycling Centres (Agenda item 4.5 refers)
(Report will not be made available)

The Head of Service for Waste Management and Operational Services presented this item of business and provided an update in relation to the above matter.

5.5 Tender for the Haulage of Residual and Green Waste from Council Household Recycling Centres Cont'd

It was proposed by Councillor T Mitchell, seconded by Alderman M Henderson, and agreed to recommend that:

- the PEA and Business Case be approved; and
- the commencement of a new procurement exercise and interim Single Tender Action (max 6 months) for the haulage of residual and green waste from Council Household Recycling Centres be agreed.

Resumption of Normal Business

It was proposed by Councillor A Ewing, seconded by Councillor T Mitchell, and agreed to come out of committee and normal business was resumed.

There being no further business, the meeting concluded at 7.04 pm.

Mayor/Chairman

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Development Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Thursday 2nd February, 2023 at 6.02 pm****PRESENT IN THE CHAMBER:**

Alderman A G Ewart, MBE (Chairman)

Vice Chairperson, Alderman A Grehan

Aldermen J Baird, W J Dillon MBE and D Drysdale

Councillors R T Beckett, A Givan, G McCleave, C McCready, U Mackin and A Swan

OTHER MEMBER:

Councillor A Gowan

PRESENT IN A REMOTE LOCATION:

The Right Worshipful the Mayor, Councillor S Carson

Deputy Mayor, Councillor M Guy

Councillors F Cole, J Gallen, H Legge and S Mulholland

OTHER MEMBER PRESENT REMOTE LOCATION:

Councillor Hon N Trimble and Councillor S Lee

IN ATTENDANCE

Head of Economic Development (Council Chamber)

Head of Assets (Council Chamber)

Member Services Officers (BS and EW)

IT Officer

Commencement of Meeting

The Chairman, Alderman A G Ewart, extended a welcome to all present to the February meeting of the Development Committee.

The Chairman advised that the meeting was being audio recorded unless the item was being considered under confidential business.

At this point in proceedings, the Member Services Officer read out the names of the Elected Members in attendance at the meeting.

Councillor S Lee joined the meeting at 6.03 pm.

The Chairman asked that any Member entering or leaving the meeting advise the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

Commencement of Meeting (Cont'd)

The Chairman outlined the evacuation procedures in the case of an emergency.

1. Apologies (00:02:39)

Apologies for non-attendance at the meeting were accepted and recorded on behalf of the Director of Service Transformation, Head of Planning and Capital Development and the Portfolio Manager.

2. Declarations of Interest (00:02:58)

There were no Declarations of Interest made at the meeting.

3. Report by Head of Economic Development (00:03:14)

3.1 Employment Academies (00:03:22)

Further to the report considered by the Committee at its meeting in December 2022 on the delivery by the Council of a number of Employment Academies, the Head of Economic Development outlined the background and key issues in connection with the delivery of one final Employment Academy across the Council area; namely a Leisure Academy.

The Head of Economic Development advised that the Leisure Academy aimed to provide participants with the relevant qualifications required to become a trained Lifeguard and that Lisburn & Castlereagh City Council would be the employer for this Employment Academy in an effort to alleviate the current gaps in service delivery at Lagan Valley LeisurePlex due to a shortage of skilled Lifeguards.

Councillor N Trimble joined the meeting at 6.06 pm.

It was proposed by Alderman J Baird, seconded by Alderman W J Dillon, and agreed to recommend the appointment of Workforce Training Services as the delivery agent for the Leisure Academy under Belfast City Council's Employment Academies Framework T1983 (Lot 2 Customer Service Employment Academies) up to a maximum budget of £10,000.

3.2 Northern Ireland All-Party Parliamentary Group – Taste of Northern Ireland Event (00:05:34)

The Head of Economic Development outlined the background and key issues in connection with the Northern Ireland All-Party Parliamentary Group and the Taste of Northern Ireland event which was taking place on Monday 20th February at the Houses of Parliament, London.

3.2 Northern Ireland All-Party Parliamentary Group – Taste of Northern Ireland Event (Cont'd)

The Head of Economic Development reported that this Westminster showcase initiative had the potential to complement the work of a number of the Council's tourism programmes, and could provide an additional promotional platform for our local producers and hospitality sector.

It was noted that participants from the Royal Hillsborough and Historic Moira marketing project had been invited to showcase their wares at two planned events, namely; a Media evening and an Influencer and Bloggers evening.

It was proposed by Alderman W J Dillon, seconded by Alderman J Baird, and agreed to recommend that the Chairman and Vice Chairperson of the Development Committee, or their nominees, and an appropriate Officer, attend the Taste of Northern Ireland event in London for the reasons outlined.

3.3 Investment Programme 2022-2023: Rescheduling Westminster Networking Event (00:06:47)

The Right Worshipful the Mayor joined the meeting during consideration of this item of business (6.09 pm).

The Head of Economic Development outlined the background and key issues in connection with the re-scheduled Westminster Networking Event as part of the Council's Investment Programme 2022-2023, it being noted that the original event had been postponed following the death of HM Queen Elizabeth II in September 2022.

It was proposed by Councillor A Givan, seconded by Councillor A Swan, and agreed to recommend that:

- a) the Chairman and Vice Chairperson of the Development Committee, or their nominees, along with a cross party delegation of Elected Members, and appropriate officer representation attend the rescheduled Westminster networking event, and
- b) representative/s of Royal Hillsborough Old Guard be included in the invite list as part of the Council's delegation.

3.4 Labour Market Partnership Funding Contract 2023-2024 (00:08:27)

The Head of Economic Development outlined the background and key issues in connection with the Labour Market Partnership funding contract for 2023-2024.

The Head of Economic Development advised the Committee that the Department for Communities had confirmed that in order to secure funding for the financial year 2023/2024, draft Action Plans were due to be submitted to the Department by 24th February 2023.

3.4 Labour Market Partnership Funding Contract 2023-2024 (Cont'd)

The Committee had been furnished with a copy of DfC's draft Funding Allocation Matrix, it being noted that Lisburn & Castlereagh Labour Market Partnership had a provisional budget of £361,738.53. This budget would provide for the delivery and implementation of all three programme strategic priorities the details of which were set out in the report circulated.

It was proposed by Alderman W J Dillon, seconded by the Vice Chairperson, Alderman A Grehan, and agreed to recommend that:

- a) the update and indicative funding allocation of the Labour Market Partnership Funding Contract 2023-2024, as outlined, be noted,
- b) the development an action plan for the 2023-2024 Labour Market Partnership, as outlined, be noted, and
- c) an action plan for the 2023-2024 period according to the strategic themes, as outlined, be submitted to the Department for Communities by 24th February 2023.

3.5 Reallocation of Labour Market Partnership funds set aside for Self-Employment Options for Prison Leavers into Employment Academies (00:0 :

The Head of Economic Development outlined the background and key issues in connection with the reallocation of Labour Market Partnership funds that had been set aside within the Labour Market Partnership funding allocation for a Self-Employment Options for Prison Leavers into Employment Academies.

The Head of Economic Development noted comments from some Members in connection with a number of issues arising from the report.

It was agreed that the abandonment of the Self-Employment Options for Prison Leavers Programme, and the reallocation of funding within the Labour Market Partnership Action Plan to ensure that funding was not lost, be noted.

3.6 Covid Recovery Small Settlements Regeneration Programme – Update (00:17:05)

The Head of Economic Development outlined the background and key issues in connection with the Covid Recovery Small Settlements Regeneration Programme Update.

The Vice Chairperson, Alderman A Grehan, left the meeting at 6.25 pm.

The Head of Economic Development responded to questions from the Committee in connection with a number of small settlements projects as listed in the appended document.

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3.6 Covid Recovery Small Settlements Regeneration Programme – Update (Cont'd)

The Head of Economic Development undertook to refer the request for an update on the Parklet Scheme in Moira to the Head of Parks and Amenities.

Councillor S Mulholland put on record her frustration with the Department for Infrastructure in respect of the delay in the advertisement of the Aghalee Roads Order.

It was agreed that the update on the Covid Recovery Small Settlements Regeneration Programme be noted and that further updates would be presented as the project progressed.

