



November 21st, 2024

**TO: The Right Worshipful the Mayor and Members  
of Lisburn & Castlereagh City Council**

A meeting **of Lisburn & Castlereagh City Council** will be held on **Tuesday, 26th November 2024** at **7:00 pm** in the Council Chamber for the transaction of the business on the undernoted agenda.

A hot buffet will be available in Lighters from 5.45 pm for those Members who have confirmed in advance.

**DAVID BURNS**  
**CHIEF EXECUTIVE**  
**LISBURN & CASTLEREAGH CITY COUNCIL**

# Agenda

## 1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

📄 *Mayor and Deputy Mayor Engagements for Council November 2024.pdf*

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## 2.0 APOLOGIES

## 3.0 DECLARATIONS OF MEMBERS' INTERESTS

- (i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
- (ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

📄 *Disclosure of Interests form Sept 24.pdf*

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## 4.0 COUNCIL MINUTES

*For Approval*

### 4.1 Council Meeting - 22 October, 2024

📄 *MM 22 10 2024 Draft Minutes for Adoption.pdf*

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### 4.2 Special Council Meeting - 11 November, 2024

📄 *(S) Council 11.11.2024 Draft Minutes for Adoption.pdf*

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### 4.3 Special Council Meeting - 18 November, 2024 (to follow)

## 5.0 MATTERS ARISING

## 6.0 DEPUTATIONS

None

## 7.0 BUSINESS REQUIRED BY STATUTE

### 7.1 Signing of Legal Documents

*For Decision*

1. Lisburn and Castlereagh City Council and Fraser Homes Limited, 72-74 Omagh Road, Dromore, Omagh BT78 3AJ – Licence for Alterations relating to The Baronsgrange Development, Comber Road, Carryduff BT8 8AN
2. Lisburn and Castlereagh City Council and Ballymacash Sports Academy

Limited, Rushmore Drive, Lisburn BT28 2HP – Deed of Variation relating to land at Rushmore Drive, Lisburn

3. Lisburn and Castlereagh City Council and Stepping Stones NI, 39 Seymour Street, Lisburn BT27 4SY – Award Letter to Stepping Stones NI as the supplier to deliver the Community Numeracy Bootcamp (Additional Needs) – T24/25-007
4. Lisburn and Castlereagh City Council and Studyseed CIC, 27 Lurgan Road, Moira BT67 0LX – Award Letter to Studyseed CIC as the supplier to deliver the Gamified Essential Skills Learning Programme – T24/25-012
5. Lisburn and Castlereagh City Council and South Eastern Regional College, 25 Castle Street, Lisburn BT27 4SU – Service Level Agreement with South Eastern Regional College as the supplier to deliver the Hospitality Academy and Employee Led Upskilling Programme
6. Lisburn and Castlereagh City Council and Maurice Flynn & Sons, Saunders House, 2 Springbank Road, Belfast BT17 0QL – Covid Recovery Small Settlements Regeneration Programme – NEC3 Short Contract – Traffic Calming Measures in Glenavy Village
7. Lisburn and Castlereagh City Council and Artifax Software Ltd, 5<sup>th</sup> Floor, 167-169 Great Portland Street, London W1W 5PF – G-Cloud 13 Call-Off Contract
8. Lisburn and Castlereagh City Council and Coral Environmental, Unit B1 Westbank Drive, Belfast BT3 9LA – Contract for Tender for Planned Preventive Maintenance (PPM 10) Inspections for Legionella Prevention
9. Lisburn and Castlereagh City Council and Phillips Contracts (Dpk) Ltd, 76 Killyleagh Road, Downpatrick BT30 9BN – Covid Recovery Small Settlements Regeneration Programme – NEC3 Short Contract – Access path at Navigation House – T23/24-028
10. Lisburn and Castlereagh City Council and Phillips Contracts (Dpk) Ltd, 76 Killyleagh Road, Downpatrick BT30 9BN – Covid Recovery Small Settlements Regeneration Programme – NEC3 Short Contract – Greenway Enhancement Scheme Drum Bridge Car Park Drumbeg – T24/25-004
11. Lisburn and Castlereagh City Council and John McQuillan (Contracts) Ltd,

## **8.0 ADOPTION OF MINUTES OF COMMITTEES**

*For Approval*

- |            |  |                |
|------------|--|----------------|
| <b>8.1</b> | <b>Communities and Wellbeing Committee - 5 November, 2024</b><br>📄 <i>CWBC 05 11 2024 DRAFT Minute for Adoption.pdf</i>      | <b>Page 20</b> |
| <b>8.2</b> | <b>Environment and Sustainability Committee - 6 November, 2024</b><br>📄 <i>ESC 06.11.2024 DRAFT MINUTES for Adoption.pdf</i> | <b>Page 35</b> |
| <b>8.3</b> | <b>Regeneration and Growth Committee - 7 November, 2024</b><br>📄 <i>RGC 07 11 2024 Draft Minutes for Adoption.pdf</i>        | <b>Page 40</b> |
| <b>8.4</b> | <b>Corporate Services Committee - 13 November, 2024</b><br>📄 <i>CSC 13 11 2024 DRAFT minute for adoption.pdf</i>             | <b>Page 49</b> |
| <b>8.5</b> | <b>Planning Committee - 14 October, 2024</b><br>📄 <i>PC 14.10.2024 - Ratified Minutes - FOR NOTING.pdf</i>                   | <b>Page 58</b> |
| <b>8.6</b> | <b>Planning Committee - 17 October, 2024</b><br>📄 <i>PC 17.10.2024 - Ratified Minutes - FOR NOTING.pdf</i>                   | <b>Page 70</b> |

## **9.0 REPORT FROM CHIEF EXECUTIVE**

None

## **10.0 REPORTS FROM MEMBERS ON BOARDS**

None

## **11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE**

None

## **12.0 NOTICES OF MOTION**

- 12.1 No.1 on the subject of Opposing the Proposed Removal of Knockbreda**

**Out of Hours Doctors Service in the name of Councillor B Higginson**

 *NOM1 - Knockbreda Out of Hours Doctors Service.pdf*

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**12.2 No.2 on the subject of Failure to Prioritise Farming Families and Rural Economy as part of the Autumn Budget in the name of Alderman A Ewart MBE**

 *NOM2 - Prioritising Farming Families in Autumn Budget.pdf*

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**12.3 No.3 on the subject of Review of Non-Domestic Business Rates in the name of Councillor C Kemp**

 *NOM3 - Review of Non-Domestic Business Rates.pdf*

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**13.0 CONFIDENTIAL BUSINESS**

None

**14.0 ANY OTHER BUSINESS**

## MAYOR'S ENGAGEMENTS FOR FULL COUNCIL MEETING

### **Tuesday 15<sup>th</sup> October**

Mayor to open New Visitor Centre at Coca Cola Hellenic Bottling Company

### **Wednesday 16<sup>th</sup> October**

Mayor to visit Lagan Valley Rural Transport, Lisburn

Mayor to meet with the Lisburn & Castlereagh Youth Council, Rathvarna Youth Resource Centre

### **Thursday 17<sup>th</sup> October**

Mayor to host reception for SVDP celebrating 180 years of supporting the most vulnerable in the community, LVI

Mayor to host reception for Dr Rosaleen Fisher in recognition of serving 30 years on the Board of Governors of Tonagh Primary School, LVI

### **Saturday 19<sup>th</sup> October**

Mayor to attend Grand Choice Event, Glenavy

Mayor to host the Papyrus Hope Walk volunteers at LVI during their annual walk

Mayor to attend Lisburn Rangers Fun Day, Stanley Park, Lisburn

Mayor to attend Lisburn Rangers Ladies Cup Final, Windsor Park

### **Sunday 20<sup>th</sup> October**

Mayor to attend the All-Nations meal at the Vineyard Church, Lisburn

### **Monday 21<sup>st</sup> October**

Mayor to attend Empowering Youth Student Wellbeing Report Launch, Lagan View Enterprise Centre

Mayor to attend the Launch of Northern Ireland Environment Week, Long Gallery Stormont

### **Tuesday 22<sup>nd</sup> October**

Mayor to attend Ulster in Bloom Results Announcement, Old Market House Bangor

### **Wednesday 23<sup>rd</sup> October**

Mayor to attend Enriched Landscapes, Enriched Lives event, Stormont

Mayor to attend NI Veterans' Awards Ceremony, Crowne Plaza Hotel

**Thursday 24<sup>th</sup> October**

Mayor to attend Poppy Launch with the Royal British Legion, Lisburn War Memorial

Mayor to visit Brooklands Primary School in recognition of their new Assistance Dog

Mayor to attend Twilight Parade, Castle Gardens

**Friday 25<sup>th</sup> October**

Mayor to attend Poppy Appeal launch by the Royal British Legion, Belfast City Council

Mayor to attend Prize Day at St Patrick's Academy

**Saturday 26<sup>th</sup> October**

Mayor to visit Natural Hair Company celebrating their 30 years of trading, Lisburn

**Tuesday 29<sup>th</sup> October**

Mayor to host reception for Northern Ireland Kidney Research Fund, LVI

**Wednesday 30<sup>th</sup> October**

Mayor to attend Community Let Opening, Hill Street Residents Group, Lisburn

**Friday 1<sup>st</sup> November**

Mayor and Chair of Leisure to host the Cutting of the Sod Ceremony, Dundonald International Ice Bowl

Mayor to attend Book Launch of Dr Owen Gallagher – “Another Spoonful of Medicine” Glenavy

Mayor to attend Special Olympics Awards Dinner, LVI

**Saturday 2<sup>nd</sup> November**

Mayor to attend the Pride of Place Awards at Hillgrove Hotel Monaghan to highlight significant Community contribution across Ireland

**Monday 4<sup>th</sup> November**

Mayor to attend thank you reception for local resident, Billy Donald who has been collecting for Poppy Appeal for almost 45 years, Bow Street, Lisburn

**Tuesday 5<sup>th</sup> November**

Mayor to host 'Links Group' from YMCA, LVI

Mayor to open Art Exhibition, Lisnagarvey Hockey Club

**Wednesday 6<sup>th</sup> November**

Mayor to host reception for former Mayor, Cllr Andrew Gowan to present him with his past Mayor's Jewel, LVI

**Thursday 7<sup>th</sup> November**

Mayor to visit Lisburn Central Primary School to mark the retirement of their Chair of the Board of Governors, Mr Robert Irvine

Mayor to attend Ballinderry War Memorial Hall 100<sup>th</sup> Anniversary Concert

Mayor to meet with members of Killultagh Women's Institute

**Friday 8<sup>th</sup> November**

Mayor to speak at Lisburn Rotary Club lunch, Malone Golf Club

Mayor to attend Festival of Remembrance, LVI

**Saturday 9<sup>th</sup> November**

Mayor to officially open Lisburn Cathedral's 'Lest We Forget' Exhibition

Mayor to attend concert of Ms Katy Carr to celebrate 106 years of the rebirth of Polish independence, Malone House

**Sunday 10<sup>th</sup> November**

Mayor to attend Remembrance Service, Hilden War Memorial

Mayor to attend Annual RBL Remembrance Service at Lisburn War Memorial followed by Church Service in Christ Church, Lisburn

**Monday 11<sup>th</sup> November**

Mayor to attend Act of Remembrance at Lisburn War Memorial with RBL to mark Armistice Day

**Wednesday 13<sup>th</sup> November**

Mayor to host reception for the Youth Service from Stepping Stones, LVI

Mayor to attend Men's UK Armed Forces Football Match against Defence Forces Ireland hosted by Ballymacash Rangers at the Bluebell Stadium

**Thursday 14<sup>th</sup> November**

Mayor to attend Lady Mary's Woodland Walk to plant bulbs with Fort Hill Integrated Primary School

Mayor to attend meeting about Drumbo Trim Trail, Drumbo Presbyterian Church



**Friday 15<sup>th</sup> November**

Mayor to attend Lisburn's Got Talent in aid of the Mayor's Charity Emerge, LVI

**Saturday 16<sup>th</sup> November**

Mayor to attend Moravian Church, Ballinderry Christmas Fair

Mayor to attend Christmas Fair, Moira Presbyterian Church

Mayor to attend Down GAA County Dinner to honour the County Players and their Clubs on recent achievements, Canal Court, Newry

LISBURN & CASTLEREAGH CITY COUNCIL

MEMBERS DISCLOSURE OF INTERESTS

1. Pecuniary Interests

The Northern Ireland Local Government Code of Conduct for Councillors under Section 6 requires you to declare at the relevant meeting any pecuniary interest that you may have in any matter coming before any meeting of your Council.

Pecuniary (or financial) interests are those where the decision to be taken could financially benefit or financially disadvantage either you or a member of your close family. A member of your close family is defined as at least your spouse, live-in partner, parent, child, brother, sister and the spouses of any of these. Members may wish to be more prudent by extending that list to include grandparents, uncles, aunts, nephews, nieces or even close friends.

This information will be recorded in a Statutory Register. On such matters **you must not speak or vote**. Subject to the provisions of Sections 6.5 to 6.11 of the Code, if such a matter is to be discussed by your Council, **you must withdraw from the meeting whilst that matter is being discussed**.

2. Private or Personal Non-Pecuniary Interests

In addition you must also declare any significant private or personal non-pecuniary interest in a matter arising at a Council meeting (please see also Sections 5.2 and 5.6 and 5.8 of the Code).

Significant private or personal non-pecuniary (membership) interests are those which do not financially benefit or financially disadvantage you or a member of your close family directly, but nonetheless, so significant that could be considered as being likely to influence your decision.

Subject to the provisions of Sections 6.5 to 6.11 of the Code, you must declare this interest as soon as it becomes apparent and **you must withdraw from any Council meeting (including committee or sub-committee meetings) when this matter is being discussed**.

In respect of each of these, please complete the form below as necessary.

Pecuniary Interests

Meeting (Council or Committee - please specify and name):

\_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Item(s) in which you must declare an interest (please specify item number from report):

\_\_\_\_\_

Nature of Pecuniary Interest:

[Empty box for Nature of Pecuniary Interest]

**Private or Personal Non-Pecuniary Interests**

Meeting (Council or Committee - please specify and name):

\_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Item(s) in which you must declare an interest (please specify item number from report):

\_\_\_\_\_

Nature of Private or Personal Non-Pecuniary Interest:

[Empty box for Nature of Private or Personal Non-Pecuniary Interest]

Name:

Address:

[Empty box for Name and Address]

Signed:

Date:

[Empty box for Signature and Date]

*If you have any queries please contact David Burns, Chief Executive,  
Lisburn & Castlereagh City Council*

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**LISBURN & CASTLEREAGH CITY COUNCIL**

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**Minutes of the Meeting of Council held in the Council Chamber Lagan Valley Island and Remote Locations on Tuesday 22 October, 2024 at 7:00 pm****PRESENT**

The Right Worshipful the Mayor  
Councillor K Dickson

Deputy Mayor  
Councillor R Carlin

Aldermen J Baird, A G Ewart MBE, M Gregg,  
A Grehan, A McIntyre, S P Porter and J Tinsley

Councillors D Bassett, R T Beckett, S Burns, P Catney,  
D J Craig, A P Ewing, J Gallen, A Givan, A Gowan, J Harpur,  
G Hynds, C Kemp, J Lavery BEM, S Lowry, U Mackin,  
A Martin, G McCleave, C McCready, R McLernon, T Mitchell,  
G Thompson and Hon N Trimble

**REMOTE:**

Aldermen O Gawith and S Skillen, and Councillors  
N Eaton, M McKeever and N Parker

**IN ATTENDANCE:**

Lisburn & Castlereagh City Council

Chief Executive  
Director of Finance & Corporate Services  
Director of Organisation Development and Innovation  
Director of Regeneration and Growth  
Head of Sports Services  
Head of Building Control  
Member Services Officers (BS, EW)  
Technician  
IT Officer

**Commencement of the Meeting**

At the commencement of the meeting, the Right Worshipful the Mayor, Councillor K Dickson, welcomed those present to the October meeting of Council which was being live streamed to enable members of the public to hear and see the proceedings. He pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

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## Prayers

The Right Worshipful the Mayor, on behalf of the Council, extended condolences to Joanne Hewitt, Head of Finance on the passing of her father Wallace Dinsmore.

The Right Worshipful the Mayor invited Councillor A Martin to open the meeting with devotions. Councillor Martin addressed the Council and concluded with a prayer during which he too remembered the Dinsmore family on their bereavement. The Right Worshipful the Mayor thanked Councillor Martin for carrying out devotions.

