Lisburn & Castlereagh City Council

Civic Headquarters
Lagan Valley Island
Lisburn BT27 4RL

Tel: 028 9244 7300
www.lisburncastlereagh.gov.uk

September 17th, 2026

TO: **The Right Worshipful the Mayor and Members of Lisburn & Castlereagh City Council**

A meeting **of Lisburn & Castlereagh City Council** will be held on **Tuesday, 22nd September 2026** at **7:00 pm** in the Council Chamber and remote locations for the transaction of the business on the undernoted agenda.

Hot Food will be available in Lighters Restaurant from **5.30 pm** for those Members who have confirmed in advance.

DAVID BURNS
CHIEF EXECUTIVE
LISBURN & CASTLEREAGH CITY COUNCIL

Agenda

1.0 BUSINESS OF THE RIGHT WORSHIPFUL THE MAYOR

Attachment: Mayor Deputy Mayor's Engagements for Council Meeting September 2026.pdf ***Page 1***

2.0 APOLOGIES

3.0 DECLARATIONS OF MEMBERS' INTERESTS

(i) conflict of interest on any matter before the meeting (Members to confirm the specific item)
(ii) pecuniary or non-pecuniary interest (Member to complete disclosure of interest form)

Attachment: Disclosure of Interests form Sept 24.pdf ***Page 4***

4.0 COUNCIL MINUTES

4.1 Meeting of Council - 25 August 2026

For Approval

Attachment: MM 25 08 2026 Draft Minutes for Adoption.pdf ***Page 6***

5.0 MATTERS ARISING

6.0 DEPUTATIONS

None

7.0 BUSINESS REQUIRED BY STATUTE

7.1 Signing of Legal Documents

For Decision

- Lisburn and Castlereagh City Council and Citywatch CCTV Northern Ireland, c/o Garma Advisory Limited, 5th Floor, Metro Building, 6-9 Donegall Square South, Belfast BT1 5JA – Deed of Release
- Lisburn and Castlereagh City Council and Kinnaird Mechanical Ltd, 175 Ballygomartin Road, Belfast BT13 3NA – Contract for T25/26-034 Tender for PPM & RM 5 – Sewage and Drainage Pump Systems
- Lisburn and Castlereagh City Council and White Mountain Quarries, 5 Blackwater Road, Mallusk BT36 4TZ – Contract for Resurfacing Programme Phase 2
- Lisburn and Castlereagh City Council and Community Advice Lisburn & Castlereagh, Bridge Community Centre, 50 Railway Street, Lisburn BT28 1XP – Contract for T25/26-070 Tender for Provision of Generalist Advice Services

8.0 ADOPTION OF MINUTES OF COMMITTEES

8.1 Communities & Wellbeing Committee - 1 September 2026

For Approval

Attachment: CWC 01 09 2026 Draft Minutes for Adoption.pdf ***Page 17***

8.2 Environment & Sustainability Committee - 2 September 2026

For Approval

Attachment: ESC 02.09.2026 Draft Minutes for Adoption.pdf ***Page 24***

8.3 Regeneration & Growth Committee - 3 September 2026

For Approval

Attachment: RGC 03 09 2026 Draft Minutes for Adoption.pdf ***Page 35***

8.4 Corporate Services Committee - 9 September 2026

For Approval

Attachment: CSC 09 09 2026 Draft Minutes for Adoption.pdf ***Page 47***

8.5 Governance & Audit Committee - 10 September 2026

For Approval

Attachment: GA 10.09.2026 - Draft Minutes for Adoption.pdf ***Page 57***

8.6 Planning Committee - 3 August 2026 (FOR NOTING)

For Noting

Attachment: PC 03.08.2026 - Ratified Minutes FOR NOTING.pdf ***Page 61***

9.0 REPORT FROM CHIEF EXECUTIVE

None

10.0 REPORTS FROM MEMBERS ON BOARDS

None

11.0 REPORTS ON DECISIONS SUBJECT TO THE RECONSIDERATION PROCEDURE

None

12.0 NOTICES OF MOTION

No. 1 in the name of Alderman J Baird on the subject of Freedom of the City of Lisburn & Castlereagh for Yeoman Warder, Ryan Brown

For Decision

Attachment: NoM - Ryan Brown (No 1).pdf ***Page 72***

No. 2 in the name of Councillor N Parker on the subject of Street Cabinet Artwork Project

Attachment: NoM - Street Cabinet Artwork Project (No 2).pdf ***Page 74***

No. 3 in the name of Councillor J Harpur on the subject of Expansion of the Imagination Library to Lisburn & Castlereagh

Attachment: NoM - Imagination Library (No 3).pdf ***Page 76***

No. 4 in the name of Councillor S Burns on the subject of South Eastern Health and Social Care Trust Savings

For Decision

Attachment: NoM - South Eastern Health and Social Care Trust Savings (No 4).pdf ***Page 78***

13.0 CONFIDENTIAL BUSINESS

None

14.0 ANY OTHER BUSINESS

MAYORS ENGAGEMENTS FOR FULL COUNCIL MEETING

24th August 2026

Mayor to attend Meadowvale Family Fun Day, Killynure Green, Killynure

25th August 2026

Mayor to visit Launch of Sensory Information Hub, Lisburn City Library

Mayor to attend Clanmil Customer Event, Graham Gardens, Lisburn

Mayor to host reception for Conor McIlvenny on completing 7 marathons in 7 days and raising over £46,000 for charity, LVI

Mayor to visit LCCC City Centre Management Tea Dance hosted by Housty, Market Square, Lisburn

26th August 2026

Mayor to call into launch of Sensory Information Hub, Newtownbreda Library

Mayor to attend opening of new NIPANC offices, Linenhall Street, Lisburn

Mayor to host reception for local student to thank him for his feedback on Council outdoor facilities, Mayor's Parlour

27th August 2026

Mayor to attend Garden Party, Nugent House, Thiepval Barracks

28th August 2026

Mayor to attend Meadowvale celebrating their 10th anniversary, Hillsborough Old Road, Lisburn

1st September 2026

Mayor to attend Live Life Wellbeing Launch Event, Grove Activity Centre, Lisburn

Mayor to attend Moira Friendship Group Open Morning, St John's Parish Centre, Moira

Mayor to attend dinner with judges for IPB Pride of Place Awards, The Ballymac Hotel

2nd September 2026

Mayor to host reception for volunteers at Lisburn Outlook, LVI

3rd September 2026

Mayor to host Merchant Navy Day Flag Raising Ceremony, LVI

Mayor to attend FND monthly drop in sessions, Lisburn Hub

Mayor to host reception for Lisburn Credit Union for their service to the local community, Mayor's Parlour

<u>4th September 2026</u>

Mayor to attend coffee morning to celebrate 4 years of Four G, Ballyoran Centre

Mayor to attend 1st Friday Fellowship of Carryduff Free Presbyterian Church, Carryduff

Mayor to attend Friends School Speech Day, Friends School, Lisburn

Mayor to attend AMCA Summer Fete, Anahilt Primary School

<u>5th September 2026</u>

Mayor to attend Belfast Tattoo 2026, O2 Arena, Belfast

Mayor & Mayoress to attend Castlereagh Hills Golf Club President's Day Dinner

<u>6th September 2026</u>

Mayor to attend Elmwood Presbyterian Church 50th Anniversary Service, Rathvarna Park, Lisburn

Mayor to attend Stoneyford Apprentice Boys Annual Service, Stoneyford Orange Hall

<u>7th September 2026</u>

Mayor to meet with local Veterans, LVI

<u>9th September 2026</u>

Mayor to host Emergency Services Day Flag Raising Ceremony, LVI

Mayor to attend Castlerobin Service of Remembrance, Castlerobin Orange Hall

<u>10th September 2026</u>

Mayor to attend Northern Ireland Manufacturing & Supply Chain Conference & Exhibition 2026, Eikon Exhibition Centre, Maze

<u>11th September 2026</u>

Mayor to attend Orchardville Inclusion Cup, Football Factory, Lagan Valley Leisureplex

Mayor to attend SERC Graduation Ceremony, Waterfront Hall, Belfast

<u>12th September 2026</u>

Mayor to attend Larchfield Community Development Association Vintage Rally & Road Run, 14 Loughaghery Road, Hillsborough

Mayor to visit Tesco Bentrim Street on 'Tesco Red Day', in support of Air Ambulance NI

13th September 2026

Mayor taking part in Skydive for Mayoral Charity, Air Ambulance NI, Skydive Ireland

14th September 2026

Mayor to host reception for President of Derriaghy Cricket Club, 75 years at the club, LVI

15th September 2026

Mayor and officers to meet with Chinese Consulate General Li and visit to Museum, LVI

Mayor to host reception for SE Trust Carers Volunteers, LVI

18th September 2026

Mayor to attend School Council Badge Presentation, Meadow Bridge Primary School

Mayor to visit local resident on her 105th birthday, Woodgrove Care Home

19th September 2026

Mayor to attend Vintage Vehicle and Tractor Run, Magheragall

20th September 2026

Mayor to attend 100th anniversary celebration service, Maghaberry Elim Church

DEPUTY MAYORS ENGAGEMENTS FOR FULL COUNCIL MEETING

29th August 2026

Deputy Mayor to visit Four Winds Community Group Big Community Lunch, Colby Park Play Park

12th September 2026

Deputy Mayor to attend Larchfield Community Development Association Vintage Rally & Road Run, 14 Loughaghery Road, Hillsborough

LISBURN & CASTLEREAGH CITY COUNCIL

MEMBERS DISCLOSURE OF INTERESTS

1. **Pecuniary Interests**

The Northern Ireland Local Government Code of Conduct for Councillors under Section 6 requires you to declare at the relevant meeting any pecuniary interest that you may have in any matter coming before any meeting of your Council.

Pecuniary (or financial) interests are those where the decision to be taken could financially benefit or financially disadvantage either you or a member of your close family. A member of your close family is defined as at least your spouse, live-in partner, parent, child, brother, sister and the spouses of any of these. Members may wish to be more prudent by extending that list to include grandparents, uncles, aunts, nephews, nieces or even close friends.

This information will be recorded in a Statutory Register. On such matters **you must not speak or vote**. Subject to the provisions of Sections 6.5 to 6.11 of the Code, if such a matter is to be discussed by your Council, **you must withdraw from the meeting whilst that matter is being discussed.**

2. **Private or Personal Non-Pecuniary Interests**

In addition you must also declare any significant private or personal non-pecuniary interest in a matter arising at a Council meeting (please see also Sections 5.2 and 5.6 and 5.8 of the Code).

Significant private or personal non-pecuniary (membership) interests are those which do not financially benefit or financially disadvantage you or a member of your close family directly, but nonetheless, so significant that could be considered as being likely to influence your decision.

Subject to the provisions of Sections 6.5 to 6.11 of the Code, you must declare this interest as soon as it becomes apparent and **you must withdraw from any Council meeting (including committee or sub-committee meetings) when this matter is being discussed**.

In respect of each of these, please complete the form below as necessary.

Pecuniary Interests

Meeting (Council or Committee - please specify and name):

____

Date of Meeting: ____

Item(s) in which you must declare an interest (please specify item number from report):

____

Nature of Pecuniary Interest:

Private or Personal Non-Pecuniary Interests

Meeting (Council or Committee - please specify and name):

____

Date of Meeting: ____

Item(s) in which you must declare an interest (please specify item number from report):

____

Nature of Private or Personal Non-Pecuniary Interest:

Name: Address:

Signed:	Date:

If you have any queries please contact David Burns, Chief Executive, Lisburn & Castlereagh City Council

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Monthly Meeting of Council held in the Council Chamber, Lagan Valley Island and Remote Locations on Tuesday 25 August, 2026 at 7:03 pm

PRESENT IN CHAMBER:

The Right Worshipful the Mayor
Councillor B Higginson

Deputy Mayor, Alderman A McIntyre

Aldermen O Gawith, M Gregg, A Grehan, H Legge, S P Porter, and J Tinsley

Councillors J Bamford, D Bassett, R T Beckett, S Burns, P Catney, D J Craig, K Dickson, A P Ewing, A Givan, A Gowan, J Harpur, G Hynds, C Kemp, J Laverty BEM, D Lynch, U Mackin, A Martin, M McKeever, N Parker and G Thompson

PRESENT REMOTELY:

Alderman S Skillen, Councillors R Carlin, J Gallen, B Magee, R McLernon

IN ATTENDANCE:

Lisburn & Castlereagh City Council

Chief Executive
Director of Environmental Services
Director of Finance & Corporate Services
Director of Organisation Development & Innovation
Head of Governance & Communications
Head of Parks & Amenities (Acting)
Member Services Manager (Acting)
Member Services Officer (EW)
Technician
IT Officer

Commencement of the Meeting

At the commencement of the meeting, The Right Worshipful the Mayor, Councillor B Higginson, welcomed those present to the August meeting of Council.

The Right Worshipful the Mayor reminded that the meeting was being livestreamed to enable members of the public to hear and see the proceedings. The Mayor pointed out that, should the meeting go into committee to consider confidential business, any members of the press and the public in attendance would be required to leave the Council Chamber for the duration of those matters.

The Chief Executive outlined the evacuation procedures in the case of an emergency.

Commencement of the Meeting (Cont'd)

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

Prayers

The Right Worshipful the Mayor welcomed Rev N Dark to the meeting of Council. Rev Dark addressed the meeting and said a prayer. During prayers Rev Dark expressed condolences to:

- Yvonne Burke, Economic Development, on the recent passing of her father, Mr Lenny Cooper, and

- Nicola Rogan, Governance & Communications, on the passing of her father, Mr Tony Rogan earlier in the month.

The Right Worshipful the Mayor, Councillor B Higginson, thanked Rev Dark for his attendance and contribution, following which Rev Dark left the meeting.

1. Business of The Right Worshipful the Mayor

1.1 Mayor's Engagements

The Council noted a number of engagements attended by The Right Worshipful the Mayor and the Deputy Mayor since the last meeting of Council.

2. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen J Baird and A G Ewart MBE, Councillors S Lowry, G McCleave, C McCready, T Mitchell and Hon N Trimble, and also the Director of Leisure & Community Wellbeing and the Director of Regeneration & Growth.

3. Declarations of Interest

There were no declarations of interests declared.

4. Council Minutes

4.1 Council Meeting – 23 June, 2026

It was proposed by Alderman J Tinsley, seconded by Councillor P Catney, and agreed that the minutes of the meeting of Council held on 23 June, 2026 be confirmed and signed.

5. Matters Arising

There were no matters arising from the minutes of the Council Meeting held on 23 June, 2026.

6. Deputations

There were no deputations.