3.7 Review of Tourism Action Plan (2018 – 2022) (00:26:50)

The Head of Economic Development outlined the background and key issues in connection with the review of the outgoing Tourism Action Plan 2018-2022. A copy of the outgoing Action Plan (2018-2022) had been furnished to the Committee.

Alderman W J Dillon advised the Committee that he, along with the Chairman, Alderman A G Ewart and the Visitor Information Advisor, Ms Linda Murray, had attended the Holiday World Dublin event the previous weekend. Alderman Dillon commended the Chairman, Alderman A G Ewart, for having carried out an excellent job on the Friday and Saturday at the Holiday World event. He also commended the efforts of the Council's Visitor Information Advisor, Linda Murray, for her dedication and efforts over the entire weekend. In this regard it was agreed, at the request of Alderman W J Dillon that a letter of thanks and appreciation be sent to Ms Linda Murray.

The Head of Economic Development responded to questions from a Member in connection with the delay in the Knockmore Link Development Project (reference 1.5.2 of the Outgoing Tourism Action Plan). A number of comments on this matter from other Members of the Committee were also noted following which it was agreed on a proposal by Councillor U Mackin, seconded by Councillor A Swan, that the Council writes to the Permanent Secretary to convey the Council's dissatisfaction with the Department for Infrastructure's on-going delay with the Knockmore Link development project which was likely affecting investment in the area.

It was agreed to recommend that the content of the review of the outgoing Tourism Action Plan 2018 – 2022 be noted.

4. Confidential Report from Director of Service Transformation (00:38:25)

The Chairman advised that the Confidential report items were confidential due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

Councillor H Legge left the meeting at 6.41 pm.

In Committee

It was proposed by Alderman J Baird, seconded by Councillor A Givan, and agreed that the Confidential Report of the Director of Service Transformation be considered “in Committee” in the absence of press or members of the public. The audio recording was paused at this stage in proceedings.

4.1 Castlereaugh Urban Framework - Proposed Carryduff Environmental Improvement Scheme (Report to be published on construction completion)

This report was presented by the Head of Economic Development.

The Vice Chairperson, Alderman A Grehan, returned to the meeting at 6.44 pm. Alderman J Baird left the meeting at 6.47 pm and returned again at 6.50 pm. The Right Worshipful the Mayor, Councillor S Carson, left the meeting at 6.47 pm.

It was proposed by the Deputy Mayor, Councillor M Guy, seconded by the Vice Chairperson, Alderman A Grehan, and agreed to recommend that a suitably qualified consultant to produce the requisite business case and associated traffic study for the Carryduff Environmental Improvement Scheme be commissioned, and that the commission is taken forward in line with CPD guidance as required in order to maximise funding.

4.2 2023 Down Rally (Redacted Report to be published following Ratification)

This report was presented by the Head of Economic Development.

It was proposed by Councillor U Mackin, seconded by Councillor A Givan, and agreed to recommend that the request to use Lagan Valley Island for the venue of the 2023 Down Rally on Saturday 22nd July, on the basis of the resulting positive economic impact for the area, be approved and that the Lagan Valley Island site is offered to the organisers as a benefit in lieu of any funding being offered.

The Head of Economic Development undertook to follow up with the Down Rally organisers on two issues raised by Members during discussion.

Councillor A Gowan left the meeting at 7.02 pm.

4.3 Award of Delivery Agent to deliver the Into Employment Programme as per the Labour Market Partnership Action Plan 2022/23 (Report to be published following award of Tender)

This report was presented by the Head of Economic Development.

Councillor S Lee left the meeting at 7.04 pm.

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4.3 Award of Delivery Agent to deliver the Into Employment Programme as per the Labour Market Partnership Action Plan 2022/23 (Cont'd)

It was proposed by the Vice Chairperson, Alderman A Grehan, seconded by Councillor A Swan, and agreed to recommend that the appointment of the delivery agent to deliver the Into Employment Programme, based on the evidence presented in the report circulated, be approved.

4.4 Various Annual Tender Reports for Award of Planned Preventative Maintenance Inspections
(Report to be published following ratification of award and placing of order)

This report was presented by the Head of Assets.

The Head of Assets responded to questions and comments from Members in connection some of the annual tender reports as listed in the Director's report.

It was agreed that the award of the various annual tenders for the award of planned preventative maintenance, being the lowest compliant tender costs received, be noted.

Resumption of Normal Business

It was proposed by Councillor R T Beckett, seconded by Councillor C McCready, and agreed to come out of Committee and normal business was resumed.

5. Any Other Business (00:39:30)

5.1 Relocation of the Harry Ferguson Memorial Aircraft Sculpture – Update (00:39:36)

The Chairman, Alderman A G Ewart, advised the Committee that further to the Committee's previous decision, the relocation of the Harry Ferguson aircraft sculpture, which was currently located at the Pantridge flyover on the A1 dual carriageway, would be moving to the Hillsborough Forest Sculpture Trail next month.

It was proposed by the Chairman, Alderman A G Ewart, seconded by the Vice Chairperson, Alderman A Grehan, and agreed to recommend that:

- a) the Council hosts an appropriate re-dedication ceremony to mark the unveiling of the Harry Ferguson aircraft sculpture at its new location within the Hillsborough Forest Digital Sculpture Trail,
- b) Alderman W J Dillon, who had dedicated this sculpture a number of years ago at its current location, be nominated to undertake the re-dedication of the sculpture at its new location, and

5.1 Relocation of the Harry Ferguson Memorial Aircraft Sculpture – Update (Cont'd)

- c) representatives from the Friends of Harry Ferguson be invited to the re-dedication ceremony and reception which would take place at a local hospitality venue.

5.2 Lets Go Hydro – Tourism NI Direction Signage (00:40:50)

Councillor U Mackin reported that he had been contacted earlier that day by a constituent who was concerned about the lack of appropriate brown tourism direction signage for Lets Go Hydro. It was noted that satellite navigation systems were not selecting the quickest and safest route for visitors who were unfamiliar with the area.

It was proposed by Councillor U Mackin, seconded by Councillor A Swan, and agreed to recommend that the Council contacts Lets Go Hydro to discuss the requirement of brown tourism direction signs at appropriate locations. It was noted that Lets Go Hydro would be staging an international event in the near future.

Following further comments from the Committee, the Head of Economic Development provided clarification on the application process for brown tourism direction signs.

In line with the above proposal by Councillor U Mackin, the Head of Economic Development undertook to liaise with the Tourism Development Manager with a view to assisting Lets Go Hydro in connection with their application for brown tourism directions signs.

5.3 Name Place Signs - Long Kesh (00:42:53) Councillor C McCready

At the outset Councillor C McCready expressed disappointment at the theft of a sign at Culcavy and thanked the Chairman for having reported this matter.

The Head of Assets responded to questions from Councillor McCready in regard to the matter of replacement place name signs at Long Kesh. The Head of Assets advised that further research had been carried out on this matter and outlined the course of action that had been agreed in this regard.

5.4 Delay in Name Place Signs for Royal Hillsborough (00:53:12) Councillor C McCready

It was proposed by Councillor C McCready, seconded by the Vice Chairperson, Alderman A Grehan and agreed to recommend that the Council writes to the Department for Infrastructure (DfI) in connection with the on-going delay in the provision of the Royal Hillsborough signs.

At the request of the Vice Chairperson, it was agreed that the letter include detail on the issues raised during item 5.2 above pertaining to tourism signage across the Council area, and also conveying to DfI the Council's proposal/offer to progress its own tourism signage.

5.5 Tourism NI Funding Bid (00:55:35)

The Head of Economic Development reported on the success of the recent Tourism NI funding bid for £20,000 as part of the Council's tourism offering within the Integrated Marketing Campaign for the Lisburn and Castlereagh area.

It was proposed by Alderman J Baird, seconded by the Vice Chairperson, Alderman A Grehan, and agreed to recommend that the award of grant funding from Tourism NI in the sum of £20,000 be expended on the Council's Integrated Marketing Campaign as outlined by the Head of Economic Development.