### 1. Business of The Right Worshipful the Mayor

#### 1.1 Mayor's Engagements

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor K Dickson, since the previous meeting of Council.

The Right Worshipful the Mayor, having referred to one of his themes for his term of office being the environment, advised that during his term of office he intended visiting schools across the Council area, particularly Eco schools, to talk to them about the work they are doing about the environment. In this regard The Right Worshipful the Mayor invited Members to watch a short video taken during his recent visit to Lisburn Central Primary School, being his former primary school, which focused on the planting of flowers and vegetables by the pupils on the school's Eco Committee, and also a 'bug hotel.' The Right Worshipful the Mayor expressed thanks and appreciation to the pupils and their teacher, Ms Clelland, who also had been his primary four teacher back then.

### 2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman H Legge, Councillors P Burke, B Higginson and P Kennedy, and the Director of Leisure & Community Wellbeing and the Director of Environmental Services (Acting).

### 3. Declarations of Interest

There were no Members' Declarations of Interest declared at the meeting.

### 4. Council Minutes

#### 4.1 Meeting of Council – 24 September 2024

It was proposed by Alderman A G Ewart, seconded by Alderman A Grehan, and agreed that the minutes of the meeting of Council held on 24 September 2024 be confirmed and signed.

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#### 4.2 Special Meeting of Council – 30 September 2024

It was proposed by Councillor J Laverty, seconded by Councillor G Hynds, and agreed that the minutes of the Special meeting of Council held on 30 September 2024 be confirmed and signed.

#### 5. Matters Arising

##### 5.1 Special Meeting of Council – 30 September 2024

###### Page 445 Item 3

###### To Receive Officials from the South Eastern Health & Social Care Trust

Councillor G Hynds reiterated the issue he had raised at the Special Meeting of Council that a visual presentation which would include facts and figures on certain areas would be beneficial and asked that the Trust be requested to prepare a visual presentation for the next meeting with the Trust. Councillor J Laverty supported Councillor Hynds request and also put on record that the Chief Executive of the SEHSCT be requested to be in attendance at the next meeting when the Trust is making their presentation to the Council.

#### 6. Deputations

There were no deputations.

#### 7. Business Required by Statute

##### (i) Signing of Legal Documents

It was proposed by Alderman J Baird, seconded by Councillor A Givan, and agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and South Eastern Regional College, 25 Castle Street, Lisburn BT27 4SU – Service Level Agreement – Multiply – Community Upskilling Numeracy Programme

#### 8. Adoption of Minutes of Committees

##### **Special Governance & Audit Committee**

**26 September 2024**

Proposed by Alderman S P Porter

Seconded by Councillor S Lowry

##### **Communities & Wellbeing Committee**

**1 October 2024**

Proposed by Councillor D J Craig

Seconded by Councillor J Gallen

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**Environment & Sustainability Committee****2 October 2024**

Proposed by Councillor P Catney  
Seconded by Councillor G Hynds

**Regeneration & Growth Committee****3 October 2024**

Proposed by Alderman A Grehan  
Seconded by Alderman A G Ewart

**Corporate Services Committee****9 October 2024**

Proposed by Councillor N Trimble  
Seconded by Councillor N Eaton

Adopted subject to the following item being referred back to Committee for re-consideration, as proposed by Councillor A Givan and seconded by Councillor J Lavery – for the reasons outlined.

**“In Committee”**

As this item of business had been considered under Confidential Business – it was proposed by Councillor A P Ewing, seconded by Alderman M Gregg, and agreed that this matter be discussed ‘in Committee.’

**Item 6.4 Page 481****Housing Ideation: Innovation Project**

Councillor Givan elaborated on a number of issues in connection with this report and requested that this matter be referred back to Committee.

The Chairperson of the Corporate Services Committee, Councillor N Trimble, indicated that he was in agreement with this item of business being referred back to Committee for further consideration at a future meeting.

**Resumption of Normal Business**

It was proposed by Alderman J Tinsley, seconded by Councillor A P Ewing, and agreed to come out of Committee and normal business was resumed.

**Planning Committee****2 September 2024**

The minutes of the Planning Committee meeting of 2 September, 2024 had been circulated for noting as these minutes had been agreed at the subsequent meeting of the Planning Committee on 14 October 2024. It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that their contents be noted.

**Special Planning Committee****18 September 2024**

The minutes of the Special meeting of the Planning Committee of 18 September, 2024 had been circulated for noting as these minutes had been agreed at the subsequent meeting of the Planning Committee on 14 October 2024.

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**Special Planning Committee**  
(Cont'd)

It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that their contents be noted.

9. Report from Chief Executive

There were no reports from the Chief Executive.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notices of Motion12.1 No. 1 on the subject of VOYPIC (Voice of Young People in Care)

A copy of the undernoted Notice of Motion in the name of Councillor G Thompson had been circulated to Members with the notice convening the meeting:

“VOYPIC (Voice of Young People in Care) is the charity for children and young people with lived experience of care in Northern Ireland. Created in 1993 by a group of young people in care and the professionals that supported them, VOYPIC has over 30 years of experience promoting the rights and voice of children in care and care leavers. They work to ensure every child in care feels safe, valued and loved, and that every young person leaving care does so with dignity and respect, and thrives into adulthood.

CARE DAY is the world's biggest celebration of children and young people with care experience. This group includes children and young people who are or were cared for by foster carers, or other family members, and those who live in children's homes. CARE DAY in the UK and Ireland is a joint initiative across five children's rights charities, and led in Northern Ireland by VOYPIC. CARE DAY 25 will take place on Friday, 21 February 2025.

This being the tenth CARE DAY, VOYPIC are asking all councils to plant a tree in a public place, in honour of the care experienced community.

In recognition of this, this Council will plant a tree in a public space in the council area in honour of those with lived care experience which includes those currently in care, those who have been in care, and those who will experience care in the future.”



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### 12.1 No. 1 on the subject of VOYPIC (Voice of Young People in Care) (Cont'd)

Councillor G Thompson, having read her Notice of Motion to the meeting, formally proposed the Motion.

The Notice of Motion as proposed by Councillor G Thompson, was seconded by Alderman J Baird.

The Right Worshipful the Mayor advised that the above Notice of Motion would stand without discussion and be referred to the Community & Wellbeing Committee for consideration.

### 12.2 No. 2 on the subject of HIV TB & Viral Hepatitis

A copy of the undernoted Notice of Motion in the name of Councillor J Harpur had been circulated to Members with the notice convening the meeting:

“This Council recognises the urgent need to end the HIV epidemic within our community and globally. Achieving this requires a comprehensive approach that ensures all individuals, especially those in need can access quality, lifesaving treatment. This includes enhancing prevention, care and support services for HIV, tuberculosis (TB), and viral hepatitis, and integrating these into broader sexual, reproductive, and mental health services to achieve universal healthcare access.

The Council further acknowledges the importance of eliminating stigma and discrimination by promoting a greater understanding of scientific evidence. Successful HIV treatment and viral suppression prevent transmission, which not only improves public health outcomes but also helps reduce stigma, encouraging people living with HIV to begin and adhere to treatment.

By working collaboratively with other cities and municipalities, Lisburn & Castlereagh City Council can accelerate local efforts to end the HIV, TB, and viral hepatitis epidemics, contributing to the global goal of eliminating these diseases by 2030.

In line with the New Urban Agenda, the Council will utilise its reach, infrastructure, and human capacity to create a more equitable, inclusive, prosperous, and sustainable future for all residents, regardless of age, gender, sexual orientation, or socio-economic background.

Therefore, Lisburn & Castlereagh City Council commits to signing the Paris Declaration and supporting the Fast-Track Cities initiative. This will reinforce our commitment to eliminating the stigma associated with HIV and AIDS and striving for no new HIV diagnoses by 2030.”

Councillor J Harpur, having read his Notice of Motion, formally proposed the Motion.

The Notice of Motion as proposed by Councillor J Harpur, was seconded by Councillor C Kemp.

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### 12.2 No. 2 on the subject of HIV TB & Viral Hepatitis (Cont'd)

The Right Worshipful the Mayor advised that the above Notice of Motion would stand without discussion and be referred to the Corporate Services Committee for consideration.

## 13. Any Other Business

### 13.1 Letter of thanks and Best Wishes to Suzanne Chapman Alderman S P Porter

Alderman S P Porter advised that he had had the privilege and pleasure of attending a charity event at a youth centre in Old Warren which had been organised by a local young person, Suzanne Chapman, in aid of Macmillan Cancer Support which had raised £1,645. Alderman Porter advised that Suzanne herself was on the cancer journey but had decided she would not let cancer dictate her life and had raised this significant amount of money not only for herself but also for all those who are suffering from this disease. Alderman Porter asked that in recognition of the efforts of this great individual that The Right Worshipful the Mayor, on behalf of the Council, writes to Suzanne thanking her for this great effort and for raising this significant amount for a very worthwhile charity.

### 13.2 Mayoral Reception for Hillsborough Boys (2017) Team Alderman A McIntyre

Alderman A McIntyre highlighted the success of Hillsborough Boys (2017) football team in winning the prestigious Corona Cup, having competed against teams from Denmark, Finland, Bulgaria and Slovakia. Over two tournaments the team had won 11 matches out 13, with a draw in the other two matches. Alderman McIntyre put on record that this continued success was testament to the hard work and talent of the players, the dedication of their coaches and the unwavering support of families. In view of the team's success at a European level it was agreed, at the request of Alderman McIntyre, that The Right Worshipful the Mayor host a reception for the team, coaches and family members to mark this outstanding achievement and recognising the efforts of all involved.

### 13.3 Royal Hillsborough – Best Kept Large Village Councillor G Thompson

Councillor G Thompson having referred to the success of Royal Hillsborough in being awarded 'Best Kept Large Village' category in the Northern Ireland Best Kept Awards for the third consecutive year wished to put on record the Council's thanks and congratulations to all involved in the promotion and the upkeep of the village which has ensured another this significant achievement.

### 13.4 Wee Barbour Park Councillor N Trimble

Councillor N Trimble enquired if the Council had considered restoring the area of the wee Barbour Park (by the Lagan River) as a public amenity site and stated

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13.4 Wee Barbour Park (Cont'd)  
Councillor N Trimble

that some time ago he had raised this issue when the Council's Open Space strategy was being considered. Councillor Trimble reminded Members that this site had been gifted to the Council by the Barbour family a number of years ago for a public amenity space. The Chief Executive undertook to look into this matter and to report back to Councillor Trimble directly.

13.5 Lisburn Rangers Ladies Football Team  
Councillor A Martin

Councillor A Martin advised that he had attended the final of the IFA Women's Irish Cup final on Saturday, 19<sup>th</sup> October at Windsor Park where Lisburn Rangers Ladies team had unfortunately lost to Cliftonville on the evening. Councillor Martin paid tribute to Lisburn Rangers Ladies team and welcomed the cross-community efforts of the team throughout the year.

Councillor Martin requested that in order to convey congratulations and best wishes to Lisburn Rangers Ladies team, the Right Worshipful the Mayor hosts a reception for the team in the near future. The Right Worshipful the Mayor indicated that he would be happy to host such a reception and that arrangements had, in fact, already been commenced for their visit. He assured Councillor Martin that he would extend congratulations to all concerned on the team's recent success.

14. Confidential Business

The Right Worshipful the Mayor advised that the undernoted Confidential items, each of which were in respect of Section 76 planning agreements, were confidential due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee

It was proposed by Councillor C McCready, seconded by Councillor A P Ewing, and agreed that the Confidential Reports be considered "in Committee" in the absence of press or members of the public. The livestream was paused at this stage in proceedings.

14.1 Requirement to enter into a Section 76 planning agreement for planning application LA05/2023/0339/F  
(Report to be made available after the agreement has been signed and sealed)

It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that approval be granted to the signing and sealing of the above Agreement by the Mayor and Chief Executive.

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- 14.2 Requirement to enter into a Section 76 planning agreement for planning application LA05/2022/1006/F  
(Report to be made available after the agreement has been signed and sealed)

It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that approval be granted to the signing and sealing of the above Agreement by the Mayor and Chief Executive.

- 14.3 Requirement to enter into a Section 76 planning agreement for planning application LA05/2022/1005/F  
(Report to be made available after the agreement has been signed and sealed)

It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that approval be granted to the signing and sealing of the above Agreement by the Mayor and Chief Executive.

- 14.4 Requirement to enter into a Section 76 planning agreement for planning application LA05/2021/1219/F  
(Report to be made available after the agreement has been signed and sealed)

It was proposed by Alderman M Gregg, seconded by Councillor S Burns, and agreed that approval be granted to the signing and sealing of the above Agreement by the Mayor and Chief Executive.

The Director of Regeneration & Growth responded to a question from a Member in regard to the variances in the contributions from the owners towards the Council's costs of monitoring and implementation of the deeds.

#### Resumption of Normal Business

It was proposed by Councillor N Trimble, seconded by Alderman A McIntyre, and agreed to come out of Committee and normal business was resumed.

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor K Dickson, thanked those present for their attendance.

There being no further business for consideration, the meeting was terminated at 7.38 pm.

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Mayor

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**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of a Special Meeting of Council held in the Council Chamber, Lagan Valley Island on Monday 11 November, 2024 at 6:00 pm****PRESENT IN CHAMBER:**

The Right Worshipful the Mayor  
Councillor K Dickson

Aldermen A G Ewart MBE and S P Porter

Councillors D Bassett, D J Craig, A P Ewing, J Harpur,  
B Higginson, G Hynds, U Mackin, M McKeever and  
G Thompson

**PRESENT IN REMOTE LOCATION:**

Aldermen M Gregg and S Skillen

Councillors N Eaton, A Givan, A Gowan, J Lavery BEM,  
D Lynch, G McCleave, C McCready and N Parker

**IN ATTENDANCE:****Lisburn & Castlereagh City Council**

Director of Organisation Development & Innovation  
Acting Director of Environmental Services  
Member Services Officers  
Technician  
IT Officer

**Northern Ireland Housing Executive****In Chamber:**

Ms G Long, Chief Executive  
Mr D Marley, Lisburn and Castlereagh Area Manager  
Ms F McGrath, Head of Place Shaping Belfast Region  
Ms A McDermott, Head of Housing Solutions and Support,  
Belfast Region

**Attending Remotely:**

Mr L Gunn, Belfast Regional Manager  
Mr A Kennedy, Assistant Director Asset Strategy  
Mr M Halliday, Assistant Director Project Delivery  
Mr C Stitt, Lisburn and Castlereagh Housing Services Manager  
Mr D Brown, Strategic Planning Manager Belfast Region  
Ms F Boyle, Head of Private Grants (Belfast and South East)  
Mr A Mawhinney, Assistant Director Supporting People

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## Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor K Dickson, welcomed those present to the special meeting of Council which was being live streamed to enable members of the public to hear and see the proceedings. The Mayor pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Assistant Director of Environmental Services outlined the evacuation procedures in the case of an emergency.

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

There was a short pause in the meeting from 6.04 pm to 6.09 pm to address technical issues.

### 1. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of the Deputy Mayor, Councillor R Carlin, and Councillors S Burns, P Catney, J Gallen, C Kemp, S Lowry, A Martin and N Trimble.

Due to technical difficulties, the livestream only commenced at this point in the meeting.

### 2. Declarations of Interest

There were no declarations of interest.

### 3. To Receive Officials from the Northern Ireland Housing Executive

#### 3.1 Lisburn & Castlereagh Housing Investment Plan 2023-26

During consideration of this item of business, Councillor A Gowan joined the meeting (6.17 pm), Councillor U Mackin left the meeting (6.49 pm) and Councillor J Harpur left, and returned to, the meeting (6.42 pm and 6.45 pm respectively).

The Right Worshipful the Mayor, Councillor K Dickson, welcomed the Northern Ireland Housing Executive representatives to the meeting.

Ms Long made a presentation to Members on the Annual Update for 2024 in respect of the Lisburn & Castlereagh Housing Investment Plan 2023-26. Her presentation provided an update on a number of areas, including community

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**3.1 Lisburn & Castlereagh Housing Investment Plan 2023-26 (Contd)**

planning, Housing Executive spend for 2023/24, Housing for All Programme, waiting list trends 2021-2024, Social Housing Development Programme, projected spend for 2024/25 and key housing challenges and opportunities.

A number of Members put on record their appreciation for the work of staff within the teams responsible for the Lisburn & Castlereagh City Council area.