7. Business Required by Statute

(i) Signing of Legal Documents

It was agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and South Eastern Regional College, 25 Castle Street, Lisburn BT27 4SU – For delivery of Lisburn and Castlereagh Labour Market Partnership 2026/27 Action Plan – Employee Upskilling Programme Welding Academy

- Lisburn and Castlereagh City Council and Workforce Training Services Limited, 88-90 Springfield Road, Belfast BT12 7AJ – For delivery of T25/26-082 – Future Pathways – Young People in Looked After Care Employability Programme as per the Lisburn and Castlereagh Labour Market Action Plan 2025/26

- Lisburn and Castlereagh City Council and Stepping Stones NI, 39 Seymour Street, Lisburn BT27 4SY – For delivery of T25/26-015 – Accessible Graduate Apprenticeship Programme (Year 2) as per the Lisburn and Castlereagh Labour Market Action Plan 2026/27

- Lisburn and Castlereagh City Council and Search Workshops Supplies Ltd, Altnagelvin Industrial Estate, Trench Road, Londonderry BT47 2ED – Contract for T25/26-063 Tender for The Supply and Installation of a Prefabricated Inspection Pit with Associated Works at Central Services Depot

- Lisburn and Castlereagh City Council and Lindsay Turface, 2 Carn Court Road, Craigavon BT63 5YX, Irwins Sportsturf Limited, Unit 4, 21 Silverwood Industrial Area, Lurgan BT66 6LN, Irish Turface, Mullacash North, Naas, Co Kildare, Ireland – Contract for the Supply and Delivery of Horticultural Products

- Lisburn and Castlereagh City Council and Heron Bros Limited, 2 St Patrick's Street, Draperstown BT45 7AL, and Qubicaamf UK Limited, 8 Marchmont Gate, Boundary Way, Hemel Hempstead, Hertfordshire HB2 7BF – Novation of Bowling Contract in relation to Dundonald International Ice Bowl Bowling Package and Associated Works

8. Adoption of Minutes of Committees

Special Governance & Audit Committee **25 June, 2026**
Proposed by Councillor M McKeever
Seconded by Councillor A P Ewing

Planning Committee **1 June, 2026**

The minutes of the Planning Committee meeting of 1 June, 2026 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 6 July, 2026. It was proposed by Alderman J Tinsley, seconded by Councillor D Bassett, and agreed that their contents be noted.

Planning Committee **6 July, 2026**

The minutes of the Planning Committee meeting of 6 June, 2026 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 3 August, 2026. It was proposed by, Councillor D Bassett, seconded by Alderman J Tinsley and agreed that their contents be noted.

9. Report from Chief Executive

9.1 Decisions taken under Delegated Authority

The Council considered a report and an appended document in connection with the decisions taken under delegated authority up to 18 August, 2026 in line with the report from the Chief Executive presented to Council at its meeting held on 23 June, 2026, and in the absence of committees during July and August.

Alderman Skillen sought clarification in regard to the need to declare an interest in connection with an award of funding from the Council to the organisation that she worked for.

It was proposed by Alderman J Tinsley, seconded by Councillor D Bassett, and agreed to note the decisions taken under delegated authority up to 18 August, 2026 as outlined in the appended document, it being noted that each of the decisions listed in the appended document would be reported to the relevant Committees in September 2026.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notices of Motion

There were no Notices of Motion for consideration.

It was agreed that agenda item 14.0 Any Other Business be considered at this point in the meeting.

13. Any Other Business

13.1 Traffic Attendant Patrols on the Lambeg Road, Lambeg
Councillor D J Craig

Councillor D J Craig raised the issue of vehicles parked on double yellow lines on the Lambeg Road, Lambeg which, he stated, was a health & safety issue. Councillor Craig advised that a Freedom of Information (FOI) request had been sent to DfI Roads asking for information on traffic attendant patrols on the Lambeg Road this year to date and also the number of tickets issued. Councillor Craig expressed concern that the response had listed a number of dates when 19 patrols by traffic attendants had taken place this year but that no enforcement tickets had been issued despite evidence showing this should not be the case.

It was agreed on a proposal by Councillor D J Craig, seconded by Councillor N Parker, that a letter be sent to DfI Roads requesting a meeting with Lisburn North DEA Members in order that these concerns are addressed. Councillor Craig referred to the number of accidents on the Lambeg Road recently and on one occasion a young child had been hospitalised. He stated that this meeting was necessary in order to try and find a resolution to this matter.

13.2 Double Yellow Lines – Priory Close, Lambeg

Councillor D J Craig advised that Lisburn North DEA Members had met with Roads officials in connection with the need for double yellow lines in Priory Close, Lambeg. Roads officials had advised that one objection had been made to this application for double yellow lines which had resulted in the double yellow lines not being progressed. This course of action was in line with current legislation which sets out that one objection means that the application for double yellow lines cannot be progressed.

It was agreed on a proposal by Councillor D J Craig, seconded by Councillor N Parker, that the Council writes to the Minister for Infrastructure to convey the concerns of Lisburn North DEA Members regarding the issue of double yellow lines not being progressed in Priory Close, Lambeg and requesting that the legislation be reviewed in relation to the one objection ruling, particularly from a road safety point of view.

Comments were noted from Councillor P Catney in connection with an application for double yellow lines in Glenmore Manor, Lisburn. Councillor Catney advised that he, along with Robbie Butler MLA and local residents, had met with Roads officials recently who had explained that double yellow lines

13.2 Double Yellow Lines – Priory Close, Lambeg (Cont'd)

could be applied up to 15 metres at both sides of the entrance to the development.

Councillor Hynds indicated his support to the issues raised by Councillors Craig and Catney.

13.3 Fire at Hilden Mill
Councillor G Hynds

Councillor G Hynds put on record his concerns in connection with yet another fire at Hilden Mill the previous week. Councillor Hynds advised that he had attended on the evening when he had thanked the NIFRS for their on-going efforts at this site. Councillor Hynds also expressed thanks to the Chief Executive and Officers from Environmental Heath for their quick action on the evening. Councillor Hynds sought reassurance on what more the Council could do to protect this site and the need to put pressure on the current owner who has a duty to look after our history and built heritage.

The Chief Executive assured Councillor Hynds that the Environmental Health team continued to engage with the owner of Hilden Mill. He also advised that the Director of Environmental Services and the Head of Service would provide a briefing to Cllr Hynds on this matter which would also include an update on Councillor Hynds' Notice of Motion on the Hilden Mill which he had brought forward to the Council previously. It was noted that the update would be shared with all Members.

13.4 Public Realm CCTV
Councillor G Hynds

Councillor G Hynds having referred to concerns that had been raised with him by a local resident about the level of recording of the CCTV welcomed the clarification that the CCTV recording was continuing uninterrupted 24/7. Councillor Hynds stated that he was, however, concerned that the part-time in-person surveillance has not been replicated and that there was a need to provide reassurance to the general public in terms of crime prevention.

Alderman S P Porter stated he had serious concerns on the issues raised and requested that this issue be discussed further during Confidential Business.

The Chief Executive assured the Member that CCTV is continuing to record on all occasions and advised that the amount of recording and monitoring that is taking place is more than what took place previously. It was noted that there was also a sharing agreement with the PSNI.

13.5 Drumlough Pipe Band
Councillor U Mackin

Councillor U Mackin put on record the recent success of Drumlough Pipe Band which, he stated, had been formed in 1950 and had celebrated its 75th anniversary successfully last year by returning to the competition scene. The

13.5 Drumlough Pipe Band (Cont'd)
Councillor U Mackin

bands recent successes included: Drum Major World Champion, Ulster Champion, United Kingdom Champion, Heart of Down Champion, Champion Drum Core and World Champion in Glasgow having won Grade 3B. Councillor Mackin stated that this was a very rare achievement for a band who had come up a full grade from Grade 4D back in 2005. He also commended the Band's drum core having won Champion of Champions the previous weekend and having played up a grade to Grade 4A and had, on this occasion, come fourth. Councillor Mackin stated that this was a great achievement.

It was agreed on a proposal by Councillor U Mackin, seconded by Councillor A Gowan, that the Council hosts a reception to mark the achievements of Drumlough Pipe Band.

Councillor A Gowan also wished to pay tribute to the remarkable success of Drumlough Pipe Band, stating it was only right that the Council recognises the Band's success. Councillor Gowan referred to the remarkable dedication of the band members also highlighted the achievements of one of the younger band members, Henry Spencer, aged 13, who was a successful piper on an individual level and also on an All-Ireland level, and who had taken part in the recent Fleadh as well. Councillor Gowan stated that it was great to see such talent within the community.

The Right Worshipful the Mayor agreed that these were remarkable achievements for a local band and indicated that it would be very fitting that the Council recognise its success and that he would be pleased to work with Officers in arranging a suitable reception for Drumlough Pipe Band.

13.6 Age Friendly Summer Scheme
Councillor G Thompson

Councillor G Thompson welcomed the success of the pilot Age Friendly Summer Scheme last year and also the second Age Friendly Summer Scheme which had just completed and which had been very well attended. Councillor Thompson conveyed thanks to the Council Officers and in particular to the Age Friendly Co-ordinator for all their work and planning that goes into organising these Summer Schemes. Councillor Thompson also expressed thanks and appreciation to the assistance of the community partners including Lagan Valley Community Transport who had been instrumental in getting in folk to and from the various activities throughout the Summer.

13.7 Inclusive Play Day at Lough Moss Leisure Centre
Councillor J Harpur

Councillor J Harpur thanked Officers for their efforts in organising the Inclusive Play Day at Lough Moss Leisure Centre which had taken place the previous Saturday and which he, himself, had attended. Councillor Harpur said it had been good to see the children from across the Council area and beyond playing together and enjoying the good weather. He stated that this was the first event of its kind and that he hoped to see this event come forward again next year.

13.8 Twelfth of July Celebrations in Royal Hillsborough
Alderman J Tinsley, Alderman S P Porter and Councillor G Hynds

Alderman J Tinsley commended Hillsborough District and Hillsborough Together for their efforts in organising the Twelfth of July celebrations in Royal Hillsborough which had taken place on Monday 13th July. Alderman Tinsley also conveyed thanks to Council Officers for their efforts which had ensured that the village of Royal Hillsborough looked so well for the many visitors who had come in to the village. Alderman Tinsley welcomed the musical talent that had been enjoyed on the day as well as the growth in numbers of Junior lodges and the ladies lodges.

Alderman Tinsley also referred to Belfast's Royal Black Preceptory parade that was taking place in Dundonald this Saturday and again commended Council Officers for their efforts in making Dundonald look good for those visitors coming into the area.

The Right Worshipful the Mayor concurred with the sentiments expressed by Alderman Tinsley and assured Alderman Tinsley that the Council's thanks would be passed on to the relevant teams.

Alderman S P Porter also wished to be associated with the sentiments in connection with the preparation and hard work of Council staff on these occasions. He also commended the efforts of both the Secretary and the Worshipful Master of the Hillsborough & District Orange Lodge on the amazing event in Royal Hillsborough on Monday 13th July which was one of the largest events in the Council area, and which had attracted visitors from Scotland, England and Wales, and from across the world.

Alderman Porter enquired about what the Council had done to promote this big event in Royal Hillsborough on 13th July. He also enquired about the Council's marketing strategy generally in terms of the various significant events across the Council area. Alderman Porter emphasised the importance of encouraging as many people into the Council area as possible and asked that these issues be considered further by the relevant Committee.

At a later point in the meeting Councillor G Hynds also raised the issue of the importance of promoting other large events that are held in the Council area.

13.9 Fleadh Cheoil na hÉireann 2026
Councillor P Catney

Councillor P Catney welcomed the huge success of the Fleadh Cheoil na hÉireann that had taken place in Belfast from 2-9 August, 2026. Councillor Catney stated that one of the highlights for him had been the harp player and composer, Michael Rooney, who along with the Ulster Folk Orchestra had performed in the Ulster Hall. This performance had navigated the foundations of Ulster through music and dance and its shared history. Councillor Catney also acknowledged the success of the Fleadh fringe events that had taken place in Lisburn.

13.9 Fleadh Cheoil na hÉireann 2026 (Cont'd)
Councillor P Catney

It was agreed at the request of Councillor Catney that the Council writes to Fleadh Cheoil na hÉireann expressing thanks for their efforts in bringing the Fleadh 2026 to Belfast and to express appreciation for what they are doing across the communities.

13.10 Summer Events
Alderman S Skillen

Alderman S Skillen welcomed the number of Council events that had taken place over the Summer months, which she described as fantastic events, and expressed thanks to the Head of Parks & Amenities (Acting) and her team of Officers for their huge efforts in particular the successful Parklife events in Moat Park.

Alderman Skillen also referred to the Royal Black Preceptory's parade taking place in Dundonald this Saturday and expressed best wishes to the organisers for a successful event.

13.11 Fleadh Fringe Events Lisburn and Castlereagh
Deputy Mayor, Alderman A McIntyre

The Deputy Mayor, Alderman A McIntyre, conveyed his personal thanks to the teams in Lisburn Museum, the Island Arts Centre, City Centre Management and also to the Head of Parks and Amenities (Acting) and her teams in regard to the Fleadh fringe events that had taken place across the Council area and also in regard to the Castle Gardens Park Life event. The Deputy Mayor, having spoken to the Head of Parks & Amenities (Acting), advised that the Castle Gardens Parklife events had had the biggest attendance yet, as had the events in Moat Park. He stated that he had attended as many events as possible and welcomed the Irish, Scottish and Breton music and traditional dancing. He expressed thanks and appreciation that his small simple request had turned it into a series of great unique events.

13.12 Moira Food Fair
Councillor A P Ewing & Alderman O Gawith

Councillor A P Ewing expressed thanks and appreciation to Council Officers for their efforts in organising Moira Food Fair which he stated was a fantastic and first class event.

Alderman O Gawith thanked Officers for the excellent clean-up afterwards which was welcomed by local constituents.

The Right Worshipful the Mayor concurred with the sentiments expressed in regard to the excellent efforts of staff. The Mayor also referred to the excellent clean-up in the Fort field in Royal Hillsborough following the Twelfth of July celebrations.

Technical Issue

At this point a technical issue occurred with the display screens in the Council Chamber which affected the video output to each of the screens. The audio output was unaffected and the meeting continued.

14. Confidential Business

The Right Worshipful the Mayor advised that the confidential report was required to be considered under confidential business due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

In Committee

It was proposed by Alderman S P Porter, seconded by Councillor A P Ewing, and agreed that the Confidential Report by the Chief Executive be considered "in Committee" in the absence of press or members of the public. The livestream was paused at this stage in proceedings (7.54 pm).

14.1 Extension to arc21 Contract for the receipt and processing of Kerbside Collected Mixed Recyclables
(Redacted report to be published in May 2027 subject to no further extension required)

It was proposed by Alderman J Tinsley, seconded by Alderman H Legge, and agreed that the Dry Material Recovery Facility Contract, Lot 1 be extended for up to six months as outlined in the report.

15. Any Other Confidential Business

15.1 Public Realm CCTV
Alderman S P Porter

Councillor J Harpur left the meeting at 8.00 pm and returned at 8.02 pm.