Conclusion of Meeting

The Chairman, Alderman A G Ewart, thanked everyone for their attendance and there being no further business for consideration the meeting was concluded at 7.31 pm.

Chairman

LCD 07 02 2023

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LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Leisure and Community Development Committee held in the Island Civic Centre, Lisburn, and remotely, on Tuesday 7th February 2023 at 6.00pm

- PRESENT:** Councillor A McIntyre (Chairman);
Deputy Mayor Councillor M Guy;
Aldermen A Grehan and Councillors N Anderson,
R T Beckett, D J Craig, A Gowan, J Lavery BEM,
H Legge and T Mitchell.
- PRESENT IN A REMOTE LOCATION:** The Right Worshipful the Mayor, Councillor S Carson;
Alderman S Martin; and Councillors R Carlin, S Mulholland,
Jenny Palmer and S Skillen.
- OTHER MEMBERS IN ATTENDANCE:** Alderman J Tinsley (Zoom); and Councillors A Givan
(Zoom), C McCready, John Palmer (Zoom) and
N Trimble (Zoom).
- IN ATTENDANCE:** Director of Leisure and Community Wellbeing
Head of Communities
Head of Parks and Amenities
Head of Sports Services
Member Services Officers (BF and EW).

1. Apology (2.05)

An apology was received from Alderman M Henderson.

The Chairman welcomed Mr Mario Scappaticci, Area Manager, Sports Services, to the meeting.

2. Declarations of Interest (2.25)

Regarding item 3.1 re: 'Education Authority Northern Ireland', Councillor J Craig declared an interest in this matter in that he was a member of the Board of the aforementioned body. In relation to item 5.3, regarding the use of Wallace Park, Alderman A Grehan declared an interest in that the correspondence received by the Council was linked to a family relation.

3. Report of Director of Leisure and Community Wellbeing

3.1 Education Authority Northern Ireland (EANI) (4.10)

(Councillor C McCready attended in connection with this item and Councillor J Craig retired from the meeting whilst it was under discussion).

The Chairman reminded the Committee that, at the meeting of the Council on 19th December, Councillor C McCready reported that he had been approached by a group from within the Moira area to express concern that its funding from the Education Authority Northern Ireland (EANI) would be cut significantly in 2023/24. Given that matters relating to education were

linked to Council's Community Planning function, the Council agreed that the issue be referred to that Committee for consideration.

With the permission of the Chairman, Councillor McCready advised the Committee that the group he had referred to at the meeting of the Council carried out vital community work within the Moira and the wider Downshire West electoral area. He said that the decision of EANI would impact greatly on that work. He therefore proposed that the Committee agree to write to EANI to request clarity on the criteria and grading system used in assessing funding applications.

(The Right Worshipful the Mayor, the Deputy Mayor, Alderman A Grehan and Councillors R Carlin and H Legge joined the meeting at 18:06; and Councillor N Trimble joined the meeting at 18:08).

Councillor S Mulholland concurred with the aforementioned sentiments and suggested, given the overall impact that the cuts would have on youth services, that it would be beneficial if a request be made to EANI to meet with an all-party deputation to discuss a range of wider issues. Councillor C McCready agreed to this course of action and noted that the specific case he had raised would be detailed within any correspondence forwarded to EANI.

(Alderman J Tinsley joined the meeting at 18:17).

The Committee, on the proposal of Councillor S Mulholland, which was seconded by Alderman A Grehan, agreed that a request be made to EANI to meet with an all-party deputation to discuss a range of issues regarding funding and youth services in the Council area.

The Director indicated that party group leaders would be consulted in respect of the deputation.

It was noted that Councillor N Anderson requested, as an independent Member of the Council, that consideration be given to including him as part of any deputation.

4. Report of the Head of Communities

4.1 Policing and Community Safety Partnership Minutes (29.30)

The Committee agreed to note the contents of the minutes of the private meeting of the PCSP of 15th November, together with the Policing Committee held on 15th November, 2022.

4.2 Draft Good Relations Action Plan for 2023/24 (31.16)

The Head of Communities provided details on the key themes and progress to date on the existing Good Relations Action Plan 2022/23. Furthermore, she referred to the programmes which would be delivered through the revised action plan. She referred also to the changes within the plan, which included the provision for - and the delivery of - an enhanced programme to enable greater engagement with the community to address issues such as isolation; encouraging residents to get outdoors; the promotion of equality and relationship building; an extended schedule of cultural celebrations; and the continuation of funding through a reactionary fund for emerging issues.

On the proposal of Alderman A Grehan, which was seconded by Councillor N Anderson, the Committee approved the draft Good Relations Action Plan for 2023/24 and the associated budget for submission to the Executive Office.

4.3 Support Funding Programme (36.14)

The Committee was reminded that, at its meeting on 6th December, it had agreed that officers would proceed to plan and co-design a bespoke framework to build capacity and infrastructure to assist asylum seekers and refugees in the Council area. In January, a Support Funding Programme had been launched which sought applications from community or voluntary organisations operating within the Council area to apply for awards between £5,000 and £7,000. The Head of Communities reminded the Committee that the Executive Office had indicated that a proportion of that funding was to be expended during the current financial year.

The Committee was informed that the application process had closed at 12:00 noon earlier that day and officers had assessed the applications during the afternoon. Accordingly, the Head of Communities gave an overview of the outcome of that process and reported that four organisations, as set out below, had been deemed eligible for the support outlined:

- Lisburn Community Trust - Lisburn South DEA - £6,000
- Resurgam Youth Initiative - Lisburn South DEA - £6,985
- Young Men's Christian Association - Lisburn South DEA - £5,530
- Advice NI (in partnership with CALC) - Lisburn South DEA - £6,850

In response to a question by Alderman A Grehan, the Head of Communities clarified that the successful groups would be invited to partake in a focus group as the next stage of the implementation process.

It was proposed by Councillor N Anderson and seconded by Councillor H Legge, and agreed that the Committee note the outcome of the application process and the associated funding awards and congratulate officers for the efficient manner in which they had processed the information for presentation to the Committee.

5. Report of the Head of Parks and Amenities

5.1 Open Spaces (Green) Strategy 2022/26 (44.10)

The Head of Parks and Amenities spoke to a report which outlined the background to the development of the Open Spaces (Green) Strategy for 2022/26. He summarised the aims and objectives of the Strategy, which, he pointed out, would enable the Council to prioritise and improve areas of most need by using a reliable and up-to-date evidence base.

The key priority for the Strategy and its associated action plan would be to enable residents of the Council area to enjoy a range of attractive and accessible parks and open spaces. In addition, the Council's parks, greenspaces and play areas would provide places for social interaction, play, sport, recreation which would enhance wellbeing. He added that it was anticipated that existing open spaces would be protected and improved through the Strategy, which would diversify urban habitats and extend the current green network.

In response to a question from the Deputy Mayor Councillor M Guy, the Head of Parks and Amenities provided clarity on the protection of open spaces within the Strategy and how it related to the Council's overall Local Development Plan. In addition, the Director undertook to convene a meeting of the Castlereagh South DEA Members' Forum to consider a number of issues within the DEA.

Other Members' comments were noted in relation to the provision of aids for the visually impaired; the preservation of sites of historical significance; and the prioritisation of individual schemes and how the Strategy linked into existing Council strategies.

The Committee, on the proposal Councillor N Anderson, which was seconded by Alderman A Grehan, approved the Strategy.

5.2 Twelfth Day Demonstrations – Infrastructure Support (1.00.25)

The Committee was informed that notification had been received from the District Secretary of Ballinderry District Orange Lodge advising that it would be hosting the annual Twelfth demonstration in Upper Ballinderry on 12th July, 2023. Within the correspondence, the District Secretary had requested that the Council provide infrastructure support at the event, similar to that which had been approved for Magheragall District Orange Lodge in 2022, and the Glenavy District Orange Lodge in 2019.

It was proposed by Councillor D J Craig, seconded by Councillor N Anderson, and agreed that Committee accede to the request, subject to notification to, and consideration by, the Council's Safety Advisory Group.

5.3 Use of Wallace Park - Lisburn Royal Black District Chapter No. 1 (1.01.00)

(Alderman A Grehan, who had declared an interest in this matter, retired from the meeting for its duration).