Representatives responded to a number of queries raised by Members relating to:

- Cavity Wall Insulation Programme;
- demolition of Rathmoyne House and Coolmoyne House tower blocks, Seymour Hill;
- provision of temporary accommodation and the effect on overall waiting lists;
- the impact that Mears Group buying and renting houses in the Council area was having on the price of rentals and the previous tenants of the houses that organisation bought being made homeless;
- maintenance of planted areas;
- housing in Tullycarnet Estate;
- future collaborations with housing associations;
- potential for councils to purchase derelict properties to renovate and use for social housing;
- gap between social housing demand and supply; and
- review of points allocation system and, specifically, intimidation points.

Arising from discussion:

- Ms Long encouraged Members to notify the Housing Executive of anyone who visibility required their assistance and who they were not aware of;
- Ms McGrath took note of comments that it would be useful if Elected Members could be made aware of future housing proposals;
- Ms Long undertook to provide an update to Councillor C McCreedy in respect of a fee for provision of a new stairwell at community houses in Castlevue Avenue, Moira; and
- Ms Long undertook to liaise with Councillor C McCreedy in respect of a query raised by a constituent in Hillsborough regarding paring back of trees.

**3.2 Impact of Low Investment in Social Housing Provision**

At a recent Council meeting, discussion had arising regarding the commitment in the Local Development Plan that new developments would have 20% affordable housing. Members had raised concerns about low investment in social housing provision through less funds in the DfC Capital Programme and how that may impact on completion of developments in the Council area.

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**3.2 Impact of Low Investment in Social Housing Provision (Contd)**

In response, Ms Long stated that, last year, there had been a record level of investment and that had been possible because of the partnership between this Council as a planning authority and the Housing Executive as a strategizing authority, having the right sites in the right places and that being supported by local housing needs. All of that together and having a capital budget had meant homes could be built. Fundamentally, the long-term solution was a good housing supply strategy and a strong focus on capital investment over the next 10-15 years. Housing should be funded over the long term rather than on a year-to-year basis, which made it difficult to plan.

A number of Members' queries were addressed and, arising from discussion, Ms McGrath agreed to investigate comments by Councillor D J Craig regarding Housing Executive support for a proposed housing development in Milltown and advise him accordingly.

The Right Worshipful the Mayor, Councillor K Dickson, thanked the Housing Executive representatives for their attendance at the meeting. He further thanked all Housing Executive staff for the work they did both locally and across Northern Ireland.

There being no further business for consideration, the meeting was terminated at 7.13 pm.

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Mayor



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**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of Meeting of the Communities & Wellbeing Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Tuesday 5<sup>th</sup> November 2024 at 6.00 pm.****PRESENT IN COUNCIL CHAMBER (COMMITTEE):**

Councillor J Craig (Chair)

Alderman H Legge (Vice-Chair)

Deputy Mayor  
Councillor R Carlin

Aldermen A Grehan, A McIntyre and P Porter

Councillors D Bassett, T Beckett, B Higginson, C Kemp,  
S Lowry, G McCleave, T Mitchell and G Thompson**PRESENT IN A REMOTE LOCATION (COMMITTEE)**

Alderman S Skillen

Councillor J Gallen

**OTHER MEMBERS OF COUNCIL PRESENT IN COUNCIL CHAMBER**

Councillor G Hynds

**OTHER MEMBERS OF COUNCIL PRESENT IN A REMOTE LOCATION**

Alderman J Tinsley

**IN ATTENDANCE:**Director of Leisure & Community Wellbeing  
Head of Communities  
Head of Sports Services  
Acting Head of Parks & Amenities  
Member Services Officers (RN & EW)

The Chair welcomed all present to the meeting and reminded Members that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business. Unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. Mobile phones were to be turned off or on silent mode for the duration of the meeting.

The Director of Leisure & Community Wellbeing outlined the evacuation procedures in the case of an emergency. The Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

1. Apologies

There were no apologies,

2. Declarations of Interest

The Chair invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting and which were also available in the Chamber.

The following Declarations of Interest were made:-

- Alderman A Grehan – Item 4.2 of Report of Director of Leisure & Community Wellbeing – “Ballymacash Sports Academy”. Non pecuniary interest. Involved in event.
- Councillor G Hynds - Item 5.1 of Report of Head of Communities – “DIY & Technical Assistance Fund 2024/2025 – Outcome of Assessment”. Committee member of Lisburn Recreation & Community Hub which is listed as seeking funding under this initiative.
- Councillor C Kemp – Item 5.1 of Report of Head of Communities – “DIY & Technical Assistance Fund 2024/2025 – Outcome of Assessment”. Non-remunerated Director/current Chairperson of Glenclore Community Group which is listed as seeking funding under this initiative.
- Councillor T Mitchell - Item 4.2 of Report of Director of Leisure & Community Wellbeing – “Ballymacash Sports Academy”. Non pecuniary interest. Shareholder in Ballymacash Sports Academy.
- Alderman S Skillen - Item 5.1 of Report of Head of Communities – “DIY & Technical Assistance Fund 2024/2025 – Outcome of Assessment”. Non-pecuniary interest. Member of sports group associated with the Ballybeen Improvement Group which is listed as seeking funding under this initiative.

## 2. Declarations of Interest (Continued)

During the course of the meeting, the following Declarations of Interest were made:-

- Councillor J Craig – Item 5.2 of Report of Head of Communities – “Department for Communities – Integrated Advice Partnership Fund”. Non-pecuniary interest. Wife is Chair of Community Advice Lisburn & Castlereagh (CALC).
- Alderman A Grehan – Item 5.2 of Report of Head of Communities – “Department for Communities – Integrated Advice Partnership Fund”. Non-pecuniary interest. Observer on Community Advice Lisburn & Castlereagh (CALC).

## 3. Deputations

There were no deputations.

## 4. Report of Director of Leisure & Community Wellbeing

### 4.1 Notice of Motion – Voice of Young People in Care

A Notice of Motion on the subject of “Voice of Young People In Care” had been proposed by Councillor G Thompson and seconded by Alderman J Baird at the meeting of Council held on the 22<sup>nd</sup> October 2024. The Council had agreed that the Notice of Motion be referred to the Communities & Wellbeing Committee for consideration.

Councillor Thompson presented her Notice of Motion and elaborated on the reasons behind it. Councillor Thompson referred to the fact that CARE DAY is the world’s largest celebration of children and young people with care experience. CARE DAY in the UK is a joint initiative across five children’s rights’ charities and is led in Northern Ireland by VOYPC (Voice of Young People in Care). CARE DAY 25 takes place on the 21<sup>st</sup> February 2025, and 2025 would mark the 10<sup>th</sup> CARE DAY. VOYPC had asked that all councils mark the 10<sup>th</sup> anniversary by the planting of a commemorative tree.

The content of the Notice of Motion was supported by a number of other Members, Alderman P Porter referring to the fact that Councillor J Laverty was a great advocate for the fostering community.

It was proposed by Councillor G Thompson, seconded by Alderman H Legge and unanimously agreed to recommend that - in order to mark the 10<sup>th</sup> anniversary of CARE DAY on the 21<sup>st</sup> February 2025, the Council plant a tree in a public space in its area to recognise and honour those with lived-care experience which includes those persons currently in care, those who have been in care, and those who may experience care in the future.

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#### 4.2 Ballymacash Sports Academy – Request for Financial Assistance

Having declared interests in this item of business, Alderman A Grehan and Councillor T Mitchell left the Council Chamber at its outset. (6.15 pm)

The Director reported on correspondence received from the Ballymacash Sports Academy seeking financial assistance to cover the costs of it hosting the UK Armed Forces versus Defence Forces Ireland Football Tournament on the 13<sup>th</sup> November 2024.

The Director reported extensively on the event which would be live-streamed and cross-community in terms of the local organisations invited to attend. The projected cost to host the tournament was £15,000.00. The Director reminded Members that the Council has a significant history in working with the armed forces through civic and ceremonial occasions, the Veterans' Programme and also its obligations under the Armed Forces Charter.

In addition to the narrative report, the Events Calendar equality screening document had been provided.

It was proposed by Councillor B Higginson, seconded by Alderman A McIntyre and unanimously agreed that retrospective approval be sought from the Council at its meeting to be held on the 25<sup>th</sup> November 2024 for:-

- a contribution of £5,000.00 to be made to the Ballymacash Sports Academy to assist in the running costs associated with its hosting of the UK Armed Forces versus Defence Forces Ireland Football Tournament at its grounds on the 13<sup>th</sup> November 2024;
- operational infrastructure support to be provided if so required;
- a letter to be sent to the Ballymacash Sports Academy congratulating them on securing the hosting of this event within the Council's area.

The Director noted comments that other departments of the Council should be encouraged to assist financially or otherwise with this event as, for example, it could generate business in the local community.

Alderman A McIntyre congratulated Ballymacash Rangers Football Club for the notable successes they had enjoyed recently.

## 5. Report of Head of Communities

### 5.1 DIY & Technical Assistance Fund 2024/2025 Outcomes of Assessment

Alderman A Grehan and Councillor Mitchell returned to the Chamber at the outset of this item of business. (6.19 pm)

In addition to the narrative report, Members had been provided with the following:-

- a table of outcomes of assessment under the DIY & Technical Assistance Fund;
- Equality Screening document;
- Rural Needs Impact Assessment.

The Head of Communities reported extensively on the above Fund in terms of its objectives, the number of applications received during the application process, and the outcome thereof.

There had been considerable interest in the Fund, and in fact it had been oversubscribed. To address this oversubscription, the Committee was invited to consider options to address this.

It was proposed by Alderman H Legge, seconded by Alderman A Grehan and agreed to recommend that:-

- the Head of Service's report and the outcome of the assessment process be noted;
- based on the weighted score following assessment, the 47 applications be awarded the amount deemed eligible of £59,107 and in order to address the over subscription of £9,107, that amount be allocated from the Community Facilities Fund 2024/2025 underspend.

The Head of Communities confirmed that there were no further grant schemes in the current financial year. The Director confirmed that a report on the Local DEA Investment Programme would be presented to the Committee early in 2025.

Alderman S Skillen left the meeting on a remote basis during discussion. (6.20 pm)

## 5.2 Department for Communities Integrated Advice Partnership Fund

The Chair, Councillor J Craig, declared a non-pecuniary interest in this item of business as his wife is the Chair of Community Advice Lisburn & Castlereagh (CALC). Councillor Craig would be taking no part in the discussion.

Alderman A Grehan also declared a non-pecuniary interest as an Observer on Community Advice Lisburn & Castlereagh (CALC) and took no part in discussion.

The Head of Communities reported extensively on the Integrated Advice Partnership Fund of the Department for Communities (DfC).

The Department for Communities (DfC) has a statutory requirement to provide debt advice for individuals and households in need. It has advised the Council that additional one-off funding has become available for debt advice services. It is temporary funding for 2024-2026 and is not subject to match-funding by the Council. The DfC will allocate the Integrated Advice Partnership Fund via the established Community Support Programme arrangements. The allocation to the Council is £89,181 (£57,766.50 in 2024/2025 and £31,414.50 in 2025/2026). The 2024/2025 allocation commences on 1<sup>st</sup> October 2024 and if any of that funding is not allocated, it is understood that it can be carried into Council reserves for 2025/2026 with the expressed purpose of remaining ringfenced for an Integrated Advice Partnership Fund.

A confidential draft policy from the DfC by way of a Memorandum of Understanding between the DfC and a District Council was provided for information purposes only.

It was proposed by Alderman P Porter, seconded by Councillor T Mitchell and agreed to recommend that:-

- the Head of Communities' report be noted;
- the Council accept the opportunity via the Integrated Advice Partnership Fund until March 2026 for the delivery of debt advice through a collaborative partnership approach;
- subject to its approval and agreement of specific arrangements that meet the terms and conditions of the Fund and agreed by the DfC, Community Advice Lisburn & Castlereagh (CALC) be the lead partner through a variation of contract to the generalist advice services contract, for the implementation and delivery of the Integrated Advice Partnership Fund until March 2026;
- if CALC is unable to deliver the Integrated Advice Partnership Fund as lead partner, the Council commence a procurement exercise for its implementation and delivery.

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5.2 Department for Communities  
Integrated Advice Partnership Fund (Continued)

It was noted that promotion of the additional funding would be via current resources and not from the new Fund itself.

Alderman S Skillen returned to the meeting on a remote basis during discussion. (6.25 pm)

5.3 Community Support Programme – Social Supermarket Funding

The committee was aware that Lisburn had formed part of a Social Supermarket pilot programme since 2017. This programme is funded by the Department for Communities (DfC) and - in the Lisburn & Castlereagh City Council area - is delivered through the Lisburn City Church Community Trust (LCCCT). As reported to the Committee in October 2023 the DfC has a longer-term plan to transfer the management and oversight of the Social Supermarket to the Council.

The Head of Service outlined the history of funding since the inception of the Social Supermarket project, the most recent being a Letter of Offer and Memorandum of Understanding from the DfC. DfC have administered the baseline amount of approximately £60,000 for April – September 2024. A further £133,028.71 is available in the current financial year and Council officers have engaged with the LCCCT on how this funding could be effectively used. The Council will agree terms of reference with the LCCCT to reflect the Memorandum of Understanding from the DfC. The Head of Service detailed the principles that the LCCCT are to take account of and outlined four draft proposals for implementation against the increase in financial assistance from the DfC.

The Head of Service pointed out that the Social Supermarket is funded through Central Government welfare reform money and that there is no guarantee of longer-term receipt of the additional allocation. If DfC funding were to cease, the Council would have to provide funding. Members voiced their support for the Social Supermarket project.

It was proposed by Alderman H Legge, seconded by Councillor T Beckett and agreed to recommend that:-

- the report of the Head of Communities be noted with specific note to the additional allocation from the Department for Communities of £133,028.71 for the current financial year;
- the additional allocation from the DfC of £133,028.71 be awarded to the Lisburn City Church Community Trust in line with the four draft proposals as outlined in the report.

Councillor G McCleave left the Chamber during discussion. (6.40 pm)

6. Any Other Business – Non-Confidential

6.1 Glenmore Activity Centre - Flooding  
Councillor G Hynds

Councillor G Hynds welcomed the works that had been carried out to Glenmore Activity Centre further to recent flooding. The Head of Sports Services outlined further measures that would be taken, and these were welcomed.

The Chair, Councillor J Craig, also placed on record his thanks to the officers and staff involved in the repair work to the Glenmore Activity Centre after the flooding.

Councillor G McCleave returned to the Chamber during discussion. (6.44 pm)

6.2 Twilight Nights – 23<sup>rd</sup> & 24<sup>th</sup> October 2024  
Councillor C Kemp

Councillor C Kemp expressed her thanks to all who had been involved in the hugely successful and enjoyable “Twilight Night” event on the 24<sup>th</sup> October 2024. This thanks was echoed by Alderman S Skillen.

These comments were endorsed by the Chair, Councillor J Craig, who made particular reference to the highly successful “Relaxed Twilight Night” event on the 23<sup>rd</sup> October 2024 for children/young persons with special needs/sensitivity to noise, light etc. This had been very much enjoyed by the children/young persons and much appreciated by their parents/carers.

The Chair had written to all staff involved in the organisation of the Twilight Nights, the “Relaxed Twilight Night” in particular having required a very sensitive and thoughtful approach to the activities and attractions put on that night.

6.3 Meeting of Committee on 3<sup>rd</sup> December 2024 – Commencement Time  
Councillor J Craig (Chair)

The Chair, Councillor J Craig, sought agreement to bring forward the commencement time of the December 2024 meeting of Committee to 5.00 pm so as to accommodate Members’ attendance at Christmas switch-ons later that evening.

It was proposed by Alderman A Grehan, seconded by Councillor B Higginson and agreed to recommend that the meeting of Committee due to be held on the 3<sup>rd</sup> December 2024 commence at 5.00 pm thereby allowing attendance at Christmas switch-ons later that evening.



## 7. Confidential Report from Director of Leisure & Community Wellbeing

The reasons for confidentiality were as set out in the agenda, ie:-

### 7.1 Redevelopment of Dundonald International Ice Bowl & Associated Programmes (DIIB) - Update

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in January 2025.

### 7.2 Proposed Leisure & Community Wellbeing Pricing Schedule 2025/2026

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in February 2025 following completion of the Estimates' process.

### 7.3 Business Case – Litter Collection

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in March 2025.

### 7.4 Business Case – Tree Arboriculture Service

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in March 2025.

### 7.5 Business Case

#### Gym Equipment for Glenmore and Kilmakee Activity Centres

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report once service has been procured.

### 7.6 Laurelhill Sportszone 3G Pitch – Allocation Criteria & Charges

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Report to be available on completion of the process.