The Chief Executive responded to comments from Alderman S P Porter in connection with the operation of CCTV in the City Centre. The Chief Executive advised that an update report on the issues raised by Alderman Porter would be presented to the relevant Committee in October 2026.

Councillor A Gowan left the meeting at 8.02 pm prior to the conclusion of the meeting.

Resumption of Normal Business

It was proposed by Councillor J Laverty, seconded by Councillor P Catney, and agreed to come out of Committee and normal business was resumed.

Conclusion of Meeting

At the conclusion of the meeting the Right Worshipful the Mayor, Councillor B Higginson, thanked those present for their attendance.

There being no further business for consideration, the meeting was terminated at 8.02 pm.

____

Mayor

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Communities & Wellbeing Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Tuesday 1st September 2026 at 6.00 pm.

PRESENT IN COUNCIL CHAMBER (COMMITTEE):	Councillor S Lowry (Chair) Councillor B Magee (Vice-Chair) Aldermen H Legge and J Tinsley Councillors T Beckett, C Kemp, A Givan, G McCleave, T Mitchell, N Parker and G Thompson
PRESENT IN A REMOTE LOCATION (COMMITTEE)	Alderman S Skillen and Councillors R Carlin and J Gallen
PRESENT IN COUNCIL CHAMBER (NON-COMMITTEE)	Councillor G Hynds
IN ATTENDANCE:	Director of Leisure & Community Wellbeing Head of Communities Head of Sports Services Head of Parks & Amenities (Acting) Member Services Officers (HB & EW) I.T. Officer

Commencement of Meeting

The Chair, Councillor S Lowry, welcomed everyone to the meeting and advised that it would be recorded and live streamed on the Council website after the meeting, unless the item on the agenda was to be considered under confidential business.

Unauthorised recording was not permitted, as per 8.6 of the Council's Standing Orders. Mobile phones were to be turned off or on silent mode for the duration of the meeting. Members attending remotely were asked to keep their cameras on. Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

The Director of Leisure & Community Wellbeing outlined the evacuation procedures in the case of an emergency.

The Chair welcomed those on Communities & Wellbeing Committee for the first time and also said that she was looking forward to the year ahead working with the Vice-Chair, Councillor B Magee.

1. Apologies

An apology for non-attendance was accepted and recorded on behalf of Councillor J Craig.

2. Declarations of Interest

The following Declarations of Interest were made:-

- Alderman J Tinsley – Items 4.1 and 4.3 – Non-pecuniary interest. Helped community groups with funding applications. Would be leaving the meeting for these items.
- Councillor T Mitchell – Items 4.1, 4.2 and 4.3 – Pecuniary interest - Shareholder of Ballymacash Sports Academy and an elder of Granshaw Presbyterian Church. Would be leaving the meeting for these items.
- Councillor G Hynds – Items 4.1, 4.3, 5.2 – Non-pecuniary interest - Secretary of Derriaghy CCFC. Would be leaving the meeting for these items.
- Councillor N Parker – Items 4.1, 4.3 and 5.2 – Non-pecuniary interest.
- Councillor C Kemp – Items 4.3 and 5.3 – Non-pecuniary interest in Glenclare Community Group and St Joseph's GAC.
- Alderman S Skillen – Items 4.1, 4.2, 4.3 and 5.2 – Pecuniary interests and helped groups complete funding applications – will leave meeting for these items.
- Councillor G McCleave – Item 4.3 - Daughter plays for Glenavy GAC and will leave the meeting for this item.

3. Report of the Director of Leisure & Community Wellbeing

3.1 Presentation – Terms of Reference for Communities & Wellbeing Committee

The Director of Leisure & Community Wellbeing gave a Powerpoint presentation regarding the Terms of Reference for the Committee and showed a film clip showing the range of work which staff in the department carry out. There were no questions from Members.

Councillors G Hynds and T Mitchell and Alderman J Tinsley left the meeting before Item 4.1 as did Alderman S Skillen who was in remote attendance.

4. Report of the Head of Communities

4.1 DIY & Technical Assistance Fund 2026 / 2027

The Head of Communities reported on the Outcomes of Assessment for the DIY & Technical Assistance Fund 2026 / 2027 and provided a narrative report and Appendix. This scheme was part of the DEA Investment Programme which was approved by this committee in April.

There was an open call and advisory workshops were held; 49 applications were received with 46 being deemed eligible for funding. There was an underspend in the scheme which will be put into the DEA Investment Programme.

It was proposed by Councillor C Kemp, seconded by Councillor B Magee, and agreed to recommend that:

- the successful applicants be awarded their weighted score, subject to compliance with the terms and conditions as part of the grant process.

Councillor A Givan joined the meeting at 6.20 pm, at the beginning of Item 4.2

4.2 Addressing Poverty & Social Exclusion Grant

The Head of Communities explained that this funding scheme was also part of the DEA Investment Programme and that delegated authority had been granted to allow organisations to receive funding prior to the summer.

A narrative report and appendix detailing the outcomes of the Addressing Poverty & Social Exclusion Fund had been provided to Members.

The report was proposed by Councillor Kemp and seconded by Councillor Parker.

4.3 Communities Facilities Fund 2026 / 2027

A narrative report and appendix were provided by the Head of Communities who explained that 80 applications had been received which showed unprecedented demand; this was an increase of 128% compared to the previous year. It was recommended that Members agreed to:

- Proceed with Option 3 and allocate the full award, of the weighted score, to all 69 successful groups, subject to approval of reserves at Corporate Services Committee in September.

Councillor B Magee proposed the recommendation, suggesting that the criteria is considered in the future, which was seconded by Councillor T Beckett.

4.3 Communities Facilities Fund 2026 / 2027 (ctd)

While Members welcomed the increase in applications, they also asked about measures which officers take to oversee the funding. The Head of Communities outlined the governance and verification measures implemented for funded organisations and confirmed clawback arrangements are in place for unspent funds.

Councillors G Hynds, T Mitchell and Alderman J Tinsley rejoined the meeting in the Chamber and Alderman S Skillen rejoined remotely at the end of this item.

5. Report of Head of Sports Services

5.1 Dundonald Touring Caravan Park accreditation

The Head of Sports Services brought a narrative report to Members about the AA 4 Gold Star Rating which has been awarded again to Dundonald Touring Caravan Park. There have been visitors from 26 different countries staying at the Caravan Park over the past year, including Australia, New Zealand and Brazil. The AA 4 Gold Star accommodation is the highest rating available for stand-alone touring caravan sites.

The report was duly noted by Members.

5.2 Sports Club Enhancement Fund

Councillors G Hynds, C Kemp and G McCleave left the Chamber at 6.35 pm for Item 5.2.

A narrative report and appendix detailing the funding scheme and details of applications was provided by the Head of Sports Services. There were 50 applications to the Sports Club Enhancement Fund with 47 applications being successful.

It was recommended that:

- Grants through the Sports Club Enhancement Fund be awarded to all 47 successful applicants.

Councillors G Hynds, C Kemp and G McCleave returned to the Chamber at the end of Item 5.2 at 6.38 pm.

6 Report of Head of Parks & Amenities (Acting)

6.1 Delegated Authority – Decisions taken over the Summer Months (Parks & Amenities)

The Head of Parks & Amenities (Acting) presented a report and Appendix detailing the two events taken under delegated authority arrangements over the summer months. This report was noted by Members.

7. Any Other Business (Non-Confidential)

7.1. Period Poverty
Councillor N Parker

Councillor N Parker asked if the period poverty project could be re-looked at. The Head of Communities explained that this was a project started by The Executive Office (TEO) and now led by Libraries NI. The Head of Service will engage with TEO to explore opportunities for expanding the scheme to additional facilities.

7.2 Parks Events
Alderman S Skillen

Alderman S Skillen thanked staff in Parks & Amenities Unit for the recent 'Park Life' events which have been fantastic.

7.3 Portmore & Aghalee Graveyards and ASB at Laurelhill Sportzone
Alderman J Tinsley

Alderman J Tinsley paid tribute to the hard work of staff at both Portmore and Aghalee Graveyards which has made them much safer.

Alderman J Tinsley also reported that a number of residents in Lombard Avenue had raised concerns about noise late at night that appeared to emanate from the car park at Laurelhill Sportszone. The Head of Sports Services confirmed he was aware of this issue and was working with the schools, Education Authority and Capital colleagues to progress a barrier solution, timeframe would be dependent upon any planning considerations.

7.4 Ulster Grand Prix
Alderman J Tinsley

Alderman J Tinsley explained that Motorcycle Union Ireland would be keen to run the event in Lisburn in 2027. The Director of Leisure, Communities & Wellbeing explained that officials from Motorcycle Union Ireland have been working with central government and other funders at the overall programme. Council officials have engaged with the Motorcycle Union Ireland, however, approvals and a report would need to be presented, possibly in October or November.

7.5 <u>Aberdelghy, McIlroy Park and Huguenot Park</u>
<u>Councillor G Hynds</u>

Councillor G Hynds asked about the progress with Aberdelghy. He also pointed out that constituents have complained to him about overflowing bins at McIlroy Park and Huguenot Park.

7.6 <u>Blue Bridge</u>
<u>Councillor G Hynds</u>

Councillor G Hynds thanked Parks staff for cutting grass around the Blue Bridge. However, since the Blue Bridge belongs to the Department for Infrastructure, he asked if they could be encouraged to maintain the grass cutting.

7.7 <u>Hanging Baskets at Milltown</u>
<u>Councillor G Hynds</u>

Councillor G Hynds explained that residents from Milltown Village told him that hanging baskets were supposed to be put up back in April.

7.8 <u>Parking at Wallace Park</u>
<u>Councillor G Hynds</u>

Councillor G Hynds explained that parking around the residential area at Wallace Park is becoming an issue when events take place in the park.

The Head of Parks & Amenities (Acting) will find out about these various issues and get back to Councillor G Hynds.

7.9 <u>New Dundonald International Ice Bowl (DIIB)</u>
<u>Alderman S Skillen</u>

Alderman S Skillen asked if the 'Free Fall', which was an iconic part of the original Dundonald Ice Bowl, could be stored somewhere in the future. The Head of Sports Services confirmed this can be looked at.

7.10 <u>Summer Schemes</u>
<u>Councillor S Lowry</u>

Councillor S Lowry commended the staff for the excellent summer schemes that were organised.

7.11 Summer Scheme at DIIB (Dundonald International Ice Bowl) Alderman H Legge

Alderman H Legge passed on thanks from a friend who commended the council for the great summer scheme at Dundonald International Ice Bowl who said that the range of activities and trips were very good and the summer scheme was excellent value for money.

8 Any Other Business (Confidential)

There was no confidential business.

Conclusion of Meeting

The Chair, Councillor S Lowry, thanked those present for their attendance and - there being no further business - the meeting concluded at 6.49 pm.

MAYOR/CHAIR

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Environment and Sustainability Committee held in the Council Chamber, Island Civic Centre, on Wednesday 2 September 2026 at 6.00 pm

PRESENT IN CHAMBER:	Alderman S Skillen (Chair) Councillor N Parker (Vice-Chair) Alderman J Baird , M Gregg Councillors J Bamford, S Burns, P Catney, A Givan, G Hynds, and M McKeever
PRESENT IN REMOTE LOCATION:	Councillors D Bassett and B Magee
IN ATTENDANCE:	Director of Environmental Services Head of Service (Waste Management & Operational Services) Head of Service (Environmental Health, Risk & Emergency Planning) Head of Service (Building Control & Sustainability) Member Services Officers (EW and FA)

Commencement of the Meeting

The Chair, Alderman S Skillen, welcomed those present to the meeting and advised that it would be audio recorded unless the item on the agenda was to be considered under confidential business. The Chair stated that unauthorised recording was not permitted, as per the Council's Standing Orders. The Chair asked that mobile phones be put on silent or switched off for the duration of the meeting.

In accordance with the Protocol for Remote Meetings, the Chair asked that those attending via zoom to ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered. The Chair proceeded to outline the evacuation procedures in the case of an emergency.

1. Apologies

   Councillor D Bassett joined the meeting via Zoom during this item of business (6.03 pm)

   Apologies for non-attendance at the meeting were accepted and recorded on behalf of Councillors A Gowan, C McCready and R McLernon.

2. Declarations of Interest

   There were no declarations of interest.

3. Report by the Director of Environmental Services

3.1 Presentation on Terms of Reference

The Director of Environmental Services made a presentation to Members in respect of the Terms of Reference for the Environment and Sustainability Committee.

4. Report by the Head of Service (Building Control & Sustainability)

4.1 Department for Economy Consultation on Geothermal Regulation

The Head of Service (Building Control & Sustainability) delivered this report, which the Members had already been furnished with.

It was proposed by Councillor P Catney, seconded by Alderman M Gregg, and agreed to recommend that retrospective approval be given to the previously submitted LCCC response to the above consultation.

5. Report by the Head of Service (Environmental Health, Risk & Emergency Planning)

5.1 Data Sharing Agreement between Councils and Landlord Registration Scheme Northern Ireland (LRSNI)

The Head of Service (Environmental Health, Risk & Emergency Planning) delivered this report, which the Members had already been furnished with.

It was proposed by Councillor P Catney, seconded by Councillor A Givan, and agreed to recommend approval of the Data Sharing Agreement for signing by the relevant Head of Service on behalf of the council, allowing the council's housing teams to access the data relating to registered landlords.

Following a comment from Councillor G Hynds regarding the delay in the formal appointment for the council as the Registrar for this Scheme, the Head of Service (Environmental Health, Risk & Emergency Planning) advised that there was no operational impact.

5.2 Request to Waive Cemetery Fees

It was proposed by Councillor A Givan, seconded by Councillor G Hynds, and agreed to recommend approval of the request by the Commonwealth War Graves Commission to waive the applicable fees.

In response to Councillor A Givan's query regarding confirmation of the exact location where the Rifleman had been laid to rest, the Head of Service (Environmental Health, Risk & Emergency Planning) advised that this had been confirmed by the supporting paperwork provided by the Commonwealth War Graves Commission.

5.3 Toy Safety Regulations Call for Evidence

Councillor S Burns proposed that each political party submit its own response to all the consultations to be considered at the meeting. The proposal was seconded by Alderman J Baird.

For clarity, the Director of Environmental Services advised that several consultations required either retrospective approval or approval under delegated authority.

Following discussion, a vote was taken on Councillor S Burns' proposal, the voting being as follows:

In Favour: Aldermen J Baird, Councillor S Burns, Councillor A Givan, Councillor G Hynds and Alderman S Skillen.

TOTAL: 5

Against: Councillor J Bamford, Councillor D Bassett, Councillor P Catney, Alderman M Gregg, Councillor B Magee, Councillor M McKeever and Councillor N Parker.