The Committee, on the proposal of Councillor A Gowan, which was seconded by Councillor N Anderson, granted the use of Wallace Park on Saturday 26th August to the Lisburn Royal Black District Chapter No. 1 for hosting of the County Antrim Grand Black Chapter 'Last Saturday' Demonstration. It was agreed also that infrastructure support, if required, be provided in support of the event and that the relevant byelaw be temporarily set aside to permit a religious service to take place.

5.4 Moira Presbyterian Church (1.02.44)

It was proposed by Councillor A Gowan, seconded by Alderman A Grehan, and agreed that the Committee grant approval to Moira Presbyterian Church to host a multi-denominational religious service at Moira Demesne on Easter Sunday, 9th April. It was agreed also that the relevant byelaw, regarding the hosting of religious services in parks and open spaces, be temporarily set aside for this purpose.

It was agreed further that requests of this nature would continue to be presented to the Committee for approval.

5.5 Tree and Woodland Strategy (1.11.25)

The Head of Parks and Amenities reminded the Committee that, at its meeting in December, Members had approved an Ash Dieback Action Plan and it had been indicated that an overarching Tree & Woodland Strategy would be presented for consideration. Accordingly, he outlined the principal aspects of the Strategy which aimed to support the Council's commitment to combatting climate change.

It was proposed by Councillor Jenny Palmer, seconded by Councillor N Anderson, and agreed that the Committee approve the Strategy and congratulate the Head of Parks and Amenities and his staff for the work which had been undertaken in the preparation of the document.

4. Report of the Head of Sports Services

6.1 Vitality Independent Evaluation (1.15.20)

(Councillor T Mitchell left the meeting at 19:25)

The Head of Sports Services outlined the main outcomes of an independent evaluation which had been undertaken on the on the Vitality Membership Scheme. He advised that the Committee that the evaluation had been carried out as part of the commitment to continuous improvement through feedback from customers. He added that the positive outcome of the evaluation would provide a framework for building upon and improving the overall product offered to customers.

In response to a matter raised by Councillor A Givan, in respect of Dundonald International Ice Bowl, particularly in the management of customer access and egress during busy times in the centre, the Head of Sports Services provided clarity and, in addition, he undertook to provide a more detailed response to Councillor A Givan in due course.

It was proposed by Councillor A Gowan, seconded by Alderman A Grehan, and agreed that the Committee note the outcome of the evaluation.

7.0 Any Other Business - Non-Confidential Matters

7.1 Verbal Abuse of Council Staff (1.23.38)

In response to a question by Councillor J Laverty, regarding instances of verbal abuse by members of the public towards staff within Council properties, the Head of Communities clarified that such behaviour was not tolerated and the Council had robust mechanisms in place to deal with unacceptable conduct should it occur.

7.2 Twenty-Fifth Anniversary of the Belfast/Good Friday Agreement (1.29.00)

It was proposed by the Deputy Mayor Councillor M Guy, seconded by Alderman A Grehan, and agreed that consideration be given to hosting an event in the Lisburn Museum to mark the signing of the Belfast/Good Friday Agreement in April, 1998.

7.3 Alderman S Martin (1.31.50)

- The Head of Parks and Amenities undertook to address an issue regarding a tree plaque in Castle Gardens.
- The Director undertook to examine the feasibility of hosting a reception to mark the 10th anniversary of the Wallace Park Fun Run and its association with the '5K Your Way' initiative which provided support for those impacted on by cancer.
- In response to a query regarding how the Council would mark the 30th anniversary of the Warrington bombing on 26th February, particularly given the long-standing links between the Council and Warrington Council, the Right Worshipful the Mayor, Councillor S Carson, indicated that correspondence had been received by the Mayor's office in this regard and that the matter would be followed-up.

7.4 NISRA Statistics (1.35.40)

It was noted that an update be provided to Councillor S Mulholland in respect of when it was anticipated that the 2021 NISRA statistics would be available for use within Council research, papers and reports.

7.4 Parking at Hydebank Playing Fields (1.36.28)

Councillor N Anderson referred to the ongoing parking problems which had been experienced at the above location. In response, the Head of Parks and Amenities indicated that he would discuss the matter further with the Director.

7.5 Yew Trees within Council Properties (1.38.50)

Further to a query raised previously in relation to the Tree and Woodland Strategy, Councillor Jenny Palmer outlined her concern regarding the dangers posed by Yew trees across Council parks, cemeteries and open spaces, and particularly to animals and children given the toxicity of their berries.

The Head of Parks and Amenities undertook to provide further information in this regard.

7.6 LeisurePlex (1.45.10)

In response to questions by Councillor C McCready, the Head of Sports Services undertook to provide updates in relation to two matters which were raised.

(Councillor C McCready left the meeting at 18:47).

8. Confidential Report of the Director of Leisure & Community Wellbeing

The Chairman advised that the reason for confidentiality for the following matters was by virtue of the Local Government Act (2014) Northern Ireland, i.e., 'information relating to the financial or business affairs of any particular person (including the Council holding that information).

It was proposed by Councillor D J Craig, seconded by Councillor N Anderson, and agreed that the confidential report of the Director of Leisure and Community Wellbeing be considered 'in committee', in the absence of members of the press and public.

(Councillor A Givan left the meeting at 18:47).

8.1 Pilot Acquisition & Disposal – Consideration of Pitches

The Committee agreed to approve the commencement of a pilot project regarding the provision of playing pitches, which would help inform the Council's Acquisition and Disposal Policy and approved the undertaking of an expression of interest exercise.

8.2 Automatic Irrigation System for Bowling Greens – Tender Evaluation

Proposed by Alderman A Grehan,
Seconded by Councillor J Lavery and

Resolved – that the Committee approve the tender evaluation report and note the award of contract for the above mentioned system.

8.3 Green Waste Contractor – Tender Evaluation

Proposed by Alderman A Grehan,
Seconded by Councillor J Lavery and

Resolved – that the Committee note award of contract for the above-mentioned equipment.

8.4 Wallace Park Modular Gallery

Proposed by Councillor H Legge,
Seconded by Councillor A Gowan and

Resolved – that the Committee note the award of tender for the above-mentioned development at Wallace Park.

8.5 Annual Capital Fleet Replacement

Proposed by Councillor N Anderson,
Seconded by Councillor H Legge and

Resolved – that the Committee approve the tender evaluation report and note the award of contract in respect of the above-mentioned tendering exercise.

8.6 Hydebank Pavilion Refurbishment – Financial Appraisal

Proposed by Councillor N Anderson,
Seconded by the Deputy Mayor Councillor M Guy and

Resolved – that the Committee approve the financial appraisal for the above-mentioned project to enable it to progress to tendering stage.

8.7 Belfast International Sports Club

Proposed by Councillor H Legge,
Seconded by Councillor J Lavery and

Resolved – that the Committee approve the progression of an annually renewable licence agreement (or as advised by legal services) with the Belfast International Sports Club regarding its tenure of the cricket facility at the Billy Neill MBE Country Park.

8.8 Department for Communities - Financial Assistance

The Committee endorsed a proposed course of action which was outlined by the Director regarding correspondence which had been received from the Department for Communities.

It was agreed that a proposal would be sent to the Department for Communities by 10th February 2023. It was noted that, once further information and clarity had been provided that a report would be submitted for the Committee's consideration.

8.9 Seymour Hill Play Park

Councillor J Craig raised an issue regarding the upkeep of a play park in the Seymour Hill estate and the Head of Parks and Amenities provided clarity on the history and future maintenance of the site.

9. Resumption of Normal Business

It was proposed by Councillor J Lavery, seconded by Councillor A Gowan, and agreed that normal business be resumed.

There being no further business, the meeting ended at 20:30.