### 7.7 Provision of Leisure Management Software System

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available upon receipt of signed contract.

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7.8 The Hills Restaurant, Castlereagh Hills Golf Club  
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in January 2025.

#### In Committee

It was proposed by Councillor B Higginson, seconded by Councillor S Lowry and agreed that the Confidential Report of the Director be considered "in Committee". (Recording was paused at this stage in proceedings, and any members of the press and public left the meeting.)

The Deputy Mayor, Councillor R Carlin, left the Chamber. (6.49 pm)

#### 7.1 Redevelopment of Dundonald International Ice Bowl & Associated Programmes (DIIB) - Update

Presented by the Director of Leisure & Community Wellbeing.

The Director provided a comprehensive update report which covered current progress, and programme update with associated items.

The sod-cutting ceremony for the new facility had taken place on the 1<sup>st</sup> November 2024. A number of Members expressed their thanks to all involved in its organisation.

The Director responded to Members' questions, noting points made about:-

- quarterly progress and finance updates to Committee on both routine and non-routine issues;
- celebratory events for the new facility;
- car parking arrangements during construction;
- provision of mother & baby room;
- involvement of the Council in celebratory events to mark 25 years in existence of the Belfast Giants.

The progress report of the Director was noted as were the following:-

- Contractors Programme;
- Communications Plan;
- Equality Screening document;
- Rural Needs Impact Assessment document.

The Deputy Mayor, Councillor R Carlin, returned to the Chamber during discussion. (6.54 pm)

Alderman A McIntyre left the Chamber and returned to the Chamber during discussion. (7.05 pm and 7.07 pm)

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## 7.2 Proposed Leisure & Community Wellbeing Pricing Schedule 2025/2026

Presented by the Director of Leisure & Community Wellbeing.

In addition to the narrative report, the following were provided:-

- Leisure & Community Wellbeing Pricing Schedule for 2025/2026;
- Equality Screening document.

It was proposed by Alderman P Porter, seconded by Councillor G McCleave and agreed to recommend that the recommendations contained within the report be approved.

Alderman A McIntyre asked that a more legible version of the tabular information appended with this item of business be provided to Members.

Councillor B Higginson left the Chamber during the Director's presentation of this item (7.08 pm) and returned to it after the decision had been taken. (7.12 pm)

Councillor T Mitchell left the Chamber at the conclusion of this item. (7.12 pm)

## 7.3 Business Case – Litter Collection

Presented by the Acting Head of Parks & Amenities.

In addition to the narrative report of the Acting Head of Service, the Business Case for Litter Collection had been provided.

The Acting Head of Service responded to Members' questions.

It was proposed by Alderman P Porter, seconded by the Deputy Mayor, Councillor R Carlin, and agreed to recommend that:-

- the report on the Litter Collection Service be noted;
- the Business Case for the Litter Collection Service be approved; and
- Option 2 as contained in the Business Case be accepted and be progressed by means of a tender process for implementation of the service by the 1<sup>st</sup> April 2025.

The Head of Service responded to a number of queries regarding the maintenance of Cemetery provision and advised that the programme of work had been reviewed, and for the incoming year the works will commence earlier due to increased growing, with relevant staff.

Councillor T Mitchell returned to the Chamber during presentation of this item. (7.14 pm)

#### 7.4 Business Case – Tree Arboriculture Service

Presented by the Acting Head of Parks & Amenities.

In addition to the narrative report of the Acting Head of Service, the Business Case for Arboriculture Services had been provided.

The Acting Head of Service responded to Members' questions.

It was proposed by Councillor T Mitchell, seconded by Alderman P Porter and agreed to recommend that:-

- the report on the Tree Arboriculture Service be noted;
- the Business Case for the Tree Arboriculture Service be approved, and
- Option 2 as contained in the Business Case be accepted and be progressed by means of a tender process.

The Acting Head of Service noted comments made that Belfast City Council provides this service on an in-house basis.

#### 7.5 Business Case Gym Equipment for Glenmore and Kilmakee Activity Centres

Presented by the Head of Sports Services.

In addition to the narrative report of the Head of Service, the Business Case for the provision of Gym Equipment for Activity Centres (Glenmore and Kilmakee Activity Centres) had been provided.

The Director and the Head of Service responded to Members' questions.

It was proposed by the Deputy Mayor, Councillor R Carlin, seconded by Alderman A Grehan and agreed to recommend that:-

- the report on Gym Equipment at Glenmore and Kilmakee Activity Centres be noted;
- the Business Case for the provision of Gym Equipment for Activity Centres (Glenmore and Kilmakee) be approved, and
- Option 2 as contained in the Business Case be accepted and be progressed.

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## 7.6 Laurelhill Sportszone 3G Pitch – Allocation Criteria & Charges

Presented by the Head of Sports Services.

In addition to the narrative report, the following documents had been provided:-

- Expression of Interest for regular bookings of Laurelhill Sports Zone 3G Pitch;
- 3G Pitch pricing comparison with facilities in other council areas (with lights and without lights);
- Laurelhill Sports Zone 3G Pitch – Equality Screening (September 2024).

The Head of Service responded to Members' questions with regards to benchmarking and a small typographical error.

It was proposed by Councillor B Higginson, seconded by Councillor G McCleave and agreed to recommend that:-

- the Booking Criteria as contained within the Expression of Interest for regular bookings of Laurelhill Sports Zone 3G Pitch be agreed;
- the proposed charges for the Laurelhill Sports Zone 3G Pitch be agreed;
- the review period be after six months' operation of the revised charges and criteria.

Councillor C Kemp left and returned to the Chamber during discussion. (7.36 pm and 7.40 pm)

Councillor J Gallen left the meeting on a remote basis during discussion. (7.38 pm)

Alderman J Tinsley joined the meeting on a remote basis during discussion. (7.46 pm)

Councillor S Lowry left and returned to the Chamber during discussion of this item. (7.47 pm and 7.50 pm)

## 7.7 Provision of Leisure Management Software System

Presented by the Head of Sports Services.

In addition to the narrative report, an amended Financial Appraisal for the Provision of a Leisure Management Software System was provided. The amended Financial Appraisal was due to revisions of the Business Case and the PUR1 value to that currently in existence.

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### 7.7 Provision of Leisure Management Software System (Continued)

It was proposed by Councillor S Lowry, seconded by Alderman A McIntyre and agreed to recommend that the amended Financial Appraisal for the provision of the Leisure Management Software System be approved, thereby allowing the award of the contract to be facilitated.

Alderman S Skillen left the meeting on a remote basis during presentation of this item. (7.55 pm)

Councillor G Thompson left the Chamber during presentation of this item. (8.00 pm)

### 7.8 The Hills Restaurant, Castlereagh Hills Golf Club

Presented by the Head of Sports Services.

In addition to the narrative report, copy of a letter dated the 4<sup>th</sup> September 2024 from the operator of The Hills Restaurant at Castlereagh Hills Golf Club had been provided.

Members were invited to consider a number of recommendations.

The Head of Sports Services responded to Members' questions.

It was proposed by Alderman A Grehan, seconded by Alderman P Porter and agreed to recommend that:-

- the request from the operator of the Hills Restaurant in regard to the terms of his contract for that facility be acceded to (as opposed to the variation contained within the recommendations);
- the contract be reviewed on an annual basis with the Council having access to the necessary documentation for such a review as set out in the report;
- Sports Services work with The Hills Golf Club and Restaurant to promote it as a destination and also in regard to the food/beverage opportunities that exist there.

Councillor G Thompson returned to the Chamber during discussion. (8.04 pm)

## 8. Any Other Business – Confidential

There was no other business of a confidential nature raised.

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### Resumption of Normal Business

It was proposed by Alderman A McIntyre, seconded by Alderman H Legge and agreed to come “out of Committee”. Normal business and audio recording were resumed.

### 9. Any Other Business

Dealt with under Item 6.

The Chair reminded Members that he had provided some of his daughter’s wedding cake for them to enjoy after the meeting.

The meeting concluded at 8.20 pm.

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MAYOR/CHAIR

**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of Meeting of the Environment and Sustainability Committee held in the Council Chamber, Island Civic Centre, on Wednesday 6 November 2024 at 6.00 pm****PRESENT IN CHAMBER:**

Councillor P Catney (Chairperson)

Councillor G Hynds (Vice-Chairperson)

Aldermen J Baird, O Gawith, A McIntyre and J Tinsley

Councillors S Burns, C McCready, M McKeever, R McLernon and N Parker

**PRESENT IN REMOTE LOCATION:**

Alderman S Skillen

Councillor G McCleave

**OTHER MEMBERS IN REMOTE LOCATION:**

Alderman M Gregg

**IN ATTENDANCE:**

Acting Director of Environmental Services (RH)  
 Head of Service (Building Control & Sustainability) (CD)  
 Head of Service (Waste Management & Operational Services) (WM)  
 Acting Head of Service (Environmental Health, Risk & Emergency Planning) (SC)  
 Member Services Officers (CH, CA)

**Commencement of the Meeting**

The Chairperson, Councillor P Catney, welcomed those present to the meeting and advised that it would be audio recorded unless the item on the agenda was to be considered under confidential business. The Chair stated that unauthorised recording was not permitted, as per the Council's Standing Orders. The Chair asked that mobile phones be put on silent or switched off for the duration of the meeting. In accordance with the Protocol for Remote Meetings, the Chairperson asked that those attending via zoom to ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered.

The Chairperson proceeded to outline the evacuation procedures in the case of an emergency.



1. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of The Right Worshipful the Mayor, Councillor K Dickson and Councillors A Gowan and P Kennedy.

2. Declarations of Interest

There were no Declarations of Interest.

3. Report by Head of Service (Building Control and Sustainability)

3.1 Consultation – Department for the Economy (DfE) Consultation on the Design plans for roll-out of smart electricity meters.

Alderman A McIntyre entered the meeting (6.05 pm).

The Committee considered a report which provided information in connection with a consultation on the design plan for roll-out of smart electricity meters, which had been issued by Department for the Economy (DfE) on 3 October 2024.

The Committee were provided with a link to access the full consultation document for their consideration. It was reported that a response for Elected Members to review and endorse at the December Environment & Sustainability Committee was currently being drafted. The Head of Service requested that Members forward any comments to him for inclusion in the draft response.

Members noted that as the consultation closing date was 12 December 2024, there would not be time for any agreed response to be ratified at Full Council on 17 December 2024.

It was proposed by Alderman J Baird, seconded by Vice-Chairperson, Councillor G Hynds, and agreed to recommend that delegated authority be approved for the December 2024 Environment and Sustainability Committee to agree and submit the response for submission to the Department of the Economy, prior to the closing date of 12 December 2024.

4. Report by Head of Service (Waste Management and Operational Services)

4.1 Consultation on Proposed new Code of Practice on Sampling and Reporting at Materials Facilities

The Committee considered a report which provided information in connection with a consultation on a Proposed new Code of Practice on Sampling and Reporting at Materials Facilities, which had been issued by the Department of Agriculture, Environment and Rural Affairs (DAERA) on 16 September 2024.

A copy of the proposed Lisburn and Castlereagh City Council draft response for was circulated to Members for consideration.

4.1 Consultation on Proposed new Code of Practice on Sampling and Reporting at Materials Facilities (Cont'd)

The Committee noted that the November 2024 Environment and Sustainability Committee had been granted delegated authority to approve the draft response for submission by the consultation closing date of 12 November 2024.

It was proposed by Vice-Chairperson, Councillor G Hynds, seconded by Alderman J Baird, and agreed that the draft response to the 'Consultation on Proposed new Code of Practice on Sampling and Reporting at Materials Facilities' be approved.

The Chair, Councillor P Catney, advised that Any Other Business would be considered at this point in the meeting.

5. Any Other Business  
(Agenda Item 6.0 refers)

5.1 Safeguarding Procedures Review 2024  
Councillor M McKeever

Thanking Councillor M McKeever for his comments in relation to the 2024 Safeguarding Procedures, the Acting Director of Environmental services advised that an Officer would be in contact to discuss the points raised by Councillor McKeever in further detail.

5.2 Eat Well Spend Less  
Councillor C McCready

Councillor C McCready wished the team every success for the upcoming 'Eat Well Spend Less' event and reiterated his appreciation to Officers for their pro-active approach on the initiative.

5.3 Waste Reduction Support Initiative  
Councillor N Parker

In response to queries raised by Councillor N Parker in relation to the promotion of the 'nappy trial' and the 'compost for community groups', the Head of Service for Waste Management and Operational Services confirmed that both schemes were advertised on the Council website and that leaflet drops had been made to community groups in relation to the compost scheme. The Head of Service agreed to consider Councillor N Parkers suggestion of a promotional leaflet in respect of the nappy trial scheme, which could be provided to new parents when they register births at Lagan Valley Island.

5.4 Refuse Vehicles Access  
Vice-Chairperson, Councillor G Hynds

Responding to a query raised by Councillor G Hynds in relation to refuse vehicles unable to access areas due to inconsiderate car parking, the Head of Service for Waste Management and Operational Services confirmed that the Councils first collection percentage rate was 99.97%.

#### 5.4 Refuse Vehicles Access (Cont'd)

The Head of Service advised the Committee that if access issues arose, a leaflet would be circulated to residents in the area asking for co-operation and considerate parking to allow vehicle access.

#### 5.5 Household Recycling Centre, The Cutts Vice-Chairperson, Councillor G Hynds

The Head of Service responded to a query raised by Councillor G Hynds in relation to non-residents accessing the Cutts Recycling Centre, confirming that an update on the matter would be provided at an upcoming meeting of the Environment and Sustainability Committee, once legal advice had been considered.

#### 5.6 Change of commencement of Environment & Sustainability Committee – Wednesday 4 December 2024, Chairman, Councillor P Catney

It was proposed by Vice-Chairperson, Councillor G Hynds, seconded by Alderman J Tinsley and agreed to recommend that the 4 December 2024 Environment and Sustainability Committee be approved to commence at 5pm, to facilitate Members attendance at the various Christmas tree Lighting events.

The Vice-Chairperson, Councillor G Hynds agreed to Chair the December meeting of the Environment and Sustainability Committee in the absence of the Chairperson, Councillor P Catney.

#### 6. Confidential Report by the Acting Director of Environmental Services (Agenda Item 5.0 refers)

The Chairperson, Councillor P Catney, advised that the confidential report items would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

#### "In Committee"

It was proposed by Councillor C McCreedy, seconded by Councillor M McKeever and agreed that the following matters be considered "in Committee", in the absence of members of the press and public being present.

The member of the press and public seated in the public gallery left the Council Chamber (6.26 pm).

#### 6.1 Environmental and Sustainability Charges Scheme – 2025/2026 (Report will be made available following completion of estimates process, Appendix 1 will never be available)

It was proposed by Alderman J Baird, seconded by Councillor R McLernon, and agreed to recommend that the Environmental Services Directorate charges for 2025/26 financial year, as detailed in the report be approved.

### 6.2 Out of Hours Dog Control Service

(Redacted report and redacted appendices will be made available following Council ratification)

Presented by the Acting Head of Service for Environmental Health, Risk and Emergency Planning.

It was proposed by Vice-Chairperson, Councillor G Hynds, seconded by Councillor M McKeever and agreed to recommend that option 3, as detailed in the report be approved until August 2025, when a full year of data would be available to assess the demand on the service and agree a permanent solution.

### 6.3 Home Safety - Service Level Agreement and Council Contribution

(Redacted report and redacted appendices will be made following Council ratification)

Presented by the Acting Head of Service for Environmental Health, Risk and Emergency Planning.

It was proposed by Councillor C McCready, seconded by Alderman S Skillen and agreed to recommend that:

- the increase in the contribution by the Council for the provision of the Home Safety Service for 2024/2025, as detailed in the report be approved; and
- the signing of the Home Safety Service Level Agreement be approved.

### 6.4 Residual Waste Disposal Update

(Report will never be made available)

Presented by the Head of Service for Waste Management and Operational Services.

It was proposed by Alderman J Baird, seconded by Councillor C McCready and agreed to recommend that delegated authority be approved for the December 2024 Environment and Sustainability Committee to award the residual waste treatment contract being tendered through arc21.

### Resumption of Normal Business

It was proposed by Councillor C McCready, seconded by Alderman J Baird and agreed to come out of Committee and normal business was resumed.

There being no further business, the meeting concluded at 6.42 pm.