TOTAL: 7

Councillor N Parker proposed that the Council's responses be submitted alongside any individual party responses. The proposal was seconded by Councillor J Bamford, and a vote was taken as follows:

In Favour: Councillor J Bamford, Councillor D Bassett, Councillor P Catney, Alderman M Gregg, Councillor B Magee, Councillor M McKeever and Councillor N Parker.

TOTAL: 7

Against: Councillor S Burns and Councillor A Givan.

TOTAL: 2

Abstain: Alderman J Baird, Councillor G Hynds and Alderman S Skillen.

TOTAL: 3

Councillor G Hynds expressed concern about the potential impact of the Windsor Framework and indicated that he was not fully in agreement with the Council's response.

The Director of Environmental Services acknowledged Councillor G Hynds' comments and advised that the draft response had been tabled to allow submission prior to the consultation closing date of 6 October 2026. She further advised that the response could be amended through the agreement of a proposer and seconder.

It was proposed by Councillor N Parker, seconded by Councillor J Bamford, and agreed to recommend approval of the response to the consultation thereby enabling the council to respond before the closing date of 6 October 2026.

5.4 Consultation – Fireworks and Pyrotechnics in the UK

Councillor G Hynds referred to the proposed reduction from 120 decibels to 90 decibels and asked whether comparative evidence was available on fireworks restrictions in Northern Ireland and the rest of the UK. The Head of Service (Environmental Health, Risk & Emergency Planning) advised that the research had covered all UK regions.

Councillor A Givan raised the issue of sky lanterns and asked whether their use could be prohibited on Council-owned land and at Council facilities. The Head of Service advised that the Council's byelaws already prohibit the use of sky lanterns at its properties.

It was proposed by Councillor P Catney, seconded by Councillor N Parker, and agreed to recommend approval of the response to the consultation thereby enabling the council to respond before the closing date of 7 October 2026.

5.5 Consultation – Tobacco and Vapes: Packaging, Appearance and Display

Councillor G Hynds stated that he would not support the consultation response. He raised concerns that some proposals may be difficult to enforce and noted his objection to government restrictions on the choices of adults. He asked that his objections be recorded.

The Head of Service (Environmental Health, Risk & Emergency Planning) advised that there was clear evidence that regulation and changes to statutory provisions can have a positive impact. By way of example, he referred to smoke-free legislation and its benefits for public health.

The Director of Environmental Services advised that the Tobacco and Vapes Act had already received royal ascent, and this consultation was specifically regarding how the Act may be regulated.

In response to a query from Councillor J Bamford about whether the regulations would prevent vape advertising in shop windows, the Head of Service advised that this was expected to follow a similar approach to tobacco products.

Councillor P Catney asked whether, if the regulations were passed, the financial responsibility would rest with this Council and other councils. The Head of Service advised that there had been no indication that funding would transfer. However, the Public Health Agency currently provides funding to support smoke-free legislation, and a similar funding route may be used, although this has not been confirmed.

It was proposed by Councillor J Bamford, seconded by Councillor P Catney, and agreed to recommend approval of the response to the consultation thereby enabling the council to respond before the closing date of 2 October 2026.

5.6 Consultation: Consultation on the Draft Air Quality (Amendment) Regulations (Northern Ireland) 2026

The Director of Environmental Services left the meeting during this item of business (7.03 pm).

Councillor M McKeever sought clarification on the consultation responses relating to the implementation timelines referenced at Question 11, the neutral response regarding impact assessments at Question 12, and the position on equality and disability screening at Question 13. The Head of Service (Environmental Health, Risk & Emergency Planning) advised that the proposed implementation date of 1 January 2028 was considered unrealistic, given the time required to develop and implement the necessary strategies and policies. He further advised that, as the Council had not undertaken screening of the documents in respect of impact assessments or rural needs, it was not in a position to express a view on those matters.

Councillor P Catney commented that the department's approach seemed to be a backhanded way of addressing financial matters, noting that consultations were often left open-ended and expressed concern that the associated costs of policing or enforcement would ultimately fall on ratepayers.

Councillor A Givan expressed concern regarding the lack of monitoring stations in Northern Ireland to obtain a representative sample reading. The Head of Service advised that an air quality monitoring programme is in place across the Council area and that an automated monitoring station is located in Dundonald.

Councillor S Burns enquired how the legislation would affect the provision of smoke-free and non-smoke-free zones. The Head of Service advised that such zones would generally not be required, as most new buildings constructed did not use an open fire as the primary heating source.

It was proposed by Councillor P Catney, seconded by Alderman M Gregg, and agreed to recommend retrospective approval be given to the previously submitted LCCC response to above consultation.

5.7 Consultation – Proposed Animal Welfare Policy Reforms in Northern Ireland 2026

Councillor D Bassett left the meeting during this item of business (7.04 pm).

The Director of Environmental Services returned to the meeting during this item of business 7.09 pm).

Alderman J Baird welcomed paragraph 1.9 of the report, which proposed making it an offence for dog owners to fail to update their ownership details when required.

Councillor S Burns welcomed the report but expressed concern about the increasing regulatory responsibilities being placed on council, particularly in relation to adverse training devices. She asked whether any additional funding would be provided by the Department to support these responsibilities. The Head

5.7 Consultation – Proposed Animal Welfare Policy Reforms in Northern Ireland 2026 (Cont'd)

of Service (Environmental Health, Risk & Emergency Planning) advised that no additional funding would be available from the Department.

Councillor A Givan commented that there may be occasions where the use of a choke chain or an electric shock collar was considered necessary for the control of animals, as a secondary measure, with more humane methods being the preferred primary approach.

Alderman M Gregg stated that he wished it to be placed on record that the Council could not advocate cruelty to animals.

The Head of Service advised that appropriate provisions should be in place to ensure that animals were kept under control at all times.

Alderman J Baird commented that there was a significant difference between control and cruelty. He stated that, while some may perceive certain measures as restrictive of a dog's natural behaviour, they could be necessary to ensure the animal remained under control and that owners should be responsible for managing their dogs appropriately.

It was proposed by Councillor P Catney, seconded by Alderman S Skillen, and agreed to recommend that retrospective approval be given to the previously submitted LCCC response to above consultation.

5.8 Consultation on the Bathing Waters Policy Review for Northern Ireland

Councillor M McKeever left the meeting during this item of business (7.14 pm).

It was proposed by Councillor P Catney, seconded by Councillor N Parker, and agreed to recommend that retrospective approval be given to the previously submitted LCCC response to above consultation.

5.9 Consultation on Restricting Promotions of High Fat, Sugar and Salt Foods

Councillor M McKeever returned to the meeting during this item of business (7.18 pm).

It was proposed by Councillor P Catney, seconded by Councillor G Hynds, and agreed to recommend delegated authority is granted to the Environment and Sustainability Committee on 7 October 2026 to approve the draft response, thereby enabling the council to respond to this consultation before the closing date of 21 October 2026.

5.10 Proposed Caravan Licence Model Conditions 2026

It was proposed Councillor P Catney, seconded by Councillor A Givan, and agreed to:

- recommend approval for the proposed Caravan Licence Conditions 2026 for consultation with licence holders in accordance with the Caravans Act (Northern Ireland) 1963, as detailed in Appendix 11 EH; and
- considers any feedback received at a future meeting of the committee before implementation.

In response to a question from Alderman M Gregg as to where the second caravan site was situated, the Head of Service (Environmental Health, Risk & Emergency Planning) advised that the site was at Lakeview.

In advance of consideration of confidential business, the Chair, Alderman S Skillen, advised that Any Other Business would be considered at this stage.

6. Any Other Business

6.1 Hilden Court Wall
Councillor G Hynds

Councillor G Hynds referred to the cones at Hilden Court Wall and asked why they had not been removed and whether there was any update from the Department for Infrastructure (DfI) on the matter. The Head of Service (Building Control & Sustainability) advised that Council officers were liaising with the local DfI office regarding the issue and that an update would be provided directly to Councillor G Hynds. In relation to the cones, the Head of Service advised that DfI had been instructed by its Health and Safety team to place them there and would be reluctant to move them.

6.2 Hilden Mill
Councillor G Hynds

Councillor G Hynds asked if there had been any update regarding Hilden Mill following the most recent fire, particularly in relation to the security of the site. The Head of Service (Building Control & Sustainability) advised that the Council had been in contact with both the contractor and the developer and confirmed that the site was currently secured.

6.3 Four New Sweepers
Councillor G Hynds

Councillor G Hynds asked how the four new road sweepers were being utilised. The Head of Service (Waste Management & Operational Services) advised that the sweepers were operating throughout the borough on designated routes and were also being used to provide cover where other vehicles were unavailable.

6.4 Graffiti
Councillor G Hynds

Councillor G Hynds referred to graffiti on utility cabinet boxes and asked whether there was any engagement with the agencies responsible. The Head of Service (Environmental Health, Risk & Emergency Planning) advised that, when graffiti is reported, the Council liaises with the owners of the street furniture, including DfI and utility companies. He further advised that Council officers carry spray paint to remove offensive graffiti where necessary and subsequently notify the relevant agency responsible for the affected street furniture.

6.5 Offensive Graffiti
Alderman S Skillen

Alderman S Skillen asked what the Council deemed to be offensive graffiti. The Head of Service advised that graffiti would be considered offensive if it contained the name of an individual or included content of a hateful, political, or racist nature. Such graffiti would be classified as offensive and prioritised for removal accordingly.

6.6 Paint Re-use Pilot Scheme
Councillor J Bamford

Councillor J Bamford referred to the Paint Re-use Pilot Scheme detailed within the Information and Correspondence Schedule. She welcomed the initiative and requested that a report be brought back to a future committee meeting in the coming months outlining the Scheme's performance and outcomes.

6.7 Thanks
Councillor P Catney

Councillor P Catney wished to thank the Probation Board, whose team carried out a litter-pick along the towpath to Hilden Bridge, returning via Queensway. The team also litter-picked the car park before making its way back into the town centre. He also wished to thank the emergency services for their response to the fatal accident at Hilden Bend.

6.8 Wall on Knockmore Road
Councillor A Givan

Councillor A Givan expressed concern regarding concrete blocks positioned against the wall of a building on Knockmore Road. He advised that the retaining wall behind the blocks appeared to be cracked and leaning, and that the building itself had a significant horizontal crack, indicating potential outward movement caused by pressure. He asked that the Head of Service (Building Control and Sustainability) investigate the matter and assess the condition of the structure.

6.9 Re-using Items from Household Recycling Centres
Councillor N Parker

Councillor N Parker asked whether furniture and other items brought to Household Recycling Centres could be segregated and donated to Habitat or other charitable organisations for re-use, rather than being sent to landfill. The Head of Service (Waste Management & Operational Services) advised that the Council already partners with Habitat on toy re-use schemes and actively signposts residents to similar organisations that facilitate the re-use and extended lifespan of a range of materials and household items.

6.10 Point of Clarity
Councillor G Hynds

Councillor G Hynds queried why Item 6.2 of the report, Offensive Weapons Community Surrender Bins, was scheduled for consideration under Confidential Business. The Director of Environmental Services advised that, as the consultation had not yet been launched, the Department of Justice had requested that the information remain embargoed until its wider promotional campaign for the scheme had commenced.

6.11 Dog Fouling
Alderman S Skillen

Alderman S Skillen advised that she had received reports of dog fouling and requested that the matter be raised with the appropriate team for investigation and follow-up.

7. Confidential Report by Head of Service (Waste Management and Operational Services

The Chair, Alderman S Skillen, advised that the confidential report items would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Alderman J Baird , seconded by Councillor A Givan, and agreed that the following matters be considered "In Committee," in the absence of members of the press and public being present.

The member of the press seated in the public gallery left the Council Chamber (7.44 pm).

7.1 Carryduff Household Recycling Centre Tender Evaluation Criteria
(Redacted report will be available in September 2025, following Council ratification)

Following the presentation of the report, the Head of Service (Waste Management and Operational Services) and the Director of Environmental Services responded to comments and questions from Members.

7.1 Carryduff Household Recycling Centre Tender Evaluation Criteria (Cont'd)

It was proposed by Councillor M McKeever, seconded by Alderman J Baird, and agreed to recommend approval of the tender evaluation award criteria as outlined.

7.2 Offensive Weapons Community Surrender Bins
(Report will be available following launch by DoJ)

Following the presentation of the report, the Head of Service (Waste Management and Operational Services) and the Director of Environmental Services responded to comments and questions from Members.

It was proposed by Alderman J Baird, seconded by Councillor P Catney, and agreed to recommend approval of participation in a three-month scheme to collect offensive weapons at the council's three Household Recycling Centres in partnership with the Department of Justice.

8. Confidential Report by Head of Service (Environmental Health, Risk and Emergency Planning)

8.1 Business Case for Landlord Registration Scheme Expenditure
(Redacted report will be available in September 2025, following Council ratification, business case will never be available)

Councillor N Parker left the meeting during this item of business (8.02 pm).

Following the presentation of the report, the Head of Service (Environmental Health, Risk and Emergency Planning) and the Director of Environmental Services responded to comments and questions from Members.

It was proposed by Councillor A Givan, seconded by Councillor P Catney, and agreed to recommend approval of the business case for the expenditure relating to the Landlord Registration Scheme for IT system changes, service improvements, new regulations and NI Audit Office data-matching exercise.

9. Any Other Business (Confidential)

9.1 Update on status of Kerbside Collection Services
Director of Environmental Services

The Director provided a verbal update to the committee on the current status of this project and receipt of notification of legal proceedings. She advised that a further update would be provided following clarification from the council's legal team.

Resumption of Normal Business

It was proposed by Councillor A Givan, seconded by Councillor P Catney, and agreed to come out of Committee and normal business was resumed.

The Director of Environmental Services advised the Committee that an invitation had been received from Mark Kelly, Chief Executive of arc21, and had been circulated to Members on 26 August 2026. The invitation was for Members to visit Indaver's Energy Recovery Facility, Carranstown, Duleek, Co. Meath, on Wednesday, 21 October 2026. She further advised that all expenses associated with the visit would be met for Members attending.

The Chair, Alderman S Skillen, thanked Members for their attendance.

There being no further business, the meeting ended at 8.13pm.

____

Chairperson

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Regeneration & Growth Committee held in the Council Chamber, Island Civic Centre, The Island, Lisburn and in remote locations on Thursday, 3 September, 2026 at 6.02 pm

PRESENT IN THE CHAMBER:	Alderman J Baird (Chairperson) Alderman A G Ewart MBE (Vice Chairperson) Councillors K Dickson, A Gowan, S Lowry, U Mackin, A Martin, T Mitchell, and G Thompson
PRESENT REMOTELY:	Councillors J Harpur, C Kemp, J Laverty BEM and D Lynch
OTHER MEMBER IN THE CHAMBER:	Alderman A Grehan and Councillor G Hynds
OTHER MEMBERS PRESENT REMOTELY	Alderman S P Porter
IN ATTENDANCE	Director of Regeneration & Growth Head of Assets Head of Economic Development Head of Planning & Capital Development Member Services Manager (Acting) Member Services Officer IT Officer

Commencement of Meeting

The Chairperson, Alderman J Baird, extended a welcome to everyone in attendance at the September meeting of the Regeneration & Growth Committee.