Chairman

CSC 08.02.2023

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 8th February 2023 at 6.00 pm.****PRESENT IN
COUNCIL CHAMBER
(COMMITTEE):**

Councillor S Hughes (Chairman)

Councillor U Mackin (Vice-Chairman)

Aldermen A Ewart MBE, O Gawith, S Martin,
P Porter and J TinsleyCouncillors A Ewing, J Laverty BEM, T Mitchell,
and The Hon N Trimble**PRESENT IN A
REMOTE LOCATION
(COMMITTEE):**The Right Worshipful The Mayor
Councillor S Carson

Councillors R Carlin and S Lowry

**OTHER MEMBERS
OF COUNCIL
PRESENT IN
COUNCIL CHAMBER**

Aldermen J Dillon MBE and A Grehan

**OTHER MEMBERS
OF COUNCIL
PRESENT IN A
REMOTE LOCATION**Councillors A Gowan, Jenny Palmer, John Palmer
and S Skillen**IN ATTENDANCE:**Chief Executive
Director of Finance & Corporate Services
Director of Leisure & Community Wellbeing
Director of Service Transformation
Head of Corporate Communications & Administration
Head of Finance
Head of Human Resources & Organisation Development
Portfolio Manager
Member Services Officers (CH & RN)**Commencement of Meeting**

The Chairman, Councillor S Hughes, advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business.

The names of those Elected Members who were in attendance at the meeting, both in person and on a remote basis, were read out by the Member Services Officer.

The Chairman stated that unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. The Chairman also reminded everyone to ensure that mobile phones were turned off or on silent mode for the duration of the meeting.

The Director of Finance & Corporate Services proceeded to outline the evacuation procedures in the case of an emergency. Finally the Chairman asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

1. Apologies (00:02:29)

There were no apologies.

2. Declarations of Interest (00:02:36)

The Chairman invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting and which were also available in the Chamber.

The following declaration was made during the course of the meeting:-

Alderman S Martin - Item 4.5 of Report of Head of Corporate Communications & Administration – "Health Working Group" (Employee of South Eastern Health & Social Care Trust)

3. Report of Chief Executive (00:03:10)

3.1 Committee Structure (00:03:17)

Members were provided with three options in regard to a revision of the number of standing committees for efficiency purposes. The Chief Executive advised of a Member workshop earlier in the week, the feeling of which being to investigate Option 2 more fully.

It was proposed by Councillor N Trimble and seconded by Councillor U Mackin that Option 2 as presented, ie the removal of the Capital Projects Committee thereby resulting in six committees, and a revisit of the Terms of Reference of the committees be progressed.

An amendment was proposed by Alderman O Gawith and seconded by Alderman S Martin that Option 3 as presented, ie a reduction to five committees with a more transformative, cross-cutting committee structure, be progressed.

3.1 Committee Structure (Continued)

The amendment in the name of Alderman O Gawith and seconded by Alderman S Martin was put to the meeting, the voting being three in favour of the Amendment and 11 against. The amendment was declared “lost” and the Proposal in the name of Councillor N Trimble and seconded by Councillor U Mackin was agreed and carried.

More formal proposals would be presented in due course with the intention being to have the revised structure in place for the new Council mandate.

The Committee also noted progress reports on work being done in relation to the following governance documents of the Council, such work to be completed in advance of new Council mandate, with continued engagement with Members and updates as appropriate:-

- Constitution
- Standing Orders
- Scheme of Delegation
- Accounting Manual

4. Report of Head of Corporate Communications & Administration (00:26:20)

4.1 Access to Council & Committee Meetings, Agenda, Reports, Minutes & Recordings – Protocol (00:26:46)

A revised copy of the document entitled “Access to Council & Committee Meetings, Agenda, Reports, Minutes & Recordings – Protocol” had been provided, and its content duly noted. The revised document highlighted the amendments which had been made.

4.2 ABF The Soldiers’ Charity (00:27:37) Musical Tribute to Her Late Majesty Queen Elizabeth II Waterfront Hall, Belfast – 15th April 2023

Members had been provided with copy of letter dated the 12th January 2023 from ABF The Soldiers’ Charity inviting the Council to support the above event by purchasing tickets for it.

The Committee was invited to identify an exceptional factor which would allow the Council to support the event. The feeling of the Committee was that the event should be supported.

4.2 ABF The Soldiers' Charity
Musical Tribute to Her Late Majesty Queen Elizabeth II
Waterfront Hall, Belfast – 15th April 2023 (Continued)

It was proposed by Councillor N Trimble, seconded by Alderman S Martin and agreed to recommend that:-

- the event referred to above be supported by the purchase of tickets for the following persons, or their nominees:-
 - The Right Worshipful The Mayor
 - the Chairman of the Corporate Services Committee
 - the Vice-Chairman of the Corporate Services Committee
 - the Veterans' Champion
- the Council be responsible for the payment of any vouched expenditure incurred by the Members (or their nominees) referred to above.

It was further agreed that all other Members of Council be encouraged to attend the above event, the purchase of tickets, and any other expenditure, being at their own expense.

4.3 Lagan Valley Island – Building Illumination Requests (00:29:50)

It was proposed by Councillor T Mitchell, seconded by Alderman S Martin and agreed to recommend that the requests for LVI illuminations as set out below be acceded to, both requests being in compliance with the Building Illuminations' Policy:-

Organisation	Date	Colour
World Fairtrade Fortnight	27 th February 2023	Blue, Green & Black
Global Intergenerational Week	24 th April 2023	Pink

The Committee also noted the reasons as to why requests for the following illuminations had been declined:-

- Dry January Feel Good February – January 2023
- World Encephalitis Day – 22nd February 2023

4.4 Building Illuminations – Evaluation (00:31:06)

An analysis report on the illumination of Council property in furtherance of requests from charities etc was provided.

The Chairman advised that this item had now been withdrawn as it had been recognised that further work was required in relation to the report and that there were connections between the recommendations listed therein and the report of the Chief Executive on committee structures. For such reasons, the report would be re-listed at a later stage.

4.5 Health Working Group (00:31:32)

Alderman S Martin - as an employee of the South Eastern Health & Social Care Trust - declared an interest in this item of business.

4.5.1 Meeting – 10th October 2022

The minutes of a meeting of the Health Working Group held on the 10th October 2022 were provided. It was agreed to recommend that the aforementioned minutes be adopted.

Councillor J Lavery expressed concern that the SE Trust had not as yet responded to issues raised at the above meeting and enquired as to when the minutes had in fact been furnished to the Trust. The Head of Service agreed to expedite such responses and to ascertain as to when the minutes had been furnished to the Trust. The Head of Service would revert to Councillor Lavery.

4.5.2 Special Meeting – 13th December 2022

A special meeting of the Health Working Group had been held on the 13th December 2022 in order to receive a deputation from “COLD” (Carers Of Learning Disabled). SE Trust officials had not been present, however they had since been provided with a summary of the issues raised with a request that they respond to them at the next meeting of the Health Working Group.

Alderman P Porter ask that - in addition to the SE Trust responding to the “COLD” issues at the next meeting of the Health Working Group – they be requested to provide a response as soon as possible to either “COLD” or to the Council.

4.5.3 Next meeting – Monday 27th March 2023

The Head of Service advised those present that the next meeting of the Health Working Group had been arranged for Monday 27th March 2023. The SE Trust had been asked to respond to the issues in regard to COLD.

Councillor A Ewing asked that the issue of staff parking provision at the Lagan Valley Hospital site be conveyed to the SE Trust for response at the meeting.

4.6 Freedom of the City – The Gettys (00:39:19)

The Committee noted the update in respect of the ceremony on the 1st June 2023 to confer the Freedom of the City on Keith and Krystin Getty.

The Head of Service gave an assurance that every effort would be made to re-purpose those items for which costs had already been incurred. Such costs had been incurred due to the previously planned Freedom of the City event for the Gettys which had to be postponed due to the pandemic.

5. Report of Head of Finance (00:43:30)

5.1 Repairs & Renewals (00:43:54)

The Committee noted the breakdown of the Repairs & Renewals spend for 2022/2023 (Q3), together with the attendant explanatory report.

6. Agenda Item Brought Forward (00:44:33)
Any Other Business

As the remainder of the business before the meeting was of a confidential nature, the Chairman sought agreement to bring forward Item 7 of the agenda – Any Other Business – so that items of a non-confidential nature might be raised when proceedings were being recorded. This was agreed.