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Chairperson

**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of Meeting of the Regeneration & Growth Committee held in the Council Chamber, Island Civic Centre, The Island, Lisburn and in remote locations on Thursday 7 November 2024 at 6.00 pm****PRESENT IN THE CHAMBER:**

Alderman A Grehan (Chairperson)

Alderman A G Ewart MBE (Vice Chairperson)

Aldermen J Baird and M Gregg

Councillors J Gallen, J Harpur, C Kemp, D Lynch, U Mackin, C McCready, T Mitchell and N Parker

**REMOTE ATTENDANCE:**

Councillors A Gowan and J Laverty BEM,

**OTHER MEMBERS: (PLANNING COMMITTEE)**

Alderman O Gawith (remote), Councillors S Burns (Chamber) and Hon N Trimble (remote)

**OTHER MEMBER:**

G McCleave (Chamber)

**IN ATTENDANCE**Director of Regeneration & Growth  
Head of Economic Development  
Head of Planning & Capital Development  
Member Services Officers (BS and EW)  
IT Officer**Commencement of Meeting**

The Chairperson, Alderman A Grehan, extended a welcome to all present at the November meeting of the Committee, including those Members of the Planning Committee, the Planning Committee having been invited to attend in respect of the relevance of two planning-related reports by the Head of Planning & Capital Development. The Chairperson also extended a welcome and best wishes to Councillor D Lynch who was in attendance at his first meeting since his recent appointment to the Council.

The Chairperson reminded those present that the meeting was being audio recorded unless the item was being considered under confidential business and asked that any Member entering or leaving the meeting advise the Member Services Officer accordingly so that this might be accurately reflected in the minutes. The Chairperson also outlined the evacuation procedures in the case of an emergency.

1. Apologies

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Councillor A Martin.

2. Declarations of Interest

There were no declarations of interest declared at the meeting.

3. Report of Planning & Capital Development

3.1 NI Water Infrastructure Update

The Committee noted a report from the Head of Planning & Capital Development outlining the background and key issues in connection with an update in relation to NI Water's (NIW) limited capability to increase capacity for new connections to the wastewater system due to its 2024/2025 budget allocation and likely budget allocation in 2025/2026. A letter dated 15 October from NI Water entitled "NI Water Economic Constraints" together with a document detailing the areas and proposals impacted across the Council area had been appended to the Officer's report. NIW indicated in their letter that a solution to these capacity constraints would, in their assessment, take several fully funded Price Control periods to resolve.

The Head of Planning & Capital Development elaborated on some of the key issues which were detailed in his report and advised that Officers would be writing to NIW seeking more detailed information on the evidence that has informed the letter, in order that challenge, if required, could be brought to minimise any adverse impact on growth in the Council area.

The Head of Planning & Capital Development responded to questions from a number of Members arising from the report, including:

- the possibility of addressing NIW constraints through section 76 planning agreements with developers
- identifying other suitable areas for development
- the need for engagement with the Permanent Secretary or relevant Minister and Council Officers. The Head of Planning & Capital Development undertook to raise the matter of water infrastructure with the relevant director within the Department for infrastructure's Strategic Planning Group at a meeting scheduled locally in the near future.

### 3.1 NI Water Infrastructure Update (Cont'd)

- NIW's capacity constraints in respect of a current planning application in Glenavy as well as potential future housing development in that area. The Head of Planning & Capital Development undertook to address this matter separately off-line with the Member concerned.
- continued engagement with NIW. The Head of Planning & Capital Development having referred to the Planning Service Improvement Plan, a report on which would be considered later in the meeting that evening, elaborated on the importance of continued engagement with NIW to ensure continued growth and regeneration across the Council area. He discussed the issue of waste water impact assessments which typically took place after the planning application process had commenced. He also discussed the issue of NIW establishing an up-to-date position on statistical information used to assess infrastructure capacity. In some cases the information being used could be 10 years out of date.
- benefit in aligning the completion date for NIW Investment Plans and end date for the Council's LDP Plan Strategy. The Head of Planning & Capital Development discussed the requirement to carry out a review of the Plan Strategy prior to 2032.
- the significant number of development projects coming forward in the Carryduff and Four Winds areas and the need to know what exactly is required in terms of waste water infrastructure. The Head of Planning & Capital Development discussed the development of waste water treatment works to include two separate systems to serve West Lisburn/Blaris and separate this from New Holland. More specifically on Carryduff what is required must be examined on a case by case basis to understand whether network improvements, upgrades to works or private works were suitable for adoption. Council Officers were engaging with NIW in regard to whether or not NIW could adapt a private treatment plant.

It was agreed that the latest update from NIW be noted along with the action outlined in regard to Officers writing to NIW seeking further evidence on the impact that capacity constraints would have on the growth in the Council Area over the period of the Local Development Plan.

### 3.2 Planning Service Improvement Plan

The Head of Planning & Capital Development's report outlined the background and key issues in connection with the Planning Service Improvement Plan. It was noted that the Council's draft Service Improvement Plan had taken account of the findings of a number of assurance audits carried out by the Council's Audit team and an external audit by the NIAO into the delivery of planning in Northern Ireland as well as the findings of the Public Accounts Committee report that had followed.

The Head of Planning & Capital Development reported that the main focus for improvement was linked to the operation of the Development Management function and

### 3.2 Planning Service Improvement Plan (Cont'd)

aimed at addressing the following key issues:

- Speed of decision making
- Reporting, governance and resilience aligned to reducing the cost burden to ratepayers
- Communication with stakeholders and
- Alignment of planning and sustainable growth interests

A copy of the draft Planning Service Improvement Plan had been appended to the Officer's report which outlined a detailed action plan. It was noted that the recommendation was that the planning service should aim to be within the top 25% performing local planning authorities within the next 24 months and that the Improvement Plan sets out the steps necessary to achieve this whilst actively addressing the identified issues which were outlined in the report.

The Head of Planning & Capital Development responded to questions from the Committee in connection with issues arising from his report, including:

- number of older planning applications in the system and number of staff within the Planning Unit. The Head of Planning & Capital Development advised that the efficiency review of the Planning Unit had been completed with the necessary actions having been implemented.
- the post review sample of completed planning applications and review of practices/ procedures and enforcement
- the aim to be sitting in the top 25% of local planning authorities and how this compares to where the Council's Planning Unit sits currently with reference to the three areas of business - those being the Local Development Plan, Development Management and Enforcement
- update at the end of year one on the Planning Service Improvement action plan. The Head of Planning & Capital Development undertook to bring an update to the Committee after year one. He stated that the Planning Committee also would be kept informed of progress thereon.
- Action 1 (Quality – Performance) and how this might affect capacity in teams. The head of Planning & Capital Development explained that the review of the structure of the Planning Unit allowed for more flexibility across teams whilst ensuring that Officers were not distracted from their primary role.
- current processing times for planning applications compared to statutory target figures



### 3.2 Planning Service Improvement Plan (Cont'd)

A Member having welcomed the report on the Planning Service Improvement Plan congratulated Officers for their efforts in regard to those efficiencies and improvements that had been achieved to date.

Councillor N Parker left and returned to the meeting during the above discussion (6.37 pm and 6.39 pm respectively).

It was proposed by Vice Chairperson, Alderman A Ewart, seconded by Alderman M Gregg, and agreed to recommend that the report on the Planning Service Improvement Plan, including the reasons for developing the Service Improvement Plan, be noted and that the actions arising to improve the service be approved.

## 4.0 Report of Head of Economic Development

### 4.1 New Department for Economy Proposals – Sub-Regional Economic Strategy

The Director of Regeneration & Growth presented this item of business.

The Head of Economic Development's report highlighted the background and key issues in connection with the New Sub-Regional Economic Plan for Northern Ireland which had been published by the Department for Economy in October 2024 and which detailed a locally led approach to deliver regional balance based on partnership working. Councils would be required to establish new Local Economic Partnerships (LEPs), involving central government, Invest NI and local stakeholders. It was noted that the Department would provide financial resources for locally based initiatives.

The following documents had been appended to the Officer's report:

- DfE & Invest NI Sub-Regional Plan
- DfE & Invest NI Sub-Regional Plan – Technical Annex (which detailed the process of collecting the evidence used to inform and shape the Sub-Regional Plan
- PowerPoint presentation by DfE/Invest NI/Councils/NILGA/Co-Design on the Sub-Regional Plan Workshop October 2024
- Invest NI 3-Year Business Strategy Document 2024-2027
- Draft Consultation response to Invest NI 3-Year Business Strategy

The Director of Regeneration & Growth and the Head of Economic Development responded to questions and comments from the Committee in connection with the proposals contained in the Sub-Regional Economic Strategy.

#### 4.1 New Department for Economy Proposals – Sub-Regional Economic Strategy (Cont'd)

In response to concerns raised by a Member the Director assured the Committee that the proposals contained in this Strategy would give local councils an improved position and would provide opportunities to refine programmes further locally.

The Head of Economic Development undertook to feed back to DfE an amendment to a colour of a performance indicator against Lisburn & Castlereagh City Council on page 7 of the Sub-Regional Plan. He also undertook to go back to Invest NI on the specific questions raised around FDI.

It was proposed by Councillor J Gallen, seconded by Councillor C Kemp, and agreed to recommend that:

- a) the DfE proposals to establish a sub-regional economic plan, as outlined in the Officer's report and in the associated appendices, be noted, and that Officers develop local delivery plans in line with the formal guidance when received, with further reports provided to the Committee in due course.
- b) the Invest NI draft 3-year Business Strategy 2024-27, as appended to the Officer's report, be noted
- c) the draft Council response to the Invest NI consultation document be agreed along with any additional comments for inclusion in the final response prior to submission by 14 November 2024.

#### 4.2 LCCC Labour Market Partnership (LMP) Job Fairs

The Head of Economic Development's report outlined the background and key issues in connection with the Lisburn & Castlereagh Labour Market Partnership (LMP) and the associated action plan 2024/2025. It was noted that the action plan included strategic priority 3, the aim of which was to promote and support delivery of existing employability or skills provision available either regionally or locally.

It was noted that it was anticipated that a minimum of four events would be delivered by the Council to include two job fairs and two other industry specific events such as female returners, disability inclusion, business start; the next scheduled events being as follows:

- *Dundonald International Ice Bowl – Thursday 21<sup>st</sup> November 2024, 10.30am to 2.30pm (to focus on employability, primarily within the Castlereagh area), and*
- *Lagan Valley LeisurePlex - Thursday 27th February 2025, 10.30am to 2.30pm. (to focus on employability, primarily within the Lisburn area).*

#### 4.2 LCCC Labour Market Partnership (LMP) Job Fairs (Cont'd)

It was agreed that the update on the LCCC Labour Market Partnership (LMP) Job Fairs programme be noted and that Members of the Committee promote the events across their constituency networks to maximise interest and impact.

#### 4.3 Northern Ireland Tourism Alliance – Correspondence Requesting Support

The Director of Regeneration & Growth presented this item of business.

The Committee considered a report by the Head of Economic Development in connection with correspondence received by the Council on 31 October 2024 from the Northern Ireland Tourism Alliance (NITA) in regard to a request that the Council writes to the UK Minister for Immigration and Citizenship raising concerns around the proposed roll-out of the Electronic Travel Authorisation (ETA).

The Vice Chairperson, Alderman A G Ewart, proposed that each political party on the Council writes to the UK Minister outlining their own party's position on this matter. Councillor N Parker seconded Alderman Ewart's proposal.

Councillor J Gallen proposed that Lisburn & Castlereagh City Council writes a letter of support collectively to NITA to the UK Minister. This counter proposal was seconded by Councillor D Lynch.

The Chairperson acknowledged that there were two proposals before the Committee, and with Councillor Gallen's agreement, proceeded to put Alderman Ewart's proposal to the meeting.

On a vote being taken, Alderman Ewart's proposal that each political party on the Council writes to the UK Minister outlining their own party's position on this matter, as seconded by Councillor N Parker, was declared 'carried' there being 11 votes in favour.

Councillor Gallen requested that the SDLP position be recorded as being in favour of the NITA request to support concerns about the imposition caused by ETA.

### 5. Any Other Business

#### 5.1 Temporary Changing Places Toilet Facility in Castle Gardens Councillor N Parker

Councillor N Parker expressed thanks to Council Officers following her request to bring costs forward for a temporary Changing Places toilet facility in Castle Gardens. Councillor Parker stated that the event in question had been a huge success in that it brought increased footfall into the Council area.

5.2 Moria Public Realm Scheme  
Vice Chairperson, Alderman A G Ewart

In response to comments from the Vice Chairperson, Alderman A G Ewart, the Director of Regeneration & Growth having advised that the Public Realm scheme in Moira was on the Council's Programme of Works, assured that he would bring a report on this piece of work back to the Committee in due course.

6. Confidential Report from Director of Regeneration & Growth

The Chairperson, Alderman A Grehan, advised that confidential report items were required to be considered under confidential business due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee

It was proposed by Councillor J Gallen, seconded by Alderman J Baird, and agreed that the Confidential Reports be considered "in Committee" in the absence of press or members of the public. The audio recording was paused at this stage in proceedings.

6.1 BRCD Destination Royal Hillsborough – Proposed Addendum to Outline Business Case

(Redacted Report to be published following completion of land deal and acceptance of Business case Addendum by the Programme Board)

The Committee considered a report outlining the background and key issues in connection with the Belfast Region City Deal's Destination Royal Hillsborough programme and a proposed addendum to the Outline Business Case.

The Director of Regeneration & Growth responded to questions from a Member on one of the key issues pertaining to the above-mentioned proposed addendum.

It was proposed by the Vice Chairperson, Alderman A G Ewart, seconded by Alderman J Baird, and agreed to recommend that the recommendations in connection with the addendum to the business case relating to BRCD for Royal Hillsborough, as set out in the report circulated, be approved.

6.2 Event Marquees Business Case

(Redacted Report to be published following ratification by Council)

The Committee considered a report outlining the background and key issues in connection with the business case in relation to event marquees, a copy of which had been appended to the Director's report.

The Director of Regeneration & Growth and the Head of Economic Development responded to questions from two Members in connection with the above-mentioned

## 6.2 Event Marquees Business Case (Cont'd)

business case, it being noted that a report on one of the issues raised would be brought to the Committee in January 2025.

It was proposed by Alderman J Baird, seconded by Councillor J Gallen, and agreed to recommend that business case and the procurement of a suitable marquee provider for a 3 year period (1+1+1), with an initial contract for the first year only, be agreed.

## 7. Any Other Confidential Business

### 7.1 Update Report on CityWatch CCTV Councillor J Lavery

At the request of Councillor J Lavery, and following on from the update provided to the Committee at its meeting in October, the Director made a number of comments in regard to recent progress on the Citywatch CCTV matter and undertook to bring a comprehensive report on this matter to the Committee in due course.

### Resumption of Normal Business

It was proposed by the Vice Chairperson, Alderman A G Ewart, seconded by Alderman J Baird, and agreed to come out of Committee and normal business was resumed.

## 8. Any Other Business

### 8.1 Change of Time for December Meeting of the Regeneration & Growth Committee

It was proposed by the Vice Chairperson, Alderman A G Ewart, seconded by Councillor T Mitchell, and agreed to recommend that the start time of the December meeting of the Committee be brought forward to 5.30 pm to facilitate Members' attendance at the Christmas Switch-On event in Aghalee on Thursday, 5<sup>th</sup> December.

## Conclusion of Meeting

The Chairperson thanked everyone for their attendance and there being no further business for consideration the meeting was concluded at 7.30 pm.

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Chairperson

CSC 13.11.2024

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**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 13<sup>th</sup> November 2024 at 6.00 pm.****PRESENT IN  
COUNCIL CHAMBER  
(COMMITTEE):**

Councillor The Hon N Trimble (Chair)

Aldermen A Ewart MBE, M Gregg and H Legge

Councillors T Beckett, A Ewing, A Givan, J Harpur, B Higginson,  
C Kemp, J Lavery BEM, D Lynch and G McCleave**PRESENT IN A  
REMOTE LOCATION  
(COMMITTEE)**

Councillor N Eaton (Vice-Chair)

The Right Worshipful The Mayor  
Councillor K Dickson

Alderman A Grehan

**OTHER MEMBERS  
OF COUNCIL  
PRESENT IN  
COUNCIL CHAMBER:**

Councillors P Catney and G Hynds

**IN ATTENDANCE:**

Chief Executive (Remote)

Director of Finance &amp; Corporate Services

Director of Organisation Development &amp; Innovation

Head of Assets

Head of Corporate Communications &amp; Administration

Head of Human Resources &amp; Organisation Development

HR Manager

Member Services Officers (RN &amp; CH)

**Commencement of Meeting**

The Chair welcomed all present to the meeting, in particular Councillor Declan Lynch who had replaced former Councillor Paul Burke on the Council following his resignation.