The Chairperson reminded those present that the meeting was being recorded unless the item was being considered under confidential business.

The Director of Regeneration & Growth outlined the evacuation procedures in the case of an emergency.

Alderman A Grehan and Councillor G Thompson entered the meeting at 6.03 pm.

1. Apologies

   It was agreed to accept apologies for non-attendance on behalf of Councillors J Gallen and C McCready.

2. Declarations of Interest

Councillor A Gowan declared an interest in items 4.1 National Ploughing Championships - Promotional Opportunity with Historic Royal Palace and Harry Ferguson Celebration Committee and item 4.3 2026/27 Tourism Major Events in view of having assisted with the Harry Ferguson Memorial Museum and Friends of Harry Ferguson with their event which had received funding from the Council.

Councillor G Hynds declared a non-pecuniary interest in item 7.1.3 Seycon Park, Dunmurry.

3, Presentation on Terms of Reference for the Regeneration & Growth Committee

The Director of Regeneration & Growth, with the aid of PowerPoint, made a presentation on an overview of the Terms of Reference for the Regeneration & Growth Committee under the key headings of

- Committee Structure
- Committee's purpose
- Committee's responsibilities under the headings: Economic Development. Assets, Capital Programme, Directorate Budget Oversight, and
- Agenda, papers & Any Other Business

4. Report of Head of Economic Development

Councillor A Gowan left the meeting for the following item of business having declared an interest in this matter (6.13 pm)

4.1 National Ploughing Championships - Promotional Opportunity with Historic Royal Palace and Harry Ferguson Museum & Farmstead

The Committee considered a report outlining the background and key issues in connection with a promotional opportunity for the Council at the National Ploughing Championships in association with Historic Royal Palaces and Harry Ferguson Museum & Farmstead.

The Head of Economic Development pointed out that the reference in his report to 'Harry Ferguson Celebration Committee' should read 'Harry Ferguson Museum & Farmstead.'

The Head of Economic Development reminded Members that the Regeneration & Growth Committee had been granted delegated authority by the Council to progress this promotional opportunity with formal representation at the National Ploughing Championships which were taking place in Tullamore, Co Offlay in September 2026.

4.1 National Ploughing Championships - Promotional Opportunity with Historic Royal Palace and Harry Ferguson Museum & Farmstead (Cont'd)

The Head of Economic Development's report set out a number of key issues in terms of challenges for all parties on due to the close proximity of the date of the event and also in view of the limited exhibition space available.

It was noted that following discussions with HRP, the Harry Ferguson Museum & Farmstead and the National Ploughing Championship organisers, and following consultation with the Chairman of the Committee, it was considered that a more effective approach would be to begin planning for the 2027 National Ploughing Championships. This would provide sufficient time to secure suitable accommodation, reserve an outdoor exhibition space capable of accommodating a Ferguson tractor, and develop a coordinated destination marketing campaign with partner organisations.

It was proposed by Alderman A G Ewart, seconded by Councillor K Dickson, and agreed to recommend that:

- the outcome of discussions with HRP, the Harry Ferguson Museum & Farmstead and the National Ploughing Championships organisers be noted

- the Council does not participate in the National Ploughing Championships 2026, and

- Officers commence discussions with relevant partners regarding participation in the 2027 National Ploughing Championships, including the potential booking of suitable outdoor exhibition space and associated accommodation requirements, with a further report being brought to Committee in due course.

4.2 2026/27 Tourism Experiential Programme Evaluation and Next Steps

Councillor A Gowan returned to the meeting at this point (6.15 pm).

The Committee considered a report by the Head of Economic Development which outlined the background and key issues in connection with the 2026/27 Tourism Experiential Programme Evaluation which was part of the delivery of the Lisburn & Castlereagh City Council Tourism Strategy 2025-2030. The Programme was aimed at supporting local tourism and hospitality businesses to develop and enhance visitor experiences across the priority themes of Culture & Heritage, Adventure & Activities, and Food & Drink.

In addition to the Officer's report, the Committee had also been furnished with the Tourism Experience Development Programme Final Evaluation Report (TEAM Tourism Consulting), and the Tourism Experiential Development Programme Outcomes Summary Document.

4.2 2026/27 Tourism Experiential Programme Evaluation and Next Steps (Cont'd)

The Head of Economic Development noted comments from Councillor G Hynds in connection with the importance of the high street businesses benefiting from this Programme in the future and a request for a future report on City Centre support for start-up businesses.

It was agreed that the Committee notes the findings of the Tourism Experience Development Programme Final Evaluation Report.

4.3 2026/27 Tourism Major Events

Councillor A Gowan left the meeting for this item of business having declared an interest in this matter (6.20 pm).

The Head of Economic Development's report detailed the background and key issues in connection with a second call for projects under the Council's Major Tourism Events Funding programme for 2026/2027 following the agreement by the Committee in April 2026 to open a second call.

It was noted that a total of four applications had been received under the second tranche of the Programme and that following assessment and subsequent review, three events were recommended for funding support at a total grant commitment of £17,122, the details of which were outlined in the Officer's report.

The Director of Regeneration & Growth and the Head of Economic Development responded to a question from the Committee in connection with:

- the policy for funding under the Tourism Major Events initiative. The Director reminded Members that the criteria for funding of Major Tourism events had been agreed previously by the Regeneration & Growth Committee and advised that this policy was not a universal policy across the Council,
- total spend for the Tourism Major Events programme. In his response the Head of Economic Development explained about the funding matrix for this Programme.
- those groups that were unsuccessful in receiving funding this year
- participation in the Tourism Major Events. The Head of Economic Development emphasised the need for groups to promote their events widely as possible.

It was agreed that that the recipients for funding support under the second call of the 2026/27 Tourism Major Events Programme be noted.

Councillor A Gowan returned to the meeting at this point (6.26 pm).

4.4 Proposed 13 Space Car Park – Station Road, Lambeg

The Head of Economic Development's report detailed the background and key issues in connection with a proposed 13-space car park on a green space site at Station Road, Lambeg.

The Director highlighted that following consultation with the DEA Elected Members and subsequently with the Regeneration & Growth Committee, a recommendation had been agreed to progress a pre-project consultation in the community, the details of which were outlined in the report.

In addition to the Officer's report, the Committee had also been furnished with a summary document outlining the key findings, as well as a more detailed analysis of the survey responses which highlighted a number of concerns relating to the belief that the proposed car park would not effectively address the existing parking issues within the area.

The Officer's report also outlined the cost of enforcement that would be required for regulating parking in the bays including the appropriate use of designated bays, and the enforcement of a maximum stay.

The Director of Regeneration and Growth responded to comments from Members in relation to the importance of consulting with residents on the parking issues at Station Road, Lambeg. The Director assured members that consultation had taken place with DFI and undertook to convey the committee comments raised to the Head of Eastern Roads division.

It was proposed by Councillor T Mitchell, seconded by Councillor K Dickson, and agreed to recommend that:

- the outcome of the consultation and the significant concerns raised by residents regarding the proposed 13-space car park be noted, and

- the proposed 13-space car park be not progressed at this time and that Officers explore with DFI alternative solutions.

In addition to the Director's recommendation it was also agreed that in exploring alternative options to address the car parking issues at Station Road, Lambeg, residents would be consulted on any proposed solutions.

Councillor J Harpur left the meeting during consideration of this item of business (6.26 pm).

4.5 Taxi Rank Market Square South, Lisburn

The Head of Economic Development's report detailed the background and key issues in connection with a proposal for a change of use for a taxi rank in Market Square South, Lisburn, which has been reported as under-utilised.

Copy correspondence from the Department for Infrastructure regarding the existing taxi rank was appended to the Officer's report, together with Equality Screening and Rural Impact Screening documents.

The Head of Economic Development reported that it was proposed that this space be redefined as a loading bay which would be of benefit to local businesses and would in turn improve customers' collection opportunities. In addition, should the space allow, DfI had been encouraged to consider the provision of disabled car parking.

Comments were noted from Members in relation to:

- the need for more parking spaces generally rather than having more disabled parking spaces in view of the adequate disabled parking spaces close by, and

- the other near-by loading bay being removed and replaced with more short-stay car parking.

It was proposed by the Vice Chairman, Alderman A G Ewart, seconded by Councillor T Mitchell, and agreed to recommend that Officers respond to the Department for Infrastructure confirming the preference for the existing taxi rank in Market Square to be redefined as a loading bay and that any additional space be allocated to short-stay parking spaces.

Alderman A Grehan left the meeting prior to the conclusion of this item of business (6.39 pm).

4.6 Delegated Authority Decisions Taken Over the Summer Months (Economic Development)

The Head of Economic Development's report detailed the background and key issues in connection with the undernoted two decisions relating to the Economic Development Programme that had been taken in line with the Council's agreed position regarding the delegated authority arrangements over the summer months:

- the award of a Future Growth Grant. A note of the meeting that had taken place in this regard was appended to the Officer's report together with the summary record that had been reported to August's meeting of full Council.

4.6 Delegated Authority Decisions Taken Over the Summer Months (Economic Development) (Cont'd)

- the Council's response to the public consultation on UK governments Local Growth Fund in Northern Ireland (2026-2029). A link to the consultation documents had been included in the Officer's report and copies of the following documents had been appended to the report:

  - Delegated Authority Record for Council re Local Growth Fund in Northern Ireland (2026-2029)
  - Response re Public Consultation: The Local Growth Fund in Northern Ireland (2026-2029)
  - Future Growth Grant Equality Screening, and
  - Future Growth Grant Rural Needs Impact Assessment

  By way of a verbal update, the Head of Economic Development reported that three Letters of Offer had since been issued and that there was agreement with the Programme Board for a further call, with six applications being processed currently. It was noted that an update report would be presented to the Committee in due course.

Alderman S P Porter joined the meeting remotely during this item of business (6.28 pm).

It was proposed by Councillor K Dickson, seconded by Councillor T Mitchell, and agreed to recommend that the two decisions that were taken under the delegated authority arrangements over the summer months be noted, and that approval be granted retrospectively.

Councillor D Lynch left the meeting at 6.30 pm.

5. Report of Head of Assets

At this point the Chairman, Alderman J Baird, advised the Committee that this was the last meeting that the Head of Assets, Leeann Vincent, would be attending as she was leaving the Council's employ to take up a position elsewhere. The Chairman expressed thanks and appreciation to Leeann for her hard work and commitment during her time with the Council and conveyed best wishes to Leeann for the future.

The Head of Assets thanked the Committee for its support during her time as Head of Assets.

5.1 Asset Management Update

The Head of Assets' report outlined the background and key issues in connection with an update on the draft Asset Management Plan Programme.

5.1 Asset Management Update (Cont'd)

The Head of Assets reported that whilst a number of areas within the previous priorities and recommendations had progressed, the update paper detailed recent developments as well as ongoing 'business as usual' matters, and provided an overview on the workings of the Assets Unit since the previous update as per the Audit recommendation for an annual update.

It was agreed to note:

- the update on the Assets Management Plan Programme, including the ongoing associated works that would be reported to this committee in the coming months, and
- the internal Asset Management Forum will be responsible for maintaining the corporate asset management base with reports being brought to Members as required for any disposals, upgrades or the like in line with established governance and policies.

The Director of Regeneration & Growth paid tribute to the workload that the Head of Assets had taken on during her time in post and conveyed thanks and best wishes for the future to Leeann.

6.0 Any Other Business

6.1 Engagement with High Street Businesses
Councillor G Hynds

In response to comments from Councillor G Hynds, the Director of Regeneration & Growth undertook to bring a report to a future meeting of the Committee on the work undertaken by Officers in the Economic Development Unit in relation to engagement with high street businesses and in particular new businesses that had come on to the high street during this Council term.

6.2 Pedestrian Crossing, Glenavy
Councillor C Kemp

Councillor C Kemp requested an update on the timeframe for the pedestrian crossing in Glenavy. The Director of Regeneration & Growth advised that this project had been raised at a recent meeting with DfI Roads when DfI Officials had confirmed that they were still committing to progress the pedestrian crossing in Glenavy in the current financial year. The Director reminded the Committee that funding had been identified for this project.

6.2 Pedestrian Crossing, Glenavy (Cont'd)
Councillor C Kemp

The Director also advised in regard to speed control measures that might be applied in Glenavy village. He stated that specifications were awaited and that these measures would be taken forward as a separate planning application.

The Director also mentioned that there was a technical problem with some of the infrastructure at the proposed site of the pedestrian crossing and that DfI were liaising with the utilities on this issue.

In response to further questions from Councillor Kemp regarding a 'plan B' for the pedestrian crossing the Director assured that DfI had committed to progressing the current plan of action but that due to the technical difficulties that had arisen, the Council had requested confirmation of this agreement in writing. The Director stated that a 'plan B' would be considered if necessary.

7. Confidential Business

The Chairperson, Alderman J Baird, advised that the confidential reports were required to be considered under confidential business due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was proposed by Alderman A G Ewart, seconded by Councillor T Mitchell, and agreed that the Confidential Reports be considered "in Committee" in the absence of press or members of the public. The video recording was paused at this stage in proceedings and the member of the press left the Council Chamber (7.00 pm).

7.1 Confidential Report from the Director of Regeneration & Growth

7.1.1 BRCD Annual Report 2025-2026
(Redacted report to be published post all partner governance approvals, estimated October 2026)

The Belfast Regional City Deal (BRCD) annual report for 2025-2026 had been provided, it being noted that within the governance arrangements of BRCD, the Council was required to approve its annual report.

The Director of Regeneration & Growth provided the Committee with a verbal update on the Council's current position with the BRCD funding programme and responded to questions from the Committee.

7.1.1 BRCD Annual Report 2025-2026 (Cont'd)

Councillor A Martin left the meeting at 7.08 pm.

It was proposed by Councillor G Thompson, seconded by Alderman A G Ewart, and agreed to recommend that the Belfast Regional City Deal annual report for 2025-2026 be approved.

7.1.2 Ravarnet Primary School
(Redacted report to be published October 2026)

A discussion ensued during which the Director of Regeneration & Growth responded to a number of comments and questions from Members in connection with Ravarnet Primary School.

It was proposed by Councillor K Dickson, seconded by Councillor T Mitchell, and agreed to recommend that the Director's recommendation in regard to the way forward with the above asset be approved.

In addition, it was also agreed that the governance arrangements in regard to the above recommendation by the Committee, as outlined and agreed during the discussion, be implemented if required.

Councillors A Gowan and G Hynds left the meeting at this point (7.43 pm).

Councillor T Mitchell left the meeting at 7.44 pm and returned at 7.47 pm.