6.1 Council Chamber - PA System (00:44:55)
Councillor U Mackin

Councillor U Mackin raised concerns about the workings of the PA system in the Council Chamber, Councillor Mackin enquiring about the maintenance programme and response time that are in place for the PA system.

The Head of Corporate Communications & Administration advised of action taken to date and that issues would be reported to the contractor. The Head of Service would also respond on the matter of maintenance and response time.

Councillor A Gowan left the meeting remotely during discussion. (6.47 pm)
Councillor N Trimble left the Chamber during discussion. (6.50 pm)

6.2 Council Chamber – Heating (00:45:35)
Councillor U Mackin

Councillor U Mackin raised concerns about the cool temperature of the Council Chamber.

The Head of Corporate Communications & Administration advised that planned maintenance had been carried out the previous week. However the current issue was due to a fault. Engineers would be onsite the following morning to resolve.

Councillor N Trimble returned to the Chamber during discussion. (6.54 pm)

7. Confidential Report from Director of Finance & Corporate Services (00:52:47)

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Local Investment Programme Pilot – Phase 3 (2023-2024)
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Report to be available in March 2023.

7.2 Hillhall Regeneration Group
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available following Council ratification. (28th February 2023)

7.3 Queen Elizabeth II Playing Fields (Portion)
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available post disposal.

7.4 Hybrid Working Pilot – Review of Pilot and Further Considerations
(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council.

Redacted report to be available following Council ratification. (28th February 2023)

7.5 Efficiency Review Steering Group

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council.

Redacted report to be available.

7.6 Citizenship Service – Update Report

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available following Council ratification. (28th February 2023)

7.7 National Living Wage Increase – Requests in relation to Contracts

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available in April 2023.

7.8 Building Resilience

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

Redacted report to be available after Estimate-setting process.

7.9 Management Accounts Period 9

(Confidential for reason of information (i) relating to the financial or business affairs of any particular person (including the Council holding that information) and (ii) related to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employee of, or office bearers under, the Council.

Redacted report to be available after full Council meeting. (28th February 2023)

7.10 Consolidated Scheme of Allowances Payable to Councillors

(Confidential for reason of information (i) relating to the financial or business affairs of any particular person (including the Council holding that information) and (ii) related to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employee of, or office bearers under, the Council.

Report to be available after full Council meeting. (28th February 2023)

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7.11 Recruitment

(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council.

Redacted report to be available.

In Committee

It was proposed by Councillor A Ewing, seconded by Alderman A Ewart and agreed that the Confidential Report of the Director be considered “in Committee”. (Recording was paused at this stage in proceedings.)

7.1 Local Investment Programme Pilot – Phase 3 (2023-2024)

Presented by the Director of Leisure & Community Wellbeing with the Portfolio Manager also in attendance.

The following appendices to the report had been provided:-

- Local DEA Investment Programme Assessment Flow Diagram
- Proposed Local Investment Programme 2023-2024
- Local Investment Programme Evaluation Report 2021-2022
- Equality Screening document

It was proposed by Alderman P Porter, seconded by Councillor N Trimble and agreed to recommend that the proposed programme of work for Phase 3 of the Local Investment Programme as outlined in the appendix be agreed.

Councillor S Skillen left the meeting remotely during discussion of this item.
(6.56 pm)

Hazel King, Portfolio Manager

The Chairman, Councillor S Hughes, referred to this being the last meeting at which the Portfolio Manager – Hazel King – would be in attendance, Hazel having secured a post elsewhere. Councillor Hughes thanked Hazel for all her work with the Council over the years and extended best wishes to her in her new post. These sentiments were endorsed by Alderman A Ewart, Chairman of the Development Committee, who thanked Hazel for all her work within the Service Transformation directorate. Hazel thanked Members for their kind words and best wishes.

7.2 Hillhall Regeneration Group

Presented by the Director of Service Transformation.

The following appendices to the report had been provided:-

- Deed of Surrender of Existing Lease;
- Draft Renewal Lease, Hillhall Regeneration Group

It was proposed by Councillor U Mackin, seconded by Councillor N Trimble and agreed to recommend that the recommendation of the Director in regards to the issue of a new lease to Hillhall Regeneration Group and on the terms, conditions and associated matters as detailed in the report be approved.

Councillor A Gowan returned to the meeting remotely during presentation of the report. (7.00 pm)

The Portfolio Manager left the Chamber during presentation of the report. (7.00 pm)

Alderman A Grehan left and returned to the Chamber during presentation of the report. (7.00 pm and 7.05 pm)

7.3 Queen Elizabeth II Playing Fields (Portion)

Presented by the Director of Service Transformation.

The following appendices to the report had been provided:-

- Map of Queen Elizabeth II Playing Fields, Limetree Avenue, Lisburn
- Report to meeting of Leisure & Community Development Committee held on 2nd March 2021 in regard to “Laurelhill Sports Zone”.

It was proposed by Alderman S Martin, seconded by Alderman O Gawith and agreed to recommend that:-

- through an Expression of Interest process, the land designated on the map of the Queen Elizabeth II Playing Fields be released as per the method detailed in the Director’s report;
- the Council writes to the Department for Communities seeking authority to dispose of the asset on a “less than best price” basis;
- a legal representative be appointed to draft any lease and to support the process of disposal as outlined.

Alderman A Ewart left and returned to the Chamber during discussion. (7.26 pm and 7.30 pm respectively)

7.4 Hybrid Working Pilot – Review of Pilot and Further Considerations

Presented by the Head of Human Resources & Organisation Development.

The following appendix to the report had been provided:-

- Evaluation of the Hybrid Working Pilot – February 2023

It was proposed by Alderman J Tinsley, seconded by Alderman O Gawith and agreed to recommend that:-

- Hybrid be continued as a pilot for a further number of months so that there was a full year of impact and that Hybrid could be fully assessed over the period of a working year, to include a review of performance KPIs;
- a further report be brought to the Committee after a full year post-pilot, such a report being aimed to be presented in September 2023.

The Director of Leisure & Community Wellbeing and the Director of Service Transformation left the Chamber during presentation of this item. (7.47 pm)

Councillor T Mitchell left and returned to the Chamber during presentation of this item. (7.48 pm and 7.50 pm respectively)

Alderman A Grehan left the Chamber during discussion. (7.52 pm)

Alderman J Dillon left the Chamber at the conclusion of this item of business. (7.55 pm)

7.5 Efficiency Review Steering Group

Presented by the Head of Human Resources & Organisation Development.

The following appendix to the report had been provided:-

- Minutes and action notes of the meeting of the Efficiency Review Steering Group held on the 1st February 2023

It was proposed by Councillor T Mitchell, seconded by Alderman J Tinsley and agreed to recommend that:-

- the minutes and action notes of the meeting of the Efficiency Review Steering Group held on the 1st February 2023 be noted;
- the recommendations of the ERSG in respect of amendments to the staffing structure as detailed in the report be approved.

Alderman A Grehan returned to the Chamber at the conclusion of this item. (7.57 pm)

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7.6 Citizenship Service – Update Report

Presented by the Head of Corporate Communications & Administration.

The following appendices to the report had been provided:-

- Memorandum of Understanding between Historic Royal Palaces and Lisburn & Castlereagh City Council regarding the provision of Citizenship Ceremonies at Hillsborough Castle and Gardens.
- Equality Screening document.

The Head of Service advised that the nature of Citizenship Ceremonies was moving to a more physical one.

It was proposed by Alderman S Martin, seconded by Alderman P Porter and agreed to recommend that:-

- the update report on the matter of Citizenship Ceremonies be noted;
- the Memorandum of Understanding between Historic Royal Palaces and the Council be approved.

Alderman S Martin asked that his appreciation of the work put into Citizenship Ceremonies by staff, both past and present, be recorded.

The Head of Human Resources & Organisation Development left the Chamber during discussion of this item. (8.00 pm)

7.7 National Living Wage Increase – Requests in relation to Contracts

Presented by the Head of Corporate Communications & Administration.