The Chair advised that the meeting would be audio recorded unless the item on the agenda was to be considered under confidential business. Unauthorised recording was not permitted, as per 8.5 of the Council's Standing Orders. Mobile phones were to be turned off or on silent mode for the duration of the meeting.

The Director of Finance & Corporate Services outlined the evacuation procedures in the case of an emergency.

Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

1. Apologies

An apology for non-attendance at the meeting was accepted and recorded on behalf of the Deputy Mayor, Councillor R Carlin.

2. Declarations of Interest

The Chair invited Members to declare any interests they might have in relation to the business of the meeting and reminded them of the requirement that they complete Declaration of Interest forms in this regard which had been provided with the papers for the meeting and which were also available in the Chamber.

There were no Declarations of Interest.

3. Report of Director of Finance & Corporate Services

The report of the Director of Finance & Corporate Services was considered later in the meeting.

4. Report of Head of Corporate Communications & Administration

4.1 VE 80 Working Group – Appointment of Chair

The Head of Service reported an update on the VE 80 Working Group and outlined that a Chair had not been appointed at its first meeting held on the 6<sup>th</sup> November 2024.

Agreement had subsequently been received for:-

- a report on the appointment of a Chair to be brought to the Corporate Services Committee;
- the business at hand to be continued, with the outworking of the officers' discussions and a draft programme for VE 80 to be presented to Members. It was noted that the draft programme would be presented at the December 2024 meeting of Committee.

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#### 4.1 VE 80 Working Group – Appointment of Chair (Continued)

It was proposed by Councillor C Kemp and seconded by Alderman M Gregg that Alderman H Legge be nominated as Chair of the VE 80 Working Group.

Councillor P Catney, a non-member of the Corporate Services Committee but a member of the VE 80 Working Group, outlined the reasons as to why he had nominated Councillor G Hynds as Chair of the Working Group at the meeting held on the 6<sup>th</sup> November 2024. These were for reasons of cross community participation and the sharing of such posts. Councillor Hynds thanked Councillor Catney for his comments.

Councillor B Higginson supported these comments and proposed that Councillor G Hynds be nominated as Chair of the VE 80 Working Group. This proposal was seconded by Councillor A Givan.

The proposal in the name of Councillor C Kemp and seconded by Alderman M Gregg that Alderman H Legge be nominated as Chair of the VE 80 Working Group was put to the meeting. A show of hands was taken, the voting being eight votes in favour, six votes against and two abstentions.

The Chair, Councillor N Trimble, declared the Proposal carried that Alderman H Legge be elected Chair of the VE 80 Working Group.

Councillors P Catney, B Higginson, G Hynds and C Kemp all voiced their support for Alderman Legge as Chairman of the VE 80 Working Group and expressed the hope that it would deliver as well as the working group for D-Day 80 had. Alderman Legge thanked the Members for their confidence in electing her as Chair of the Working Group and expressed the hope that by all working together, a successful celebratory programme could be delivered.

Councillor P Catney raised a query as to how appointments to working groups (not specifically just chairs) are made. The Head of Corporate Communications & Administration agreed to look at this matter to see if anything could be done to address the query raised.

Councillor P Catney left the Chamber at the conclusion of this item. (6.15 pm)

### 5. Report of Director of Finance & Corporate Services

#### 5.1 Notice of Motion Paris Declaration and Support for Fast-Track Cities Initiative

A Notice of Motion on the subject of “HIV, TB & Viral Hepatitis” had been proposed by Councillor J Harpur and seconded by Councillor C Kemp at the meeting of Council held on the 22<sup>nd</sup> October 2024. The Council had agreed that the Notice of Motion be referred to the Corporate Services Committee for consideration. The notice of motion was set out in the Director’s report.



5.1 Notice of Motion  
Paris Declaration and Support for Fast-Track Cities Initiative (Continued)

Councillor Harpur presented his Notice of Motion and elaborated on its content. The notice of motion called on the Council to designate itself as a Fast-Track City by signing up to the Paris Declaration of Fast-Track Cities. This declaration outlines a set of commitments to achieve the objectives of the Fast-Track Cities initiative which is a global partnership between cities and municipalities around the world and has four core partners. It aims to achieve zero HIV-related stigma and discrimination; and the achievement of targets going towards zero HIV infections and zero AIDS related deaths by 2030. In Northern Ireland, the Fast-Track Cities initiative is led by the charity "Positive Life". If it were to sign up to the Paris Declaration of Fast-Track Cities, the Council would be required to make a room available to facilitate HIV testing for four days per year.

Councillor J Harpur proposed his Notice of Motion, the content being as set out in the Director's report, and this was seconded by Councillor C Kemp who in supporting the Notice of Motion advised that Positive Life was the only dedicated charity in Northern Ireland for this matter and that they had encouraged councils to sign up to the Paris Declaration of Fast-Track Cities initiative. Councillor Harpur outlined that the financial ask was that the Council support Positive Life in providing Council facilities up to four days each year.

Councillor G McCleave spoke in favour of the Notice of Motion.

Councillor A Givan spoke in opposition to the Notice of Motion citing the obligations placed on the Council if it were to sign up to the Paris Declaration and supporting the Fast-Track Cities initiative. There would be financial implications to the Council. In addition, the NHS budget was already under pressure and people with other illnesses would appreciate also the opportunity to be fast-tracked through the health system.

Councillor B Higginson also had concerns about the financial implications to the Council if it were to sign up to the Paris Declaration.

The Chair, Councillor N Trimble, shared the concerns raised in regard to resource commitment by the Council. The Chair added that normally agreements from Notices of Motion are usually aspirational and that any cost implications are usually brought back by officers after the fact. This was confirmed by the Director of Finance & Corporate Services.

The proposal in the name of Councillor J Harpur and seconded by Councillor C Kemp that the Notice of Motion which included a commitment by the Council to sign up to the Paris Declaration and Support for the Fast-Track Cities initiative, be adopted was put to the meeting. A show of hands was taken, the voting being 10 votes in favour and six votes against. The proposal to adopt the Notice of Motion and to the signing up to the Paris Declaration and Support for the Fast-Track Cities initiative was therefore carried.

5.1 Notice of Motion  
Paris Declaration and Support for Fast-Track Cities Initiative (Continued)

The Director of Finance & Corporate Services advised that she would liaise with Councillor Harpur about the usage of a Council facility for four days per year. A further report on financial implications for the four days would be presented to the Committee early in the New Year.

6. Any Other Business – Non-Confidential

6.1 Festival of Remembrance – Lagan Valley Island - 8<sup>th</sup> November 2024  
Councillor B Higginson

Councillor B Higginson expressed his thanks to all who had been involved in the organisation of the Festival of Remembrance event held at Lagan Valley Island on the 8<sup>th</sup> November 2024. The performers were also congratulated. It had been a very successful and poignant event. These comments were endorsed by Councillor G Hynds.

Alderman A Grehan and Councillor N Eaton left the meeting on a remote basis.  
(6.45 pm)

7. Confidential Report from Director of Finance & Corporate Services

The reasons for confidentiality were as set out in the agenda, ie:-

7.1 Report on Tender Awards  
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available following ratification and signing of contracts.

7.2 E2025/2026 Corporate Pricing Points & Budget Assumptions  
(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Redacted report to be available in February 2025 following completion of the Estimates' process.

7.3 Pay Protection Policy  
(Confidential for reason of information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a government department and employees of, or office holders under, the Council.

Redacted report to be available following policy implementation.

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#### 7.4 Housing Ideation: Innovation Project

(Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information.)

Report will never become available.

#### In Committee

It was proposed by Alderman M Gregg, seconded by Councillor C Kemp and agreed that the Confidential Report of the Director be considered "in Committee". (Recording was paused at this stage in proceedings, and any members of the press and public left the meeting.) (6.46 pm)

#### 7.1 Housing Ideation: Innovation Project

It was agreed that the above item be discussed at this stage in the meeting as the Chief Executive was still available on a remote basis should he be required.

Presented by the Director of Organisation Development & Innovation.

This item had been discussed by the Committee at its previous meeting and then referred back by the Council at its meeting held on the 22<sup>nd</sup> October 2024.

Members noted the content of the narrative report on this item and on a Proposal made by Councillor B Higginson and seconded by Alderman M Gregg, it was agreed to recommend that the development of the commercial opportunity ideation report to include further models and options for consideration be agreed, with particular thoughts and directions raised by Members both at this and the previous meeting to be included in any future report.

At the conclusion of this item of business:-

- Councillor G McCleave left the Chamber. (6.55 pm)
- The Right Worshipful The Mayor, Councillor K Dickson, left the meeting on a remote basis. (6.56 pm)
- The Chief Executive left the meeting on a remote basis. (6.56 pm)

#### 7.2 Report on Tender Awards

Presented by the Head of Assets who also responded to Members' questions.

Tender Reports and a Summary of Tenders Awarded had been provided with the narrative report.

## 7.2 Report on Tender Awards (Continued)

It was proposed by Alderman M Gregg, seconded by Councillor B Higginson and agreed to recommend that the tenders awarded in regard to the following contracts, together with the attendant tender reports, be noted:-

- F23/24-009 – Destination Royal Hillsborough: BRCD - Cost Consultant & Quantity Surveyor
- T24/25-001 – Resurfacing Programme;
- T24/25-015 – Supply of General Hardware Supplies;
- T23/24-033 – Refurbishment of former Hilden Primary School.

It was further agreed on the Proposal made by Alderman M Gregg and seconded by Councillor B Higginson to recommend that the signing and sealing of the Tender documents be approved.

Alderman M Gregg queried on the criteria breakdown regarding quality and social value and asked for this to be clearer in future reports.

During discussion:-

- Councillor G McCleave returned to the Chamber. (7.00 pm)
- Councillor D Lynch left the Chamber. (7.01 pm)

## 7.3 2025/2026 Corporate Pricing Points & Budget Assumptions

Presented by the Director of Finance & Corporate Services.

The Director of Finance & Corporate and the Head of Corporate Communications & Administration responded to Members' questions.

It was proposed by Councillor B Higginson, seconded by Alderman A Ewart and agreed to recommend that:-

- the content of the narrative report which included budget assumptions in the 2025/2026 Estimates' process be noted;
- the charge proposals as outlined in the report to support the budget setting process for 2025/2026 be agreed.

During discussion:-

- Councillor D Lynch returned to the Chamber. (7.05 pm)
- Councillor T Beckett left the Chamber. (7.08 pm)

#### 7.4 Pay Protection Policy

Presented by the Head of Human Resources & Organisation Development.

The Head of Human Resources & Organisation Development, together with the Director of Organisation Development & Innovation and the Director of Finance & Corporate Services, responded to Members' questions.

It was proposed by Councillor C Kemp and seconded by Alderman M Gregg that the draft Pay Protection Policy as presented be approved for review and formal consultation with the Council's recognised trade unions.

An amendment was proposed by Councillor B Higginson and seconded by Councillor J Laverty that the draft Pay Protection Policy as presented but with the pay protection being extended for a further two years be approved, for review and formal consultation with the Council's recognised trade unions.

The amendment in the name of Councillor B Higginson and seconded by Councillor J Laverty was put to the meeting. A show of hands was taken, the voting being seven votes in favour and five votes against.

The amendment was carried, it therefore being agreed to recommend that the draft Pay Protection Policy as presented but with the pay protection being extended for a further two years be approved for review and formal consultation with the Council's recognised trade unions.

During discussion:-

- Alderman H Legge left and returned to the Chamber. (7.25 pm and 7.30 pm)
- Councillor B Higginson left and returned to the Chamber. (7.45 pm and 7.47 pm)

#### 7.5 Housing Ideation: Innovation Project

Dealt with under Item 7.1.

### 8. Any Other Business – Confidential

#### 8.1 Vacant Posts Alderman M Gregg

Alderman M Gregg sought clarification on a recruitment matter.

The Head of Human Resources & Organisation Development responded to the comments, and the Director of Organisation Development & Innovation advised that a report on all structures together with vacancies, fixed-term and agency would be made to the Efficiency Review Steering Group in December 2024.

### Resumption of Normal Business

It was proposed by Councillor J Lavery, seconded by Alderman M Gregg and agreed to come “out of Committee”. Normal business and audio recording were resumed.

### 9. Any Other Business

Dealt with under Item 6.

The meeting concluded at 8.10 pm.

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MAYOR/CHAIR

DRAFT

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**LISBURN & CASTLEREAGH CITY COUNCIL**

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**Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 14 October, 2024 at 10.26 am****PRESENT IN CHAMBER:**

Alderman M Gregg (Chair)

Councillor S Burns (Vice-Chair)

Aldermen O Gawith and J Tinsley

Councillors D Bassett, P Catney, U Mackin, A Martin and N Trimble

**PRESENT IN REMOTE LOCATION:**

Councillor D J Craig

**IN ATTENDANCE:**

Director of Regeneration and Growth  
 Head of Planning & Capital Development  
 Principal Planning Officer (RH)  
 Senior Planning Officers (MB, PMcF and GM)  
 Member Services Officers (CR and CH)

Mr B Martyn (Cleaver Fulton Rankin) – Legal Advisor

**Commencement of Meeting**

At the commencement of the meeting, the Chair, Alderman M Gregg, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. He went on to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

It was agreed to accept an apology for non-attendance at the meeting on behalf of Councillor G Thompson and it was noted that Councillor P Catney would be arriving late to the meeting.

2. **Declarations of Interest**

The following declarations of interest were made:

- Alderman J Tinsley declared an interest in respect of planning application LA05/2022/0033/F as he had been contacted by one of the objectors (not recently); he had indicated that he was on the Planning Committee and, apart from general conversation, Alderman Tinsley remained undecided;
- Councillor U Mackin declared an interest in respect of planning application LA05/2022/0033/F given that he would be speaking on behalf of residents;

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## 2. Declarations of Interest (Contd)

- Councillor U Mackin declared an interest in respect of planning applications LA05/2023/0470/F and LA05/2021/1150/F given that he had hosted a meeting between Officers and residents near the site; however, he had not engaged in any discussion around planning issues at that time or since;
- Councillor U Mackin declared an interest in respect of planning application LA05/2021/0106/O as he had received a letter from the agent; he had acknowledged it but had not engaged in conversation about the application.

At this point, the Chair, Alderman M Gregg, stated that, at the last meeting when planning application LA05/2022/0033/F had been considered, the applicant's KC had been afforded the opportunity to raise a point of order in relation to a concern on a procedural matter. It had been stated that Alderman Gregg had not maintained impartiality and was in breach of a number of elements of the Code of Conduct for Councillors as he had retweeted a post by Kate Nicholl MLA regarding a petition to protect the biodiversity of the Quarterlands site. This had caught Alderman Gregg by surprise as it would be completely out-of-character for him to interact with anything pertinent to a live application as he would not want his professionalism, integrity or impartiality called into question, or to compromise the integrity of the Planning Committee. In order not to hold up proceedings, Alderman Gregg acted in good faith and stepped back from the decision-making process for this application. However, the accusation had since perplexed him as he could not recall any such retweet. Alderman Gregg had done some research and found out that a person named Martin Gregg had retweeted the post by Kate Nicholl and that tweet had since been deleted, but this had been a different Martin Gregg, not the Chair. Alderman Gregg stated "A simple look at the profile of that user would have shown that". Alderman Gregg stated that he would have expected the KC to be presenting facts to the Committee and be more over the detail than was evidenced in this accusation. Therefore, Alderman Gregg would be seeking his own legal advice on this matter and would not be declaring an interest, pecuniary or non-pecuniary, in this application. Alderman Gregg stated that, having clarified the position, he would continue to chair the Committee meeting, including the consideration of this application.

## 3. Minutes of Meeting of Planning Committee held on 2 September, 2024 and Special Meeting of Planning Committee held 18 September, 2024

It was proposed by Alderman O Gawith, seconded by Councillor S Burns and agreed that the minutes of the meeting of Committee held on 2 September, 2024 and special meeting of Committee held on 18 September, 2024 be confirmed and signed.



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#### 4. Report from the Head of Planning & Capital Development

##### 4.1 Schedule of Applications

The Chair, Alderman M Gregg, advised that there were 1 major and 7 local applications on the schedule for consideration at the meeting. In the event that all applications were not heard today, speakers had been advised to be on standby for the applications to be heard at a reconvened meeting on Thursday, 17 October.