7.1.3 Seycon Park, Dunmurry
(Redacted report to be published post presentation and agreement for sealing at Council – December 2026)

It was proposed by Councillor T Mitchell, seconded by Councillor K Dickson, and agreed to recommend that the revised lease as outlined in the Director of Regeneration & Growth's report and appended document, be progressed.

Councillor G Hynds returned to the meeting at 7.52 pm.

7.2 Confidential Report from the Head of Assets

7.2 1 Tender Evaluation Criteria: PPM & RM 03 – Intruder Alarm Systems & Monitoring; PPM & RM 07 – Fire Alarm & Life Safety Systems; and PPM & RM 08 – Emergency Lighting Systems
(Redacted report to be published post ratification at Council)

It was proposed by Councillor S Lowry, seconded by Councillor K Dickson, and agreed to recommend that the tender evaluation award criteria for each of the above systems, as outlined in the Head of Assets' report, be approved.

7.3 Confidential report by the Head of Planning & Capital Development

7.3.1 Correspondence from the Department for Communities in respect a possible Listing
(Redacted Report to be published when a decision is made by the Department for Communities on whether the buildings should be added to the list of buildings of special architectural or historic interest)

It was proposed by Councillor G Thompson, seconded by the Vice Chairman, Alderman A G Ewart, and agreed to recommend that the Council has no comment to make in respect of the proposed listing as detailed in the Officer's report.

8. Any Other Business (Confidential)

8.1 Lisburn City Centre CCTV - Update
Director of Regeneration & Growth

The Director of Regeneration & Growth provided the Committee with a verbal update on the issues that had been raised regarding CCTV at the recent meeting of Council, it being noted that a detailed report on these issues would be presented to the Committee at its meeting in October 2026.

The Director responded to comments and questions from Members and also put on record thanks to the PSNI including their IT Department for their valuable help and support over recent months.

The Chairman, Alderman J Baird, expressed thanks to the Officers for keeping him briefed over the summer months and their efforts on this project to date.

Councillor G Thompson left the meeting at 8.09 pm and returned at 8.13 pm.

Councillor U Mackin left the meeting at 8.16 pm.

8.2 Ballyoran Units
Councillor S Lowry

Councillor S Lowry requested an update on the business units at Ballyoran. The Director of Regeneration & Growth provided a short verbal update on the current position of the units at Ballyoran and undertook to report back to Councillor Lowry on the outcome.

Resumption of Normal Business

It was agreed to come out of Committee and normal business was resumed.

Conclusion of Meeting

The Chairperson thanked everyone for their attendance. There being no further business for consideration the meeting was concluded at 8.25 pm.

____
Chairman

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Corporate Services Committee held remotely and in the Council Chamber, Island Civic Centre, The Island, Lisburn on Wednesday 9th September 2026 at 6.00 pm.

PRESENT IN COUNCIL CHAMBER (COMMITTEE):	Alderman P Porter (Chair) Councillor R McLernon (Vice-Chair) The Right Worshipful The Mayor Councillor B Higginson Alderman O Gawith Councillors J Bamford, K Dickson, A Ewing, J Harpur, J Laverty BEM, U Mackin, G McCleave, M McKeever and The Hon N Trimble
PRESENT IN A REMOTE LOCATION (COMMITTEE)	Councillors R Carlin and J Harpur
PRESENT IN COUNCIL CHAMBER (NON-COMMITTEE)	Councillor G Hynds
IN ATTENDANCE:	Chief Executive Director of Finance & Corporate Services Director of Organisation Development & Innovation Director of Leisure & Wellbeing Director of Regeneration & Growth Head of Finance Head of Governance & Communications Head of HR & OD Head of Innovation Capital Programme Manager IT Officer Member Services Officers (HB & BS)

Commencement of Meeting

The Chair, Alderman P Porter, welcomed everyone to the meeting and advised that it would be recorded unless the item on the agenda was to be considered under confidential business.

Unauthorised recording was not permitted, as per 8.6 of the Council's Standing Orders. Mobile phones were to be set to silent mode for the duration of the meeting. Members attending remotely were asked to keep their cameras on. Finally, the Chair asked that any Member entering or leaving the meeting alert the Member Services Officer accordingly so that this might be accurately reflected in the minutes.

The Director of Finance & Corporate Services outlined the evacuation procedures in the case of an emergency.

He also gave a presentation about the Terms of Reference for Corporate Services Committee.

During the presentation about the Terms of Reference:

- Councillor R Carlin joined the meeting on a remote basis during the safety announcement (6.01 pm)
- Councillor R McLernon entered the Chamber during the Terms of Reference presentation (6.05 pm)

1. <u>Apologies</u>

Apologies for non-attendance at the meeting were accepted and recorded on behalf of Alderman A Ewart and Councillor T Beckett.

2. <u>Declarations of Interest</u>

Councillor G Hynds declared a non-pecuniary interest in Item 5.3 – Report on Community Facilities Fund.

3. <u>Report of Director of Organisation Development and Innovation</u>

3.1 <u>Elections 2027 – Operational Requirements</u>

The Director of HR &OD explained that both the local government elections and the Northern Ireland Assembly elections will take place next year on 6th May 2027, therefore, there will be no committee meetings in May 2027.

A report had been provided to Members and it was proposed by Councillor U Mackin, seconded by Councillor R McLernon and agreed to recommend that:-

- The date for the Annual Meeting of Council be agreed as Thursday 27 May 2027 at 12 noon;
- Delegated authority be approved for the Chief Executive, in consultation with the Mayor, to take urgent operational or strategic decisions from 27 April 2027 until 27 May 2027, in the absence of committee.

There were no questions from Members.

4. Report of Head of Governance and Communications

4.1 Citywide

A narrative report and Equality Screening with costs for the production and distribution of Citywide magazine to the 60,000 (approximately) households in the Council area had been provided.

The Head of Governance presented three options with the preferred option being to print and deliver the Citywide magazine to all households in 2026. This would improve engagement with communities and ensure that people are informed about future projects and events.

There was some discussion with several Members including Alderman O Gawith, Alderman P Porter, Councillor A Ewing and Councillor U Mackin being supportive of the recommendation to print and deliver Citywide. The Chief Executive confirmed that the success of this would be evaluated.

It was proposed by Councillor U Mackin, seconded by Alderman O Gawith and agreed to recommend that:-

The 2026 Citywide magazine is produced and distributed to our 60,000 (approximately) households.

4.2 Annual Somme Pilgrimage

The Head of Governance and Communications had provided a narrative report and report highlighting the 2026 Somme Pilgrimage.

Members were asked to note the report from the 2026 Somme Pilgrimage and to approve the attendance of Members for the 2027 Somme Pilgrimage, i.e. Mayor, Chair of Corporate Services, Chief Executive (or his nominee) and two other Members who have not previously attended. In addition, the Committee decision had recorded that the two additional attendees should preferably be from parties not already represented by the Mayor and Committee Chair.

It was proposed by Councillor J Bamford and seconded by Councillor R McLernon, to:

- Note the report from the 2026 Somme Pilgrimage; and
- Agree attendance at the 2027 Somme Pilgrimage as outlined in the report.

Both Councillor J Bamford and Councillor R McLernon expressed their thanks for the opportunity to take part in the Somme Pilgrimage and to staff for the arrangements which had been put in place.

4.3 Lisburn & Castlereagh City Council Support for the Armed Forces Community

A narrative report had been provided about the support provided by Lisburn & Castlereagh City Council for the Armed Forces Community, since signing up to the Armed Forces Covenant in 2017.

The Head of Governance and Communications outlined the strong and sustained support for the Armed Forces Community over the years which includes civic recognition, partnership working, advocacy and access to council facilities.

Several Members spoke in support of the paper including Alderman P Porter, Councillor G Hynds and Councillor A Ewing.

Councillor G McCleave re-iterated his party's position that the Armed Forces Covenant places British armed forces ahead of other people which they feel is wrong and do not support.

The Chair, Alderman P Porter, thanked the Mayor and Alderman Tinsley as Veterans Champion, for their support for the Armed Forces.

The Mayor, Councillor B Higginson, left the meeting during this item at 6.32 pm.

The report was duly noted.

4.4 Armed Forces Day 2027 - Working Group

In addition to a narrative report, appendices were provided of a previous committee report on Membership of Ad Hoc Working Groups and the d'Hondt table.

Councillor G Hynds expressed disappointment that the d'Hondt method would exclude him as the only Independent Member.

Councillor G McCleave explained that his party oppose the event and confirmed that they will not be nominating a representative to the Working Group.

It was proposed by Councillor U Mackin that the Independent Member be appointed to the Armed Forces Day 2027 Working Group which was supported by Alderman Porter, Councillor Ewing and Councillor Dickson. This was seconded by Councillor Ewing and supported by all Members with no opposition.

The Chief Executive and Councillor R McLernon left during this Item at 6.36 pm and 6.38 pm, respectively.

The report was duly noted and Councillor G Hynds thanked the other Members for their comments.

5 Report of Head of Finance

5.1 Policy Consultation – Business Growth Accelerator and Non-Domestic Vacant Rates

In addition to a narrative report, the following had been provided:

- Consultation letter from Land & Property Services (LPS)
- Draft LCCC Consultation Response

The Head of Finance explained that the LPS consultation closes on 23 September and a response had been prepared on behalf of Council.

It was proposed by Alderman O Gawith, seconded by Councillor A Ewing, and agreed to recommend that the response prepared by officers in regard to the Policy Consultation be submitted to the Department of Finance, Land & Property Services before the deadline of 23 September.

5.2 Estimates 2027/2028 – Schedule of Meetings

A draft programme of meetings for the 2026/2027 Estimates' process had been provided and was duly recommended for agreement on a Proposal made by Councillor J Laverty and seconded by Councillor A Ewing.

Councillor A Ewing left the Chamber at the end of this item at 6.45 pm and returned at 6.47 pm during Item 5.3.

5.3 Request to Earmark Reserves

Councillor G Hynds left the meeting for this Item and returned for the start of Item 5.4.

The Head of Finance explained that a report had been presented to Communities & Wellbeing Committee regarding the Communities Facilities Fund which had been substantially oversubscribed this year. It was agreed at that Committee to approve awards for all successful groups, subject to the approval of using reserves to cover any deficit.

A narrative report and appendix of the Communities Facilities Fund Outcome Assessment 2026/2027 had been provided to Members.

Councillor J Bamford proposed the recommendation to approve the earmarking of reserves up to a maximum of £234,578 which was seconded by Councillor K Dickson.

Councillor N Trimble asked for clarity regarding any underspend and whether that would be released into the general fund. The Head of Finance confirmed that would happen and will keep Members up to date with normal Reserves reports.

5.4 Treasury 2025/2026 Outturn Report

Presented by the Head of Finance.

Members noted the content of the following:-

- the information contained in the narrative report;
- the 2025/2026 Treasury Management Outturn Report;
- Prudential Indicators 2025/2026 Outturn Report

5.5 Treasury 2026/2027 Outturn, Quarter 1

In addition to the narrative report, the following appendices were provided:

- Q1 2026/2027 Treasury Report
- Q1 2026/2027 Prudential Indicators Report

There were no questions from Members and the report was duly noted.

6 Report of Head of HR & OD

6.1 Local Government Staff Commission (LGSC) - Consultation

The Head of HR & OD provided a narrative report regarding the LGSC Consultation on the Code of Conduct for Local Government Employees and the Local Government Employee and Councillor Working Relationship Protocol as well as several appendices:

- Letter from Local Government Staff Commission
- Schedule of Amendments
- Code of Conduct for Local Government Employees – Consultation version
- Local Government Employees & Councillor Working Relationship Protocol – Consultation version
- Consultation Questionnaire

Councillor K Dickson left the meeting at 6.50 pm and returned at 6.53 pm.

There was lengthy discussion about the LGSC Consultation, especially since the LGSC will no longer be in existence after March 2027. Councillor U Mackin suggested deferring a response until next month’s committee which would meet the consultation deadline of 22 October.

6.1 Local Government Staff Commission (LGSC) – Consultation (cont'd)

Councillor J Harpur proposed the recommendation that the consultation response at Appendix 5 be approved. However, other Members, including Councillor J Laverty, Councillor G Hynds and Alderman P Porter, were not in support of this. Councillor A Ewing proposed asking for an extension to the consultation deadline.

Councillor J Harpur left the meeting remotely at 7.01 pm. Councillor K Dickson seconded the proposal for the consultation response to be deferred.

6.2 Workforce Reports

Councillor N Trimble left the meeting at the beginning of this item at 7.03 pm and the Director of Communities & Wellbeing left at 7.04 pm.

Reports on the undernoted topics in relation to Council staff across all departments had been provided with the report and their contents duly noted.

- Attendance Management Report for period ended 30th June 2026;
- Recruitment reports – (i) Advert & Selection; and (ii) Appointments;
- Workforce Profile.

The Head of Service responded to Members' questions.

Councillor J Bamford left the meeting during this item at 7.06 pm and returned at 7.09 pm during Any Other Business – Non-Confidential.

Any Other Business – Non-Confidential

Councillor G Hynds raised a point about attendance at Civic Flag Raising Ceremonies and asked if anything could be done to improve attendance.

The Director of Finance & Corporate Services agreed to look at how these could be promoted better in the future.

In Committee

It was proposed by Councillor A Ewing, seconded by Councillor M McKeever and agreed that the Confidential Reports be considered "in Committee". Recording was paused at this stage in proceedings, and any members of the press left the meeting at 7.25 pm.

7. Confidential Reports

Confidential for reason of information relating to the financial or business affairs of any particular person (including the Council holding that information).

7.1 Digital Platform: Renewal

(Redacted report will become available post award of contract).

Presented by the Head of Innovation.

It was proposed by Councillor K Dickson, seconded by Councillor J Laverty, that the renewal of the digital platform be agreed.

Councillor Mackin left the meeting at the end of this item at 7.27 pm and returned at 7.31 pm during Item 7.3.

7.2 Report on Tender Awards

(Redacted report will become available following ratification and signing of contracts).

Tender reports and a summary of the tenders awarded had been provided with the narrative report.

The tenders awarded in regard to the following contracts, together with the attendant tender reports, were noted:-

- T25/26-054 – LGTG ILM People Development Programme;
- T25/26-065 – PPM & RM 06 Air Conditioning & Ventilation Systems;
- T25/26-064 – PPM & RM 10: Legionella Management;
- T26/27-011 – LVI Control Room Upgrade;
- T26/27-033 – Social Enterprise Network;
- T26/27-006 – Men’s Health Project;
- T26/27-004 – Let’s Talk – Dialogue Development;
- T26/27-007 – Generation Game Project;
- T25/26-088 – Provision of Play Park Repairs;
- T25/26-077 – Supply & Delivery of Electrical Goods and Fittings;
- T25/26-078 – Supply & Delivery of Plumbing Goods;
- F25/26-002 – Lisburn & Castlereagh Transport Academy;
- F26/27-006 – Recruitment of Agency Staff.