It was proposed by Alderman P Porter, seconded by Councillor J Lavery and agreed to recommend that the requests for increased tender costs relating to increases in labour costs only for the following contracts be approved as detailed in the Head of Service's report:-

- Provision of Cleaning Services at Designated Council Premises
- Provision of Caretaker/Receptionist Services at Bradford Court
- Provision of Security/CCTV/Concierge Services

The Head of Corporate Communications & Administration undertook to confirm issues regarding National Living Wage and to advise Alderman P Porter accordingly.

Alderman J Dillon returned to the Chamber at the conclusion of this item. (8.04 pm)

7.8 Building Resilience

Presented by the Director of Finance & Corporate Services.

A report on building resilience from a financial perspective had been provided. The Director advised of the major amendments since the report had been presented and deferred at the previous meeting.

It was proposed by Alderman A Ewart, seconded by Councillor U Mackin and agreed to recommend that the proposed use of the underspend relating to 2022/2023 as outlined in the report be approved.

7.9 Management Accounts Period 9

Presented by the Head of Finance.

It was agreed that the Management Accounts for the period ending the 31st December 2022, together with an extensive narrative report by way of explanation, be noted.

7.10 Consolidated Scheme of Allowances Payable to Councillors

Presented by the Head of Finance.

It was proposed by Councillor N Trimble, seconded by Councillor T Mitchell and agreed to recommend that:-

- the revised rates for Basic and Special Responsibility Allowance applicable from 1st April 2022 be accepted and applied from that date;
- Circular LG 03/2023 from the Local Government & Housing Regulation Division which consolidates all councillor allowances be noted;
- the Council's updated Scheme of Allowances Payable to Councillors for the period 1st April 2022 – 31st March 2023 be approved;
- the Council's updated Scheme of Allowances Payable to Councillors for the period 1st April 2023 – 31st March 2024 be approved.

The above documents had been provided with the report.

The Head of Finance agreed to confirm if the allowances for the posts of Mayor and Deputy Mayor were in fact included within the Special Responsibility Allowances and if there was a consistent approach to be applied by councils in this regard. Alderman S Martin to be advised accordingly.

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7.11 Recruitment

Presented by the Chief Executive.

It was proposed by Alderman O Gawith, seconded by Councillor N Trimble and agreed to recommend that the recruitment for the post of Director of Organisation Development & Innovation be proceeded with, with nominees to the recruitment panel (Shortlisting & Interview Panel) being identified from the Efficiency Review Steering Group in line with previous recruitment processes, and also noting the associated timescales. The recruitment procedure for the post had been provided with the report.

Councillor A Gowan left the meeting remotely during discussion. (8.31 pm)

8. Any Other Business – Confidential

8.1 Legal Matters Alderman S Martin

Alderman S Martin sought an update on legal matters.

The Chief Executive and the Director of Finance & Corporate Services remained in the Chamber. All others left the Chamber for this item of business, ie the Head of Corporate Communications, the Head of Finance and the Member Services Officers. (8.35 pm)

The Chief Executive provided an update.

The Head of Corporate Communications, the Head of Finance and the Member Services Officers returned to the Chamber. (8.40 pm)

Resumption of Normal Business (00:53:27)

It was proposed by Councillor T Mitchell, seconded by Alderman S Martin and agreed to come “out of Committee”. Normal business and audio recording were resumed.

9. Any Other Business (00:53:28)

Dealt with at Item 6.

There being no further business, the Meeting concluded at 8.41 pm.

MAYOR/CHAIRMAN

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 9 January, 2023 at 10.03 am****PRESENT IN CHAMBER:**

Alderman J Tinsley (Chairman)

Councillor John Palmer (Vice-Chairman)

Aldermen W J Dillon MBE, D Drysdale, O Gawith and A Grehan

Councillors D J Craig, M Gregg, U Mackin and A Swan

IN ATTENDANCE IN CHAMBER:Director of Service Transformation
Head of Planning & Capital Development
Senior Planning Officers (RT and MB)
Member Services Officers

Mr B Martyn (Cleaver Fulton Rankin) – Legal Advisor

Commencement of Meeting

At the commencement of the meeting, the Chairman, Alderman J Tinsley, welcomed those present to the Planning Committee. The Chairman pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. The Head of Planning & Capital Development outlined the evacuation procedures in the case of an emergency.

1. **Apologies** (00:02:20)

There were no apologies.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

2. **Declarations of Interest** (00:03:15)

Alderman A Grehan arrived to the meeting during consideration of this item of business (10.08 am).

Councillor U Mackin advised that, in respect of planning application LA05/2021/1014/O, he had received an email from the applicant. He had acknowledged the email but had made no comment on the application.

2. Declarations of Interest (Contd)

Councillor John Palmer advised that he had received a call in respect of planning application LA05/2021/1263/F regarding a request for a site meeting. Councillor Palmer had not offered an opinion on the application; he had advised on the procedure for requesting a site meeting and provided the caller with a copy of the Protocol for the Planning Committee for information.

Councillor A Swan also submitted a declaration of interest form in respect of this application as he too had received a call regarding a request for a site meeting. He had offered no opinion on the application.

Alderman W J Dillon also advised that he had received a similar call but had offered no opinion on the application.

The Chairman, Alderman J Tinsley, advised that, in respect of planning application LA05/2020/1039/O, he had been contacted by both the applicant and objectors. He had offered no opinion on the application.

3. Minutes of Meeting of Planning Committee held on 5 December, 2022 (00:05:18)

It agreed that the minutes of the meeting of Committee held on 5 December, 2022 be confirmed and signed.

4. Report from the Head of Planning & Capital Development

4.1 Schedule of Applications (00:06:09)

4.1.1 Applications to be Determined (00:07:10)

The Legal Advisor, Mr B Martyn, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

- (i) LA05/2021/1263/F – Proposed two storey dwelling with alterations to existing garage so it is part of the curtilage and accessed from 5 Ballycrune Road at site between 277 Ballynahinch Road and 1B Ballycrune Road, Annahilt (00:08:25)

At the outset, Councillor U Mackin expressed concern that DfI Roads Service had no objections to the above application, especially given that a meeting was scheduled this week with DfI Roads and the PSNI to consider traffic issues in this area. It was proposed by Councillor Mackin, seconded by Councillor A Swan and agreed that this application be deferred for a site visit to take place. DfI Roads should also be represented at the site visit.

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- (ii) LA05/2021/0507/F – Proposed erection of 44 dwellings (including conversion and extension of existing building to create 2 dwellings), landscaping, open space, internal road layout and access provision off the Lisburn Road along with associated development at lands at 26, 30 and 32 Lisburn Road Hillsborough (00:11:52)

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received Mr G Smyth in order to speak in support of the application and he addressed a number of Members' queries.

A number of Members' queries were responded to by Planning Officers.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve the application, subject to the inclusion of an additional condition requiring that a detailed drainage design be agreed in writing with the Council before the construction of the first dwelling being commenced on site.

- (iii) LA05/2020/1039/O – Site for a dwelling, garage and associated site works (infill opportunity as per CTY8 of PPS21) at land between 5 and 5a Crewe Road, Ballinderry Upper, Lisburn (00:40:45)

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The Committee received the following speakers:

- Ms T Cassidy – in opposition to the application;
- Councillor S Mullholland – in opposition to the application; and
- Mr N Coffey – in support of the application.

The above speakers addressed a number of Members' queries.

A number of Members' queries were responded to by Planning Officers.

Adjournment of Meeting

The Chairman, Alderman J Tinsley, declared the meeting adjourned for a comfort break at this point (11.39 am).

Resumption of Meeting

The Chairman, Alderman J Tinsley, declared the meeting resumed (11.48 am).

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- (iii) LA05/2020/1039/O – Site for a dwelling, garage and associated site site works (infill opportunity as per CTY8 of PPS21) at land between 5 and 5a Crewe Road, Ballinderry Upper, Lisburn (Contd)

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve the application.

- (iv) LA05/2021/1014/O – Proposed infill dwelling and garage 50 metres northeast of 75 Drennan Road, Lisburn (01:42:30)

The Senior Planning Officer (RT) presented the above application as outlined within the circulated report.

The Committee received the following speakers in order to speak in support of the application:

- Mr M McNeill, accompanied by Mr G Clingan; and
- Mr E C Poots MLA.

The above speakers addressed a number of Members' queries.