##### 4.1.1 Applications to be Determined

The Legal Advisor, Mr B Martyn, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

- (i) LA05/2022/0033/F – Erection of 17 dwellings in a mix of 15 detached and 2 semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg

Councillor U Mackin left the meeting and was only present in the Council Chamber when addressing the Committee.

The Principal Planning Officer (RH) presented the above application as outlined within the circulated report. During the presentation of this application, Councillor D J Craig's zoom connection was lost and, in order to allow his continued participation in its consideration, the Principal Planning Officer repeated the presentation from an agreed point where Councillor Craig highlighted the connection was lost.

The Committee received the following to speak in opposition to the application and a number of Members' queries were addressed:

- Dr J Adgey, accompanied by Ms R McDade;
- Alderman J Baird; and
- Councillor U Mackin.

Councillor Mackin apologised on behalf of Mr E Poots MLA who was unable to be present at the meeting today, but had advised that the views he had expressed at the previous meeting had not changed. At this stage, the Chair, Alderman M Gregg, stated that he had not been in the Council Chamber when this application had been considered at the last meeting; however, he had received, and read, Mr Poots' written submission.

Written submissions had also been received from Mrs K Nicholl MLA and Alderman A McIntyre. They were unable to be present at the meeting, but their submissions had been provided to, and taken account of by, Members.

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- (i) LA05/2022/0033/F – Erection of 17 dwellings in a mix of 15 detached and 2 semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg (Contd)

#### Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for a comfort break (12.13 pm).

#### Resumption of Meeting

The meeting was resumed at 12.22 pm.

The Committee received the following to speak in support of the application:

- Mr Wm Orbinson KC, accompanied by Mr G Dodds, Mrs A Wiggam, Mr D Thompson, Mr P Lynas, Mr R Barclay, Ms A Reynolds and Ms H Alexander.

Mr Wm Orbinson KC began by referring to comments he had made at the previous meeting in respect of procedural matters and the statement made earlier in this meeting by the Chair in this regard. He stated that his submission has been based on instruction. It was not his job to root around on the internet to look for comments made by Members. His submission had been made in good faith and had been an entirely professional thing to do. Mr Orbinson further stated that he had sought instruction on comments made earlier this morning by the Chair and confirmed the comments made were correct. A mistake had been made by a member of his team and for this Mr Orbinson apologised to Alderman Gregg and to the Council for the disruption caused at the last meeting. The issue should not have been raised, but had been raised in good faith for the integrity of the Council.

A number of Members' queries were addressed by Mr Orbinson and his colleagues following his verbal submission in respect of this planning application. During discussion, reference was made by Alderman O Gawith to the requirement that no more than 12 of the dwellings were to be occupied until the 4 affordable dwellings were constructed and available for occupation. He asked if the developer would be willing to provide the 4 affordable dwellings at an earlier stage than 12 dwellings being occupied and Mr Orbinson, after taking instruction from the planning applicant, confirmed that the developer would be content with this.

Representatives from NI Water (Mr R Mooney and Mr A Moore), Rivers Agency (Mr S Lancashire, Mr E Daly and Ms K Dawson), National Environment Division (Mr K Hunter), DfI Roads (Mr Wm Cardwell and Mr B Finlay) and Mid and East Antrim Borough Council (Mr M Kearney) were in attendance to address Members' queries. A number of Members' queries were responded to by these representatives, as well as Planning Officers.

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- (i) LA05/2022/0033/F – Erection of 17 dwellings in a mix of 15 detached and 2 semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg (Contd)

Further to comments by Mr R Mooney in relation to the pre-development enquiry application to NI Water, Councillor D J Craig proposed that the meeting go 'into committee' in order that legal advice be sought. There was no seconder for this proposal.

### Debate

During debate:

- Alderman O Gawith stated that, given the number of times this application had been considered at Committee meetings and the fact that a site visit had been held, there had been a great deal of opportunity for Members to ask questions and read submissions. This was commendable as it was important that everyone had an opportunity to have their views heard. Alderman Gawith had been reassured at today's meeting in respect of concerns he had had regarding water capacity and the removal of the hedge. Whilst it was a shame that, should the development proceed, the hedge would require to be removed, at least it was to be replanted not just to the standard required, but undergrowth was being put in as well. He was also pleased that, should the development proceed, it would meet policy HOU10 and he was reassured further that the developer would be willing to provide the 4 affordable dwellings at an earlier stage than 12 dwellings being occupied. Alderman Gawith would be content for this to happen upon the occupation of 10 dwellings. Alderman Gawith believed Members had addressed the objectors' problems in a wide variety of questions from the Committee on several aspects of planning policy. He stated that he was in support of the recommendation of the Planning Officer to approve planning permission;
- Alderman J Tinsley referred to this application having been one of the most scrutinised in his 25 years on Council, rightly so given the number of objections. It was important to do it justice both for the public and the applicant. Alderman Tinsley was satisfied that his concerns around zoning of the land, traffic issues, water capacity and native species had been addressed. On balance, Alderman Tinsley stated that he would be disingenuous to go against the recommendation of the Planning Officer to approve planning permission, although he had every sympathy with objectors;
- Councillor S Burns stated that her concerns had been addressed in respect of traffic, water capacity, zoning of land, Lagan Valley Regional Park and the developer's intention to improve the biodiversity on the land threefold. She was in support of the recommendation of the Planning Officer to approve planning permission;

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- (i) LA05/2022/0033/F – Erection of 17 dwellings in a mix of 15 detached and 2 semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg (Contd)
- Councillor N Trimble referred to the amount of scrutiny there had been and representations made in respect of this application. He believed that the Planning Committee existed to deal with such cases that were finely balanced. He gave credit to all those who had made representations, the quality of which had been tremendous. Councillor Trimble stated that there had been sufficient verifiable evidence made in counterpoint to the objections raised. There was clearly a wealth of sentiment of local residents who did not support this application; however, in planning terms, Councillor Trimble had no option other than to support the recommendation of the Planning Officer to approve planning permission;
  - Councillor D Bassett echoed the sentiments of previous speakers. He felt for objectors; however, his concerns had been addressed, especially regarding water capacity, and he was in support of the recommendation of the Planning Officer to approve planning permission; and
  - the Chair, Alderman M Gregg, referred to the amount of scrutiny this application had received. There had been a lot of questions around the capacity of the waste water treatment works, as well the road network, and those had been satisfied. Whilst Alderman Gregg was disappointed at the removal of the hedge, he welcomed the fact that it would be replaced threefold. He welcomed clarification around zoning of this land for housing. However, there were a couple of polices that Alderman Gregg considered this application failed to meet – HOU5 and NH6. A number of questions had been asked around the size and style of housing and Alderman Gregg felt this application reflected a style of housing that was very much the exception in Drumbeg and the character of this settlement land. He did not consider that the exception should become rule, which he believed would be the case if this application was approved. He went on to say that HOU5 required the provision of public open space and there were exceptions to that. The towpath was the example of why the public open space, not just within each dwelling, was not met. Alderman Gregg did not accept that a towpath a mile away was an exception to the applicant having to provide public open space. If this was a different application in a different form, with housing that mirrored the local settlement, he could be of a different mind if it met the siting and scale. Alderman Gregg was not in support of the recommendation of the Planning Officer to approve planning permission.

### Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to approve planning permission, subject to the provision of 4 affordable dwellings upon occupation of 10 dwellings rather than 12, the voting being:

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- (i) LA05/2022/0033/F – Erection of 17 dwellings in a mix of 15 detached and 2 semi-detached dwellings with associated parking, landscaping, site works and access arrangements from Quarterlands Road on lands between 58 and 66 Quarterlands Road, northeast of 54b-c & 56 Quarterlands Road north of 7-12 Rural Cottages and southeast of 4-7 Zenda Park, Drumbeg (Contd)

In favour: Councillor D Bassett, Councillor S Burns, Alderman O Gawith, Alderman J Tinsley and Councillor N Trimble **(5)**

Against: Councillor D J Craig and Chair, Alderman M Gregg **(2)**

### Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for lunch (1.56 pm).

### Resumption of Meeting

The meeting was resumed at 2.35 pm.

Councillor D J Craig did not return to the meeting after lunch. Councillors P Catney and A Martin arrived to the meeting after lunch.

- (ii) LA05/2023/0022/F – Proposed 4 glamping pods including associated communal/recreation area, parking, access paths with new ranch type fencing to the site boundary 135m north of 14b Feumore Road, Lisburn

The Principal Planning Officer (RH) presented the above application as outlined within the circulated report.

The Committee received Mr D Rooney, accompanied by Mr R Armstrong, to speak in support of the application and a number of Members' queries were addressed.

A number of Members' queries were responded to Planning Officers.

### Debate

During debate:

- Councillor N Trimble stated that he had tremendous sympathy with the applicant. The Council, whilst being a planning authority, needed to be cognisant of a local resident who had a business plan to enhance the area he lived in. That ought to be one of the considerations in the back of Members' minds. Councillor Trimble was of the opinion that the Planning Officer had been harsh in respect of this application. He referred to the section of TOU3 relating to 'Tourist Attraction on the Periphery of a Settlement' and was of the view that this application met all three criteria.

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- (ii) LA05/2023/0022/F – Proposed 4 glamping pods including associated communal/recreation area, parking, access paths with new ranch type fencing to the site boundary 135m north of 14b Feumore Road, Lisburn  
(Contd)

He stated that, glamping pods by virtue of what they were, were not suitable within the settlement limits. In respect of TOU4, Councillor Trimble felt that criteria (b) of TOU4 was open to interpretation. Lough Neagh was described by Planning Officers as a leisure facility; however, Councillor Trimble could envisage people going here just to be glamping on the banks of Lough Neagh. He considered that Officers had not given a lot of credit to the neighbouring facilities such as the equestrian centre and Sandy Bay/Rams Island. He further pointed out that one of the services available on Rams Island was glamping and yet there was no larger tourist facility there such as jet skiing or archery; glamping by itself was a tourist attraction. Councillor Trimble stated that the Council should be encouraging its residents who had the wherewithal and the aspiration to start up a business;

- Councillor P Catney stated that, in his opinion, the Planning Officer's recommendation on this application was correct. He did have sympathy with the applicant; should the house on the site, which was currently rented out, be developed as a tourist attraction, opportunities may open up at a later date for glamping pods. He referred to a number of other businesses in close proximity to this site and the need to not create unfair competition. When looking at all the policies, as debated, Councillor Catney was in support of the recommendation of the Planning Officer to refuse planning permission;
- Alderman J Tinsley stated that this application was in the balance. Without doubt, the young applicant was very enthusiastic. Reflecting on some of the points made at today's meeting, there may be opportunities in the future. He could see reasons why people would go to this site, but the Committee had to consider policies. At a stretch, he could understand the views expressed by Councillor Trimble; however, Alderman Tinsley was in support of the recommendation of the Planning Officer to refuse planning permission;
- Alderman O Gawith stated that the applicant was full of enthusiasm and he hoped he stayed that way and would come back at a later date with a proposal that met with policies. He agreed with Councillor Trimble's view that Planning Officers had been harsh, particularly around TOU3; however, he considered the overall decision was correct and, reluctantly, was in support of the recommendation of the Planning Officer to refuse planning permission; and
- the Chair, Alderman M Gregg, agreed that Officers had been harsh in respect of TOU3 and TOU4. The very nature and attraction of glamping pods was their isolation and that in itself should allow them to be an exception to some of the rules that required them to be sited with an established group of buildings and that ruled out COU15 and 16. Alderman Gregg considered that TOU3 and TOU4 policies were met for similar reasoning. He felt that the other tourist amenities in the vicinity very much complemented the glamping pods. He felt this proposal was a fledgling tourist opportunity in the countryside that could complement this area. With TOU3, TOU4, COU15 and COU16 being met, COU1 would fall away. Alderman Gregg was not in support of the recommendation of the Planning Officer to refuse planning permission.

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- (ii) LA05/2023/0022/F – Proposed 4 glamping pods including associated communal/recreation area, parking, access paths with new ranch type fencing to the site boundary 135m north of 14b Feumore Road, Lisburn  
(Contd)

### Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to refuse planning permission:

In favour: Councillor D Bassett, Councillor S Burns, Councillor P Catney, Alderman O Gawith, Councillor Martin and Alderman J Tinsley **(6)**

Against: Councillor U Mackin, Councillor N Trimble and Chair, Alderman M Gregg **(3)**

### Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for a comfort break (3.47 pm).

### Resumption of Meeting

The meeting was resumed at 4.02 pm.

- (iii) LA05/2023/0470/F – Proposed new car valeting canopy and store (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

and

- (iv) LA05/2021/1150/F – Erection of car valet unit, new diesel pump, new hard standing turning and parking area and 2 new drive thru car washes and 1 self service car washing bay (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

Councillor U Mackin left the meeting (4.02 pm).

The Senior Planning Officer (MB) presented the above applications as outlined within the circulated report.

The Committee received Mr E Loughrey, accompanied by Mr B McKay, Mr K McElroy and Mr M Bailie, to speak in support of the applications and a number of Members' queries were addressed.

A number of Members' queries were responded to by Planning Officers.

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(iii) LA05/2023/0470/F – Proposed new car valeting canopy and store (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

and

(iv) LA05/2021/1150/F – Erection of car valet unit, new diesel pump, new hard standing turning and parking area and 2 new drive thru car washes and 1 self service car washing bay (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn (Contd)

### Debate

During debate:

- Councillor N Trimble stated that it was difficult when looking at the modern satellite photograph to envisage this site as a green field site, when in planning terms it really was. If these were not retrospective applications and the applicant was asking to develop the two fields behind the business, very good arguments would have to be made around planning policy. The fact that these were retrospective applications and that the site was being used would cause difficulty for the applicant if approval was not granted. In planning terms the development had taken place without planning permission. Planning rules and regulations existed for a reason and to do otherwise would be giving advantage to someone playing outside of the rules. It would be unfair to grant retrospective planning permission just by virtue of the development being there. Councillor Trimble was in support of the recommendation of the Planning Officer to refuse planning permission;
- Alderman J Tinsley understood why business owners expanded their businesses; however, the Planning Committee existed for a reason. There had been encroachment into the countryside in this case and that still had not stopped. Alderman Tinsley considered that the Planning Committee had a responsibility. Currently, with the evidence provided, he was in support of the recommendation of the Planning Officer to refuse planning permission;
- Councillor A Martin concurred with comments made by Councillor Trimble and Alderman Tinsley. The satellite view showed how far the development had encroached into the countryside;
- Councillor S Burns stated that the fact development had already taken place could not be ignored. This may have improved the existing business, but the Planning Committee had to follow the rules. Councillor Burns was in support of the recommendation of the Planning Officer to refuse planning permission;
- Alderman O Gawith stated that retrospective applications always made him wonder if they were deliberate, an oversight, due to poor advice or lack of knowledge. Whatever the reason, they were not as good as applications done in the proper order of things and they did bring suspicion. Alderman Gawith could see no valid reason for approving these applications and was in support of the recommendation of the Planning Officer to refuse planning permission;



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(iii) LA05/2023/0470/F – Proposed new car valeting canopy and store (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

and

(iv) LA05/2021/1150/F – Erection of car valet unit, new diesel pump, new hard standing turning and parking area and 2 new drive thru car washes and 1 self service car washing bay (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn (Contd)

- Councillor P Catney agreed with comments by other Members. This was a live business and the Committee did not want to hurt the business; however, it had to be fair and he was in support of the recommendation of the Planning Officer to refuse planning permission. Councillor Catney asked about the possibility of steps being taken to assist the business; however, the Chair, Alderman M Gregg, advised that the time for questions had passed and that Councillor Catney's query related to enforcement, which was beyond the remit of the Planning Committee; and
- the Chair, Alderman M Gregg, stated that the Planning Committee never liked to receive retrospective applications. The reasons they came to Committee, either for approval or refusal, had to be rooted in policy. He was in support of the recommendation of the Planning Officer to refuse planning permission. Planning creep and site creep into the countryside could be seen in this case and that was the reason policies were in place in order to curb this and to give a level playing field to all those business that came with applications that did comply.

#### Vote

LA05/2023/0470/F – Proposed new car valeting canopy and store (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

LA05/2021/1150/F – Erection of car valet unit, new diesel pump, new hard standing turning and parking area and 2 new drive thru car washes and 1 self service car washing bay (retrospective) at Temple Filling Station, 82 Carryduff Road, Lisburn

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

#### Conclusion of the Meeting

At the conclusion of the meeting, the Chair, Alderman M Gregg, thanked those present for their attendance. Given that the business on the agenda had not been concluded at this meeting, he advised that a continuation meeting would be held on Thursday, 17 October at 2.00 pm.