7.3 Quarterly Update on the financial position of the Capital Programme 2025-2030

(Redacted report will become available post financial year end with Capital programme released as part of the budget setting process each year).

Presented by the Director of Regeneration and Growth.

It was proposed by Councillor G. McCleave, seconded by Alderman O. Gawith, and agreed to recommend that the updated financial position of the capital programme, the net cost of which remained within the approved budget, be agreed.

7.4 Movements and Changes in the Capital Programme to July 2026

(Redacted report will become available post financial year end with Capital programme released as part of the budget setting process each year).

Presented by the Director of Regeneration and Growth.

It was proposed by Councillor K Dickson, seconded by Alderman O Gawith, and agreed to recommend that the movements, changes and revised budgets of the projects, as outlined, be agreed.

7.5 Management Accounts

(Redacted report will become available after Full Council).

The Director of Regeneration & Growth and the Capital Programmes Manager left the meeting at the start of Item 7.5 at 6.34 pm.

The Management Accounts for the period ending 31st July, together with the narrative report by way of explanation, were provided and duly noted.

The Head of Finance explained some points from the report and it was proposed by Councillor K Dickson, seconded by Councillor M McKeever, that the updates be made on a quarterly basis, in line with the Terms of Reference.

7.6 Repairs and Renewals – Quarter 1, 2026/2027

(Redacted report will become available after Full Council).

The Head of Finance had provided a narrative report and appendix.

It was proposed by Councillor J Bamford, seconded by Councillor K Dickson, that the R&R figures be presented as part of the management accounts reports moving forward.

7.7 Elections 2027 – Request for Additional Employment

(Report will never become available. Confidential due to the Local Government Act (Northern Ireland) 2014, Schedule 6, Part 1: Exempt Information, 1 and 2: 1. Information relating to any individual. 2. Information which is likely to reveal the identity of an individual).

The Director of Organisation Development and Innovation and the Head of Finance left the meeting for Item 7.7 at 7.38 pm and returned at 7.41 pm.

It was proposed by Councillor M McKeever, seconded by Alderman O Gawith, that approval for relevant staff to undertake additional employment to assist at the 2027 Elections, including approval for the Chief Executive to undertake the role of Deputy Returning Officer at the Assembly Election Count, be agreed.

7.8 Procedures relating to the role of Chief Executive

(The report will become available post ratification. Confidential due to the NI Local Government Act 2014 Schedule 6 Access to Information: Exempt Information Part 1 3. Information relating to any individual, & information relating to the financial or business affairs of any particular person (including the Council holding that information).

It was proposed by Councillor K Dickson, seconded by Councillor G McCleave, and agreed that Members approve:

1) the Grievance procedure as attached at Appendix 1.
2) the Disciplinary procedure as attached at Appendix 2.

Following discussion, the Director of Organisation Development & Innovation will make the amendments as requested and circulate an updated version to Members.

8 Any Other Business

No other business of a confidential nature was raised.

It was proposed by Councillor K Dickson, seconded by Councillor M McKeever and agreed to come out of Committee and normal business was resumed.

The Chair, Alderman P Porter, thanked everyone for their attendance, and the meeting concluded at 8.05 pm.

____

MAYOR/CHAIR

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Meeting of the Governance and Audit Committee held in the Council Chamber and Remote Locations on Thursday, 11 June, 2026 at 6:00 pm

PRESENT IN CHAMBER:	Councillor M McKeever (Chair) Mr E Jardine (Independent Member and Vice-Chair) Aldermen O Gawith and A Grehan Councillors J Bamford, A P Ewing, B Magee, A Martin and R McLernon
PRESENT IN REMOTE LOCATION:	Councillors S Burns, J Gallen and D Lynch
IN ATTENDANCE:	Chief Executive (remote) Director of Organisation Development and Innovation Director of Finance & Corporate Services Director of Leisure & Community Wellbeing Director of Regeneration and Growth Head of Environmental Health, Risk and Emergency Planning Head of Human Resources and Organisation Development Internal Audit Manager (remote) Member Services Manager (Acting) Member Services Officer IT Officer Northern Ireland Audit Office Mr C McGeown (Remote) RBCA Mr B Stewart (Remote)

Commencement of the Meeting

The Chair, Councillor M McKeever, having welcomed those present to the September meeting of the Governance & Audit Committee, pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be recorded. In accordance with the Protocol for Remote Meetings, the Chair asked that those attending via zoom ensure that the meeting could not be seen or heard by any other person at their remote location when confidential business was being considered.

The Chair asked that mobile phones be put on silent or switched off for the duration of the meeting following which the Director of Organisation Development & Innovation outlined the evacuation procedures in the case of an emergency.

1. Apologies

There were no apologies for non-attendance recorded.

2. Declarations of Interest

There were no declarations of interest declared at the meeting.

3 Report from the Head of Human Resources & Organisation Development

3.1 Customer Care Feedback – Q1 2026/27

Councillor D Lynch joined the meeting at 6.03 pm.

The Head of Human Resources & Organisation Development presented the report and provided a verbal update in connection with complaints escalated to stage 3 (NIPSO). The Head of Service advised that he had been informed the previous day that two complaints had since been escalated to NIPSO, the report having stated that there had been no complaints escalated to NIPSO during the first quarter. The Head of Service also reported that both cases had since been closed with no further action.

It was agreed by Members that the contents of the report be noted.

3.2 Q1 Performance Improvement Monitoring

Members were provided with a copy of:

(a) a quarterly monitoring document, including case studies of improvement for Quarter 1 of 2026/27 (April – June inclusive);

(b) details of Performance KPI results for Quarter 1 of 2026/27 which showed the progress of each KPI across the year;

(c) an overall summary of Performance KPI results for Quarter 1 of 2026/27; and

(d) details of Corporate Plan KPI results for Quarter 1 of 2026/27.

The Head of Human Resources & Organisational Development presented the report during which he drew Members' attention to an error in appendix 1 which should state that "proportion of invalid applications will be measured in Q3 & Q4," the wording in the report incorrectly stated, 'will not be measured.'

The Head of Service also undertook to investigate providing the previous quarter's figures in the Corporate Plan KPIs Detailed & Summary report (appendix 3 of the report).

The Committee agreed that the contents of the report be noted.

3.3 Performance Improvement Report 2025/26

The Head of Human Resources & Organisational Development presented the report to the Committee.

It was proposed by Alderman O Gawith, seconded by Councillor A P Ewing, and agreed to recommend that the Performance Improvement Report 2025/26 be approved.

4. Report by Head of Environmental Health, Risk and Emergency Planning

4.1 Corporate Risk Register

Members were provided with copies of the Corporate and Departmental Risk Registers.

The Head of Environmental Health, Risk and Emergency Planning presented the report and advised Members that all risks have clearly assigned ownership and established mitigation measures. The Head of Service reported that Cyber Security training was on-going and that the latest tranche of training had been concluded recently.

The Committee agreed that the report on the Corporate and Departmental Risk Registers be noted.

4.2 CRR 002 Emergency Planning Deep Dive Report

The Head of Environmental Health, Risk and Emergency Planning presented his report which outlined the background and key issues in connection with the 'deep dive' review of the Corporate Risk 002 Emergency Planning. A presentation on the Emergency Planning Deep Dive had been appended to the Officer's report, and the Head of Service provided an overview of the presentation.

The Head of Service responded to questions from the Committee and the Committee agreed that the report be noted.

5. Report of the Internal Audit Manager

5.1 Draft Internal Audit Charter

A copy of the draft Internal Audit Charter had been appended to the Officer's report.

The Internal Audit Manager responded to comments and questions from the Committee.

It was proposed by Councillor A P Ewing, seconded by Alderman O Gawith, and agreed to recommend that the Draft Internal Audit Charter be approved.

6. Any Other Business

At this stage in the meeting, the Chair, Councillor M McKeever asked if there was any other business of a non-confidential nature to discuss, however there was no other business to discuss.

The Director of Leisure & Community Wellbeing, the Head of Environmental Health, Risk and Emergency Planning and the Head of Human Resources and Organisation Development left the meeting at this stage (6.30 pm).

7. Confidential Business

The matters contained in the confidential report would be dealt with "In Committee" due to containing information relating to the financial or business affairs of any particular person (including the Council holding that information).

"In Committee"

It was agreed that the following matter be considered "in committee", in the absence of members of the press and public being present.

7.1 Confidential Report by the Internal Audit Manager

7.1.1 Internal Audit Progress Report
(Report will be made available following Council ratification)

The Internal Audit Manager elaborated on a number of key issues set out in the Internal Audit Progress Report which had been appended to the report.

The Internal Audit Manager responded to comments and questions from Members and undertook to provide further information at item 3.3.2 of the Internal Audit Progress Report.

The Committee agreed to note the contents of the report.

At this stage in the meeting, the Chair, Councillor M McKeever, asked if Members had any confidential items of Any Other Business to raise, which they did not.

Resumption of Normal Business

It was proposed by Councillor A P Ewing, seconded by Councillor J Bamford, and agreed to come out of committee and normal business was resumed.

There being no further business, the meeting ended at 6.36 pm.

____

Mayor/Chairperson

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of Planning Committee Meeting held in the Council Chamber and in Remote Locations on Monday, 3 August, 2026 at 10.00 am

PRESENT IN CHAMBER:	Councillor D Bassett (Chair) Alderman O Gawith Councillors S Burns, P Catney, J Laverty, A Martin and N Trimble
PRESENT IN REMOTE LOCATION:	Alderman J Tinsley (Vice-Chair) Alderman M Gregg
IN ATTENDANCE:	Director of Regeneration and Growth Head of Planning & Capital Development Principal Planning Officer (PS) Senior Planning Officers (MB, GM and LMcC) Member Services Officers (FA and EW) Mr C Fegan BL Cleaver Fulton Rankin Mr B Martyn Ms C McPeake

Commencement of Meeting

At the commencement of the meeting, the Chair, Councillor D Bassett, welcomed those present to the Planning Committee. He pointed out that, unless the item on the agenda was considered under confidential business, this meeting would be audio recorded. The Head of Planning & Capital Development outlined the evacuation procedures in the case of an emergency.

1. Apologies

It was agreed to accept an apology for non-attendance at the meeting on behalf of Alderman A Grehan and Councillor D J Craig.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of Meeting of Planning Committee held on 6 July, 2026

It was proposed by Councillor P Catney, seconded by Councillor A Martin and agreed that the minutes of the meeting of Committee held on 6 July, 2026 be confirmed and signed.

4. Report from the Head of Planning & Capital Development

4.1 Schedule of Applications

The Chair, Councillor D Bassett, advised that there were 6 local applications on the schedule for consideration at the meeting.

4.1.1 Applications to be Determined

The Legal Advisor, Ms C McPeake, highlighted paragraphs 43-46 of the Protocol for the Operation of the Lisburn & Castlereagh City Council Planning Committee which, he advised, needed to be borne in mind when determinations were being made.

"In Committee"

The Chair, Councillor D Bassett advised that prior to continuing with the Schedule of Applications, he wished to seek advice on process and procedure from Mr C Fegan BL. It was proposed by Alderman O Gawith, seconded by Councillor J Laverty and agreed to go 'into committee' to receive this advice. Those members of the public and press in attendance left the meeting (10.07 am).

Members were provided with advice on process and procedure for decision making following recent legal proceedings as requested by the Chair.

Resumption of Normal Business

It was proposed by Councillor P Catney, seconded by Alderman O Gawith and agreed to come out of committee and normal business was resumed (10.42 am).

(i) LA05/2023/0316/F – Erection of 23 dwellings (amended layout and house types previously approved under reference Y/2009/0303/RM), landscaping and all other associated site works on lands to the west of 16-22, 30 and 32 Millmount Village Crescent and lands 40 metres to the south 11-22 Millmount Village Way

The Senior Planning Officer (MB) presented the above application as outlined within the circulated report.

The committee received Mr W Orbinson KC to speak in support of the application. Mr Orbinson was joined by Mr N Salt and Mr C O'Hara and a number of Members queries were addressed.

(i) LA05/2023/0316/F – Erection of 23 dwellings (amended layout and house types previously approved under reference Y/2009/0303/RM), landscaping and all other associated site works on lands to the west of 16-22, 30 and 32 Millmount Village Crescent and lands 40 metres to the south 11-22 Millmount Village Way (Cont'd)

Planning Officers and Mr C Fegan BL responded to questions from Members.

At the end of the questions to Planning Officers, Alderman M Gregg stated that he felt he did not have enough information available to him to make a decision on this application. He proposed that the application be deferred until more information was obtained, stating this additional information should be:

1. What number are we at within relation to occupied dwellings on the 2018/0512,
2. From Roads, I would like a definitive response from DfI, having looked at the wider site, at the whole site, and the total number of houses on the site, to say that they are content that lights aren't needed until that 218 trigger is met, or that they feel these lights are required imminently.

This proposal was seconded by Councillor J Laverty. On a vote being taken the proposal stood, the voting being:

In favour: The Chair, Councillor D Bassett, Councillor S Burns, Alderman O Gawith, Alderman M Gregg and Councillor J Laverty **(5)**

Against: Councillor P Catney, Councillor A Martin and Councillor N Trimble **(3)**

Abstain: None (**0**)

Adjournment of Meeting

The Chair, Councillor D Bassett, declared the meeting adjourned at this point for a comfort break (11.47 am).

Resumption of Meeting

The meeting was resumed at 11.56 am.

(ii) LA05/2025/0269/F – Wastewater Pumping Station (WwPS) including chambers and associated sewers below ground level and a Motor Control Centre (MCC) Kiosk building, telemetry and lighting columns. Other works include associated site and access works on land approximately 20 metres east of 8 Brooklands Drive, Dundonald

The Senior Planning Officer (GM) presented the above application as outlined within the circulated report.

(ii) LA05/2025/0269/F – Wastewater Pumping Station (WwPS) including chambers and associated sewers below ground level and a Motor Control Centre (MCC) Kiosk building, telemetry and lighting columns. Other works include associated site and access works on land approximately 20 metres east of 8 Brooklands Drive, Dundonald (Cont'd)

The committee received Mr K Groves to speak in opposition to the application. Mr Groves answered questions from Members.

The committee received Mr M Sefton to speak in support of the application. Mr Sefton was joined by Mr G Heron and a number of Members queries were addressed.

Planning Officers responded to a number of questions from Members.

Debate

During the debate:

- Councillor N Trimble stated that the material considerations had been well discussed and that he felt the Officers recommendation was correct. He acknowledged that a neighbour notification remained open for comment until 7 August 2026 even though the application was before them for determination on 3 August 2026 and felt lessons could be learned from this.