A number of Members' queries were responded to by Planning Officers.

Following discussion, it was proposed by Alderman W J Dillon, seconded by Alderman O Gawith and agreed that this application be deferred for a site visit.

4.2 Planning Statistical Bulletin – Second Quarter 2022/23 (02:41:10)

It was agreed that information in respect of planning statistics for the second quarter of 2022/23 be noted.

Following discussion, the Head of Planning & Capital Development agreed to report to the next meeting of the Committee in respect of legacy applications for single dwellings in the countryside.

4.3 Appeal Decision (2021/A0213) in respect of Planning Application LA05/2021/0202/O (02:50:48)

It was agreed to note information set out in the report in respect of the decision of the Planning Appeals Commission regarding the above planning application.

4.4 Proposed Amendment to the Planning (General Development Procedure) Order (NI) 2015 to Introduce Validation Checklists for Planning Applications (02:51:02)

It was agreed that the content of the above consultation be noted and that the response to the consultation would be made available to the Department for

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4.4 Proposed Amendment to the Planning (General Development Procedure) Order (NI) 2015 to Introduce Validation Checklists for Planning Applications (Contd)

Infrastructure, having been agreed at the January meeting of the Development Committee that the introduction of validation checklists be supported and that the dispute resolution process be on the basis of the English model.

4.5 Notification by Telecommunication Operator(s) of Intention to Utilise Permitted Development Rights (02:52:30)

Members noted from the report, information regarding notification by telecommunication operators to utilise Permitted Development Rights at a number of locations.

5. Any Other Business

5.1 Minutes of Planning Committee Meetings (02:53:20)
Councillor M Gregg

Councillor M Gregg commented on Planning Committee minutes being less detailed than previously was the case and sought assurance that audio recordings were retained and available in lieu of detailed minutes. The Head of Planning & Capital Development confirmed that this had been checked by Member Services in consultation with the Planning Service and that this was the case.

5.2 Blaris Road Development and Knockmore Link Road (02:55:45)
Councillor A Swan

In response to comments from Councillor A Swan regarding the length of time the planning application regarding the above development had been with the Department for Infrastructure (DfI), the Head of Planning & Capital Development explained that the Council had no control over the time taken by the Department to consider an application.

He advised that a meeting was due to take place this week with the Department's Director of Strategic Planning. He agreed to raise this matter, seek a timescale in terms of the Department's assessment and conclusion and keep Members updated on the outcome.

5.3 Permitted Developments Rights of Telecommunication Operators
(02:59:23)
Councillor John Palmer

Councillor John Palmer asked if any safeguards were in place in relation to permitted development rights in areas of outstanding natural beauty, such as Lagan Valley Regional Park.

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5.3 Permitted Developments Rights of Telecommunication Operators
(Contd)
Councillor John Palmer

The Head of Planning & Capital Development advised that the Planning Enforcement Team did periodically check submissions to ensure information provided was factual.

There were some restrictions in sensitive places for permitted development rights. The Head of Service asked that Councillor Palmer notify him of any specific queries he had.

5.4 Update on Local Development Plan (03:00:35)
Councillor U Mackin

Councillor U Mackin having sought an update on when a response could be expected from the DfI in respect of the Local Development Plan, the Head of Planning & Capital Development advised that this matter would be raised this week at a meeting with the Department's Director of Strategic Planning.

Councillor Mackin asked that the Director be reminded of assurances given by the Department to the LDP Spatial Working Groups that consideration of Local Development Plans would be expedited in a proper manner.

There being no further business, the meeting was terminated at 1.20 pm.

Chairman/Mayor

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LISBURN & CASTLEREAGH CITY COUNCIL**Minutes of Special Meeting of the Planning Committee in the form of a Pre-Determination Hearing in respect of Planning Application LA05/2021/0033/F held in the Council Chamber and in Remote Locations on Monday, 9 January, 2023 at 2.00 pm****PRESENT IN CHAMBER:**

Alderman J Tinsley (Chairman)

Councillor John Palmer (Vice-Chairman)

Aldermen W J Dillon MBE, D Drysdale, O Gawith and A Grehan

Councillors D J Craig, M Gregg, U Mackin and A Swan

IN ATTENDANCE IN CHAMBER:Director of Service Transformation
Head of Planning & Capital Development
Senior Planning Officers (RT, MB and MCO'N)
Member Services Officers

Mr B Martyn (Cleaver Fulton Rankin) – Legal Advisor

Commencement of Meeting

At the commencement of the meeting, the Chairman, Alderman J Tinsley, welcomed those present to the special meeting of the Planning Committee. The Chairman pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded.

The Chairman advised that, in accordance with Section 30 (4) of the Planning Act, the Committee had agreed to give the applicant and/or other specified persons, an opportunity to be heard by the Committee by way of a Pre-Determination Hearing in advance of a formal recommendation being brought in front of the Committee by Council Officers. He explained that a minute of the Pre-Determination Hearing would be kept and appended to the Officer's report when the application came in front of the Committee for determination.

The Chairman stated that Planning Officers, the Council's Legal Advisor and consultees were in attendance to address any questions Members may have. Members had been provided with information on the arrangements and procedures for the pre-determination hearing.

The Head of Planning & Capital Development outlined the evacuation procedures in the case of an emergency.

1. **Apologies** (00:00:45)

There were no apologies.

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At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

2. Declarations of Interest (00:01:37)

Alderman D Drysdale declared an interest in this planning application given that he was Chairman of Inspire Business Park, which had been approached by the developer regarding an offer of land free of charge. At this point (2.04 pm), he retired to the public gallery and took no part in the meeting.

3. Report from the Head of Planning & Capital Development

3.1 Pre-Determination Hearing in respect of Planning Application

LA05/2021/0033/F – Proposed mixed use development comprising 153 residential dwellings in a mix of apartments, semi-detached and detached units with associated private amenity provision and public open spaces; 28 Class B2 and B4 industrial/employment units (4,272 square metres in total); a petrol filling station with associated convenience store, 4 retail units (2 Class A1 and 2 Sui Generis hot food bars); associated car parking; landscaping; creation of new accesses from Carrowreagh Road and Ballyoran Lane with associated works to the public road; and other ancillary development at lands formerly occupied by the Rolls Royce factory north of Upper Newtownards, south of Inspire Business Centre, east of Ballyoran Lane and west of Carrowreagh Road, Dundonald
(00:02:18)

With the aid of a visual presentation, the Senior Planning Officer (RT) outlined the planning policy and other material considerations relevant to the application and then provided a summary of the key issues to be considered as part of the decision making process in due course. No recommendation was presented by the Officer.

The Committee received:

- Mrs C Cosgrove and Mr P Carr to speak in opposition to the application (00:25:24);
- Mr D Brooks MLA, and local residents Mr D Hyndman, Mr I Wilson and Dr A McFarland to speak in support of the application (00:53:20); and
- Agents – Mr Wm Orbinson KC, Mrs A Wiggam, Mr S Bell to speak in support of the application (01:11:51). A number of other representatives were in attendance for the applicant both in person and remotely.

The above speakers addressed a number queries raise by Members.

A number of Members' queries were responded to by the Head of Planning & Capital Development, the Senior Planning Officers, the Head of Economic Development, the DfI Roads Service representative Mr S Cash and NI Water representative Mr A Moore.

(S) PC 09.01.2023**65**Conclusion of the Meeting

At the conclusion of the meeting, the Chairman, Alderman J Tinsley, thanked all those who had attended and participated in the meeting.

There being no further business, the meeting was terminated at 4.28 pm.

Chairman/Mayor



This Council honours the 50th Anniversary of Greenfinches in Northern Ireland; remembers that on the 6th July 1973 the Ulster Defence Regiment Bill permitted the recruitment of women into the Ulster Defence Regiment. Women were given the code word 'Greenfinch' and defended Northern Ireland against terrorists; we are forever grateful for their commitment and sacrifice.

To mark this anniversary and in particular the Greenfinches who served in Lisburn & Castlereagh, we ask the Council to recognise their service in an appropriate way.

Proposer: *James Tinsley* Alderman James Tinsley

Seconder: Councillor Sharon Skillen