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There being no further business, the meeting was terminated at 5.20 pm.

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Chair/Mayor

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**LISBURN & CASTLEREAGH CITY COUNCIL****Minutes of Planning Committee Continuation Meeting held in the Council Chamber and in Remote Locations on Thursday, 17 October, 2024 at 2.00 pm****PRESENT IN CHAMBER:**

Alderman M Gregg (Chair)

Councillor S Burns (Vice-Chair)

Alderman J Tinsley

Councillors D Bassett, P Catney, D J Craig, A Martin, G Thompson and N Trimble

**IN ATTENDANCE:**Head of Planning & Capital Development  
Principal Planning Officer (RH)  
Senior Planning Officers (PMcF and GM)  
Member Services Officers (CR and CH)

Mr B Martyn (Cleaver Fulton Rankin) – Legal Advisor

**Commencement of Meeting**

At the commencement of the meeting, the Chair, Alderman M Gregg, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. He went on to outline the evacuation procedures in the case of an emergency.

1. **Apologies**

It was agreed to accept apologies for non-attendance at the meeting on behalf of Alderman O Gawith and Councillor U Mackin.

2. **Declarations of Interest**

Councillor D J Craig declared in an interest in planning application LA05/2023/0276/F as the applicant was a close friend and neighbour. Councillor Craig stated that he would not be participating in consideration of this application.

3. **Report from the Head of Planning & Capital Development**3.1 **Schedule of Applications**

The Chair, Alderman M Gregg, advised that there were 4 local applications on the schedule for consideration at the meeting.

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### 3.1.1 Applications to be Determined

The Legal Advisor, Mr B Martyn, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

- (i) LA05/2023/0276/F – Barn conversion and single storey extension to provide a dwelling with detached garage on lands 100m north east of 12 Mullaghdrin Road East, Dromara

Having declared an interest in this application, Councillor D J Craig left the meeting (2.06 pm). Alderman J Tinsley arrived to the meeting during consideration of this item of business (3.09 pm).

The Senior Planning Officer (GM) presented the above application as outlined within the circulated report.

The Committee received Mr J Todd to speak in support of the application and a number of Members' queries were addressed.

A written submission had been received from Alderman A McIntyre. He was not in attendance at the meeting, but his submission had been noted by Members.

A number of Members' queries were responded to by Planning Officers.

Following discussion, it was proposed by Councillor P Catney that this application be deferred to allow for a site visit to take place. There was no seconder for this proposal.

#### Debate

During debate:

- Councillor N Trimble stated that he was not in support of the recommendation of the Planning Officer to refuse planning permission. He considered that the application met COU4. It was an unlisted vernacular building and met criteria (a) to (e). It was of a permanent construction, would maintain or enhance the form, character and architectural features of the existing building. Councillor Trimble stated that, admittedly, criteria (c) was a matter of judgement, being sympathetic to the scale, massing and architectural style of the existing building. He deemed that the extension was necessary. The existing building would provide for bedrooms and a bathroom; the extension would be for a living, dining and kitchen space. It was sympathetic and would mirror it. In respect of criteria (d), Councillor Trimble could not see how the conversion/reuse would unduly affect the amenities of nearby residents. He believed that the nature and scale of the use was demonstrated to be appropriate to the countryside location. The finished product would be an enhancement to what was currently there. Further on in COU4, it was stated that, in all cases, evidence of a building's condition must demonstrate that it was reasonably capable of being made structurally sound or otherwise improved. From the pictures and the presentation, it seemed to Councillor Trimble that the structure was

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- (i) LA05/2023/0276/F – Barn conversion and single storey extension to provide a dwelling with detached garage on lands 100m north east of 12 Mullaghdrin Road East, Dromara (Contd)

generally sound. There may be a disagreement on the level of remedial works required to make it sound, but the policy required that it be reasonably capable of being made sound and Councillor Trimble believed it was. He was not in support of the recommendation of the Planning Officer to refuse planning permission;

- Councillor A Martin agreed with the comments made by Councillor Trimble. He considered this was an ideal location and the development would be done well. He was not in support of the recommendation of the Planning Officer to refuse planning permission;
- the Chair, Alderman M Gregg, stated that he too agreed with Councillor Trimble. The reasons for refusal could be addressed within this application. The very nature of this development and the building of an extension would maintain and enhance the form of the barn that was there. In relation to the architectural feature, design and setting of the existing building, there was an engineering risk. Although he did not have engineering expertise, the Chair stated that, having seen the state of the building, he was of the view that it could be sympathetically restored. He did not consider the massing of the extension to be too great. This was a matter of judgement within policy. It was single storey and slightly shorter but the availability of space within the existing building was limited; what was being provided was floor space for an average sized home. In respect of criteria (e), the proposed residential use was not sympathetic to the vernacular building, this had been addressed in previous comments. When you drove around the drive, you would see the entirety of the building and how it was retained. The style of the building was retained, as per policy. If there was a way to ensure that the original material was used to try to preserve the original features, Alderman Gregg would be entirely in favour of that; and
- Councillor P Catney referred to the Officer's report advising that the proposal was contrary to COU1 in that the proposed development was not a type of development which, in principle, was acceptable in the countryside. Councillor Catney believed that the proposed development was contrary to what COU1 stated and he was not in support of the recommendation of the Planning Officer to refuse planning permission. The Chair, Alderman M Gregg, pointed out that with criteria in COU4 being met, COU1 would fall away.

### Vote

On a vote being taken, it was agreed not to adopt the recommendation of the Planning Officer to refuse planning permission, the voting being:

In favour: Councillor D Bassett, Councillor S Burns and Councillor G Thompson **(3)**

Against: Councillor P Catney, Councillor A Martin, Councillor N Trimble and the Chair, Alderman M Gregg **(4)**

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- (i) LA05/2023/0276/F – Barn conversion and single storey extension to provide a dwelling with detached garage on lands 100m north east of 12 Mullaghdrin Road East, Dromara (Contd)

Given that the Officer recommendation to refuse planning permission had fallen, it was proposed by Councillor N Trimble, seconded by Councillor A Martin and, on a vote being taken, agreed that the application be approved, the voting being as follows:

In favour: Councillor P Catney, Councillor A Martin, Councillor N Trimble and the Chair, Alderman M Gregg **(4)**

Against: Councillor D Bassett, Councillor S Burns and Councillor G Thompson **(3)**

In agreeing to approve the application, the following reasons were offered:

- the proposal met COU4 in that it was an unlisted vernacular building that would be a permanent construction and would maintain or enhance the form, character and architectural features of the original building. The extension was sympathetic in terms of scale and massing of the existing building. The conversion would not adversely impact the amenity of nearby residents. The nature and scale was appropriate to its countryside location;
- in respect of COU1, this was a type of development that would be acceptable in the countryside; it was a conversion of an existing barn;
- the building was structurally sound and was capable of restoration;
- in respect of criteria (b) of COU4, if nothing was done, the existing building would fall down. In engineering terms, there had to be a certain amount of work done to maintain it going forward; that involved a certain amount of deconstruction, reconstruction and raising the ridge height in order to comply – that was where criteria (b) would be met. As one would drive around the building, the existing building would be seen in its entirety;
- in respect of criteria (c), the new extension being sympathetic to the scale and massing of the existing building, the fact that the barn was so small meant the extension was required to make it a habitable size. The existing building was very narrow but long, the new building was shorter but somewhat deeper;
- in respect of criteria (e), there was linkage through and the architect had indicated that whatever materials could be used in that linkage would be used. This was a sympathetic conversion;
- as criteria (b), (c) and (e) were met, COU1 would fall away.

It was proposed by Councillor N Trimble, seconded by Councillor A Martin and, on a vote being taken, agreed that authority be delegated to the Head of Planning & Capital Development to formulate the precise wording of conditions relating to planning permission for this application, the voting being:

In favour: Councillor P Catney, Councillor A Martin, Councillor N Trimble and the Chair, Alderman M Gregg **(4)**

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- (i) LA05/2023/0276/F – Barn conversion and single storey extension to provide a dwelling with detached garage on lands 100m north east of 12 Mullaghdrin Road East, Dromara (Contd)

Against: Councillor D Bassett, Councillor S Burns and Councillor G Thompson **(3)**

It was proposed by Councillor N Trimble, seconded by Councillor A Martin and, on a vote being taken, agreed that planning permission be granted to this application and that authority be delegated to the Head of Planning & Capital Development to formulate the precise wording of conditions relating to planning permission for this application, the voting being:

In favour: Councillor P Catney, Councillor A Martin, Councillor N Trimble and the Chair, Alderman M Gregg **(4)**

Against: Councillor D Bassett, Councillor S Burns and Councillor G Thompson **(3)**

Councillor D J Craig returned to the meeting at 3.30 pm.

At this stage, Councillor P Catney stated that, on occasions when the Planning Committee went against the recommendation of the Planning Officer, and given their reasons for that during debate, Planning Officers should then assist Members in providing suitable wording and he would prefer if that was done in private. The Chair, Alderman M Gregg, stated that if a Member was in a position where they were overturning an Officer recommendation, it was necessary for that Member to have a sound understanding of policy. If that was not the case, perhaps an extension was the correct decision to make or defer for further information. Whilst he understood the points made by Councillor Catney, he explained the reason for the lengthy process that was undertaken when an Officer recommendation was overturned. The Chair stated that, if Members wished, the Legal Advisor could provide refresher training.

#### Adjournment of Meeting

The Chair, Alderman M Gregg, declared the meeting adjourned at this point for a comfort break (3.36 pm).

#### Resumption of Meeting

The meeting was resumed at 3.46 pm.

- (ii) LA05/2023/0396/F – Dwelling on a farm on land 200m east of 75 Dromore Road, Dromara, Dromore

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

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- (ii) LA05/2023/0396/F – Dwelling on a farm on land 200m east of 75 Dromore Road, Dromara, Dromore (Contd)

The Committee received Mr J Harkness to speak in support of the application and a number of Members' queries were addressed.

A number of Members' queries were responded to by Planning Officers.

#### Debate

There were no comments made at the debate stage.

#### Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

- (iii) LA05/2021/0740/F – Two dwellings with garages on land between 28a and 32a Ballykeel Road (access via Ashdene Road) Moneyreagh

The Senior Planning Officer (GM) presented the above application as outlined within the circulated report.

The Committee received Mr A McCreedy, accompanied by Mr M Chambers, to speak in support of the application and a number of Members' queries were addressed.

A number of Members' queries were responded to by Planning Officers.

Following discussion around the current use of the building that had received previous planning permission as a domestic garage, it was proposed by Councillor N Trimble, seconded by Councillor D J Craig and agreed that this application be deferred for one month in order that the applicant could submit further information as to the nature of the business being operated at that location. Councillor Trimble further requested that additional photographs be provided for Members as the size of the gap was also a material concern.

- (iv) LA05/2024/0106/O – Proposed replacement dwelling and garage for domestic use on land to the rear of 190 Killynure Road, Saintfield

The Senior Planning Officer (PMcF) presented the above application as outlined within the circulated report.

There was no-one registered to speak on this application.

There were no Members' questions put to Planning Officers.



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- (iv) LA05/2024/0106/O – Proposed replacement dwelling and garage for domestic use on land to the rear of 190 Killynure Road, Saintfield (Contd)

#### Debate

There were no comments made at the debate stage.

#### Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to refuse this application.

### 3.2 Statutory Performance Indicators – August 2024

It was proposed by Councillor P Catney, seconded by Councillor N Trimble and agreed that the information in relation to the August 2024 Statutory Performance Indicators be noted.

### 3.3 Appeal Decision – LA05/2022/0703/A

It was proposed by Councillor P Catney, seconded by Councillor N Trimble and agreed to note the report and decision of the Planning Appeals Commission in respect of the above application.

### 3.4 Appeal Decision – LA05/2022/0977/F

It was proposed by Councillor P Catney, seconded by Councillor N Trimble and agreed to note the report and decision of the Planning Appeals Commission in respect of the above application.

### 3.5 Notification by Telecommunication Operator(s) or Intention to Utilise Permitted Development Rights

It was proposed by Councillor P Catney, seconded by Councillor N Trimble and agreed to note from the report, information regarding notifications by telecommunication operators to utilise Permitted Development Rights at several locations in the Council area.

### 3.6 Correspondence from Department for Communities – Guidance on Historic Windows

It was proposed by Councillor P Catney, seconded by Councillor N Trimble and agreed to note the update provided by the Department for Communities in relation to Guidance on Historic Windows.

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4. Any Other Business

4.1 Briefing on Section 76 Planning Agreements

The Head of Planning & Capital Development advised that a Teams call would be arranged with Members in advance of next week's Council meeting in order that a briefing could be provided in respect of Section 76 Planning Agreements.

4.2 Date of Next Meeting

The Chair, Alderman M Gregg, advised that the next meeting of the Planning Committee would be held on Monday, 4 November, 2024.

There being no further business, the meeting was terminated at 5.17 pm.

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Chair/Mayor

**From:** Councillor Brian Higginson <[Brian.Higginson@lisburncastlereagh.gov.uk](mailto:Brian.Higginson@lisburncastlereagh.gov.uk)>  
**Sent:** 05 November 2024 14:55  
**To:** David Burns <[David.Burns@lisburncastlereagh.gov.uk](mailto:David.Burns@lisburncastlereagh.gov.uk)>  
**Subject:** Notice of motion

Good Afternoon David

I'm sending you my Notice of Motion, hoping that it is accepted to be considered for debate at our next full council meeting on the 26th November please.

Notice of Motion

### **Motion to oppose the Proposed Removal of Knockbreda Out of Hours Doctors Service**

This Council expresses deep concern over the Belfast Health & Social Care Trust plan to remove the Knockbreda Out of Hours Doctors service which covers South/ East Belfast within our Council area. This essential service ensures residents receive urgent medical care when GP practices are closed.

We note that discontinuing this service would disproportionately impact LCCC residents in South & East Belfast, particularly those without the means to travel to alternative facilities. This has the potential to lead to increased pressure on emergency services and waiting times at the Ulster Hospital, transferring risk and financial responsibility to the South Eastern Health Trust.

That this Council writes to the Belfast Health and Social Care Trust to express our concern at the removal of this service and commits to actively engaging in the public consultation to voice these concerns and advocate for a solution that maintains this crucial healthcare service for our community.

Cllr Brian Higginson

Cllr Brian Higginson

Lisburn & Castlereagh City Council

Castlereagh South DEA

Mob: 07826898319





NOTICE OF MOTION

That this Council condemns the failure by the Government to prioritise farming families and the rural economy as part of the Autumn Budget; notes with deep concern the decisions to introduce new thresholds for Inheritance Tax and Agricultural Property Relief, which will jeopardise succession planning on farms create barriers for new entrants to agriculture and discourage investment in many farm businesses; further notes that these policies undermine the aim of increasing food security and promoting more sustainable and efficient farming practices; is equally alarmed that the Chancellor has opted not to ringfence farm support budgets or uplift levels of funding in line with inflation; calls on the Minister for Agriculture, Environment and Rural Affairs to bring forward proposals to mitigate the impact of these damaging policies on local farms, as well as avoid significant increases in food prices ; and further calls on the Minister to work with the Minister of Finance to deliver an early and concrete commitment to farming families that current levels of financial support will not only be maintained but increased in the next financial year; and further asks Council to send a letter to the Prime Minister, Chancellor of the Exchequer and Secretary of State for Northern Ireland asking them to reverse the decisions which have such an adverse effect on the farming community.

ALDERMAN ALLAN EWART MBE

LISBURN & CASTLEREAGH  
CITY COUNCIL  
- 6 NOV 2024  
CHIEF EXECUTIVES OFFICE

(2)

# Alliance

## NOTICE OF MOTION:

### Review of Non-Domestic Business Rates

Lisburn and Castlereagh City Council recognises that non-domestic rates in Northern Ireland are among the highest in the UK and Ireland.

This Council believes:

- That local businesses are a catalyst for reconnection and regeneration in our towns and villages, particularly our commercial town centres.
- That the protection of and support for local business is an economic and social priority.
- That the rating system needs to be fair and fit for purpose in the current economic climate.

Council understands that the Minister of Finance is currently considering short, medium and long-term proposals for rating policy in Northern Ireland.

This Council therefore commits to writing to the Minister of Finance and the Northern Ireland Executive requesting that they consider an independent and holistic review of regional non-domestic rates as part of these proposals, including the potential expansion of the Small Business Rate Relief and consideration for the hospitality sector and businesses in our town centres.

Signed: 

Cllr Claire Kemp



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