Vote

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to approve this application, the voting being:

In favour: The Chair, Councillor D Bassett, Councillor P Catney, Alderman O Gawith, Alderman M Gregg, Councillor A Martin and Councillor N Trimble (**6**)

Against: Councillor S Burns and Councillor J Laverty (**2**)

Abstain: None (**0**)

Adjournment of Meeting

The Chair, Councillor D Bassett, declared the meeting adjourned at this point for lunch (1.06 pm).

Resumption of Meeting

The meeting was resumed at 1.46 pm.

(iii) <u>LA05/2025/0270/F - Wastewater Pumping Station (WwPS) including chambers and associated sewers below ground level and a Motor Control Centre (MCC) Kiosk building, telemetry and lighting columns. Other works include associated site and access works on land approximately 50 metres south of 240 Comber Rd, Dundonald</u>

The Vice Chair, Alderman J Tinsley joined the meeting remotely during the hearing of this application (2.03 pm).

The Senior Planning Officer (GM) presented the above application as outlined within the circulated report.

The committee received Mr M Sefton to speak in support of the application. Mr Sefton was joined by Mr G Heron and a number of Members queries were addressed.

There were no questions put to Planning Officers.

<u>Debate</u>

During the debate:

- Alderman M Gregg stated that while he was reasonably supportive of the proposal, he was unable to support the application as it could result in over 10,000m^3 of wastewater being discharged into the local water course, and felt that the applicant should be proposing a much larger tank for the location.

<u>Vote</u>

On a vote being taken, it was agreed to adopt the recommendation of the Planning Officer to approve this application, the voting being:

<u>In favour</u>: The Chair, Councillor D Bassett, Councillor S Burns, Councillor P Catney, Alderman O Gawith, Councillor J Laverty, Councillor A Martin and Councillor N Trimble (**7**)

<u>Against</u>: Alderman M Gregg (**1**)

<u>Abstain</u>: None (**0**)

The Vice Chair, Alderman J Tinsley did not participate in the vote as he was not present to hear the item in full.

(iv) LA05/2025/0099/F- Wastewater Pumping Station (WwPS) including chambers and associated sewers below ground level and a water booster set, telemetry and lighting aerial above ground. Other works include a 2.4m high paladin fence, access gate and associated site and access works at Millars Lane WwPS 5 Millmount Quarry Close, Dundonald

The Senior Planning Officer (LMcC) presented the above application as outlined within the circulated report.

The committee received Mr M Sefton to speak in support of the application. Mr Sefton was joined by Mr G Heron and a number of Members queries were addressed.

Planning Officers responded to a number of questions from Members.

Debate

During the debate:

- Alderman M Gregg stated that given he received reassurance from Officers that the road line would not be compromised he was content to support the application; and
- Councillor J Laverty agreed with the comments made by Alderman Gregg and advised that he had concerns about the protected road line.

Vote

Having considered the information provided within the report of the Planning Officer, the Committee agreed unanimously to adopt the recommendation to approve this application.

Adjournment of Meeting

The Chair, Councillor D Bassett, declared the meeting adjourned at this point for a comfort break (2.30 pm).

Resumption of Meeting

The meeting was resumed at 2.36 pm.

Prior to the presentation of the next application, LA05/2026/0137/RM, the Head of Planning and Capital Development advised Members that the agent acting on behalf of the applicant had been in contact to advise that he was unwell and unable to attend the meeting. The agent had not requested the application to be deferred, and Members were advised to refer to the agent's written submission. As a result, there was only one speaker in relation to the application.

(v) LA05/2026/0137/RM – Erection of dwelling, garage and associated siteworks on land between 5 and 5a Crewe Road, Ballinderry Upper, Lisburn

The Principal Planning Officer (PS) presented the above application as outlined within the circulated report.

The committee received Ms S Kavanagh to speak in opposition to the application and a number of Members queries were addressed.

Planning Officers responded to questions from Members.

Debate

During the debate:

- Councillor N Trimble advised that he was quite torn on this application and advised that he could see the issues raised by Ms S Kavanagh. He continued that he felt what had been proposed by the applicant was pushing the boundaries of what could be considered acceptable in the environment of the surrounding area. Councillor Trimble concluded by stating that while he was not comfortable with the application in its current form and would not vote for it, he could not vote against the Officers recommendation, therefore he would abstain from the vote;
- Alderman O Gawith agreed with the comments made by Councillor Trimble and queried whether conditions regarding the hedge and external lighting could be placed on the application. The Head of Planning and Capital Development acknowledged that while in the debate stage, he could confirm that as the application was for Reserved Matters, conditions could not be added unless they related to the original application for Outline Permission;
- Councillor M Gregg advised that he could not support the application as it was before him unless a condition was added to lower the ridge height of the dwelling. Alderman Gregg referred to the property at 5a Crewe Road and stated that he felt given the failure to comply with planning permission for this property and how it had changed the landscape of the area, significant weight should not be given to the property at 5a Crewe Road when assessing the application;
- Councillor P Catney stated that when reading the room, he felt some of the Members were uncomfortable. He advised that he was minded to vote in favour of the Officers recommendation and queried the lack of negotiation between the applicant and the neighbours at 5 Crewe Road; and
- The Chair, Councillor D Bassett advised that he agreed with the majority of the comments made in relation to the property at 5a Crewe Road, and that if planning conditions for it had been adhered to then the application before them would have been for a bungalow. The Chair continued that he could see Ms S Kavanagh's point that she would be looking into the bedroom windows of the proposed property and that he would be minded to vote against the Officers recommendation.

(v) LA05/2026/0137/RM – Erection of dwelling, garage and associated siteworks on land between 5 and 5a Crewe Road, Ballinderry Upper, Lisburn (Cont'd)

At this stage in the debate Councillor N Trimble proposed that the application be deferred to allow for further negotiation. This proposal was seconded by Alderman O Gawith. The Vice Chair, Alderman J Tinsley queried the need for a deferral and stated that not only was there a two storey dwelling at 5a Crewe Road, but there was also one across the road. The Vice Chair stated that he knew the area well and was content to support the Officers recommendation.

A vote was taken on Councillor Trimble's proposal and the proposal stood, the voting being:

In favour: The Chair, Councillor D Bassett, Councillor P Catney, Alderman O Gawith, Alderman M Gregg, Councillor J Laverty, Councillor A Martin and Councillor N Trimble **(7)**

Against: Councillor S Burns and the Vice Chair, Alderman J Tinsley **(2)**

Abstain: None (**0**)

Adjournment of Meeting

The Chair, Councillor D Bassett, declared the meeting adjourned at this point for a comfort break (3.43 pm).

Resumption of Meeting

The meeting was resumed at 3.49 pm.

(vi) LA05/2026/0089/F – Erection of replacement dwelling (to replace previously damaged dwelling) solar panels to roof of existing garage, upgraded access arrangement and all associated site works at 43 Edentrillick Road, (directly opposite and to the north of 46) Royal Hillsborough

The Vice Chair, Alderman J Tinsley left the meeting during the hearing of this item (4.08 pm).

The Senior Planning Officer (LMcC) presented the above application as outlined within the circulated report.

The committee received Mr T Stokes to speak in support of the application. Mr Stokes was joined by Ms S McAvoy and Mr S Watt and together they responded to questions from Members.

Members' queries were responded to by Planning Officers.

(vi) <u>LA05/2026/0089/F – Erection of replacement dwelling (to replace previously damaged dwelling) solar panels to roof of existing garage, upgraded access arrangement and all associated site works at 43 Edentrillick Road, (directly opposite and to the north of 46) Royal Hillsborough</u> (Cont'd)

<u>Debate</u>

During debate:

- Councillor P Catney proposed that the application be deferred to allow for additional information to be submitted relating to a structural report. Councillor Catney spoke of confirmation from Mr T Stokes during the questions that more information could be submitted. He concluded that anything that could shed some light on the situation and give further detail on the unfortunate circumstances that had occurred would be welcomed, and that while Planning Officers were following policy, Elected Members were able to look outside of the policies where exceptional circumstances applied;
- The Chair, Councillor D Bassett advised that while he agreed with some of the points raised by Councillor Catney, there was a report from a structural engineer and 3 days later the concrete for the new foundations was poured;
- Councillor N Trimble stated that he felt he had enough information before him, however, if more information helped other Members arrive at a decision he did not have an issue with that. Councillor Trimble advised that he felt the application complied with policy COU3, that the property had been the applicant's home, and the applicant had been complying with existing planning permission until the discovery of additional asbestos in the portion of the building which was to be retained;
- Alderman O Gawith seconded Councillor Catney's proposal to defer the application and advised that additional information may not only be useful for Members but also change the recommendation of the Officers; and
- Alderman M Gregg stated that he concurred with Councillor Trimble's comments stating that the application complied with policy COU3 but was comfortable with the proposal to defer the application if other elected members required further information.

A vote was taken on Councillor P Catney's proposal to defer the application for additional information, and the proposal stood, the voting being:

<u>In favour:</u>	Councillor S Burns, Councillor P Catney, Alderman O Gawith, Alderman M Gregg, Councillor J Laverty, Councillor A Martin and Councillor N Trimble **(7)**
<u>Against:</u>	The Chair, Councillor D Bassett **(1)**
<u>Abstain</u>:	None (**0**)

4.2 Statutory Performance Indicators – June 2026

Alderman M Gregg left the meeting during this item (5.05 pm).

It was proposed by Alderman O Gawith, seconded by Councillor J Laverty and agreed that information relating to Statutory Performance Indicators for June 2026 be noted.

4.3 Appeal Decision– LA05/2025/0712/CLOPUD

It was proposed by Alderman O Gawith, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.4 Appeal Decision – LA05/2022/0799/O

It was proposed by Councillor J Laverty, seconded by Alderman O Gawith and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.5 Appeal Decision – LA05/2023/0069/O

It was proposed by Alderman O Gawith, seconded by Councillor P Catney and agreed that the report and decision of the Planning Appeals Commission in respect of the above appeal be noted.

4.6 Notification by telecommunication operator(s) of intention to utilise permitted development rights

It was proposed by Alderman O Gawith, seconded by Councillor J Laverty and agreed that information regarding notification by telecommunication operators of intention to utilise Permitted Development Rights at locations in the Council area be noted.

4.7 Notification from DfC Historic Environment Division confirming the listing of a building at 20 Soldierstown Road Aghalee

It was proposed by Alderman O Gawith, seconded by Councillor N Trimble and agreed that the notification from the Historic Environment Division regarding 20 Soldierstown Road, Aghalee be noted.

5. Any Other Business

Thanks to Officers
Councillor P Catney

Councillor P Catney spoke of the length of the meeting that had taken place and the volume of business discussed within it and thanked Officers for their assistance throughout the meeting. The Chair, Councillor D Bassett echoed these comments.

Conclusion of the Meeting

At the conclusion of the meeting, the Chair, Councillor D Bassett, thanked those present for their attendance. There being no further business, the meeting was terminated at 5.16 pm.

____
Chair/Mayor

Ulster Unionist Party

Notice of Motion – Freedom of the City of Lisburn & Castlereagh for Yeoman Warder, Ryan Brown

That Lisburn & Castlereagh City Council resolves to confer the Freedom of the City upon Mr Ryan Brown, in recognition of his commitment to Crown and Community but in also becoming the 423rd Yeoman Warder of His Majesty's Royal Palace and Fortress The Tower of London and being the first person from Lisburn to achieve this distinguished honour.

Proposer: James Baird

Alderman James Baird

1

13/8

Alliance

NOTICE OF MOTION:

Street Cabinet Artwork Project

Lisburn & Castlereagh City Council recognises the negative impact that graffiti such as tagging and the subsequent costs of removal, can have on our communities, public spaces and street furniture, while also recognising the positive benefits that public street art, such as painted utility boxes, can play in enhancing the local environment and fostering civic pride.

Accordingly, Council agrees to explore the potential of a Street Cabinet Artwork Project including seeking out permissions, funding opportunities and working with local artists, community groups and youth organisations to design any future artwork.

Furthermore, Council notes that such a scheme would be an opportunity to showcase local heritage and engage people of all ages and backgrounds across our council area.

Cllr Nicola Parker

Signed: ______________________

2

LISBURN & CASTLEREAGH CITY COUNCIL

04 SEP 2026

CHIEF EXECUTIVES OFFICE

4/9/26 @ 10.46

Alliance

NOTICE OF MOTION:

Expansion of the Imagination Library to Lisburn & Castlereagh

Council notes the success of the Dolly Parton Imagination Library, which provides free, age-appropriate books to children from birth to the age of five, supporting early childhood development, literacy and a love of reading.

Council recognises the important role that early access to books and shared reading can play in improving children's educational outcomes, supporting parents and carers, and helping to reduce inequalities in early childhood development.

Council further recognises the potential benefits of providing access to the Imagination Library to every child born within the Lisburn & Castlereagh City Council area, regardless of their family's circumstances, ensuring that every child has the opportunity to benefit from a regular supply of books during their early years.

Accordingly, Council agrees to:

1. Request officers to investigate the potential costs of introducing the Dolly Parton Imagination Library across the Lisburn & Castlereagh City Council area, with the scheme available to every child born within the Council area from birth until the age of five, including an estimate of the annual cost based on the number of eligible children.

2. Explore potential funding and partnership opportunities with but not limited to Libraries NI, Community Planning and Book Trust, including funding from relevant government departments, charitable trusts and foundations, local businesses, community organisations and other external partners, with a view to reducing or meeting the cost to Council.

3. Engage with the Dolly Parton Imagination Library and relevant local stakeholders to establish the requirements for participation, potential delivery models and how registration could be incorporated into existing services supporting new parents and children within the Council area.

4. Bring a report back to the appropriate Council Committee outlining the above for Members' consideration.

Signed

Jamie Harpur

3

6/9 @ 9:38

www.dup.org.uk

Notice of Motion:

South Eastern Health and Social Care Trust Savings

That this Council notes with grave concern that the South Eastern Health and Social Care Trust has been instructed to deliver savings of £50.7 million during 2026/27, including tighter controls on filling vacancies, reduced reliance on agency and locum staffing and reduced use of non-designated corridor beds.

Council recognises the immense pressure already facing health and social care services across the Lisburn and Castlereagh City Council area and is deeply concerned about the potential consequences for staffing levels, waiting times, patient safety and the accessibility of frontline services, particularly at Lagan Valley Hospital and Ulster Hospital.

Council further expresses concern that the Trust has determined that these measures do not require formal public consultation despite their scale and potential impact upon patients, staff and local communities.

Accordingly, Council agrees to convene a special meeting and invite the Minister of Health, together with senior representatives of the South Eastern Health and Social Care Trust, to outline the proposed savings in full, explain their anticipated impact on services within this Council area and provide assurances that patient care, safety and access to essential services will not be diminished.

Samantha Burns

Councillor Samantha Burns

4

LISBURN & CASTLEREAGH
CITY COUNCIL
07 SEP 2026
CHIEF EXECUTIVES OFFICE